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Government of National Capital Territory of Delhi
(Department for the Welfare of SC/ST/OBC/Minorities)
2nd Floor, B-Block, Vikas Bhawan, New Delhi-110002.

No. F. 7(5)/2006-07/DSCST/SCP /....964

Dated the 14/5/2012

14/5/12

NOTIFICATION

No. F. 7(5)/2006-07/DSCST/SCP/964 -In exercise of the powers conferred by section 25 of the Delhi Commission for Safai Karamcharis Act, 2006 (Delhi Act No. 7 of 2006), the Lt. Governor of the National Capital Territory of Delhi is pleased to hereby, makes the following rules, namely:-

1. **Short title and commencement.** - (1) These rules may be called the Delhi Commission for Safai Karamcharis Rules, 2012.

(2) They shall come into force on the date of their publication in the Delhi Gazette.

2. **Definitions.** - (1) In these rules, unless the context otherwise requires. -

- (a) 'Act' means the Delhi Commission for Safai Karamcharis Act, 2006 (Delhi Act No. 07 of 2006);
- (b) 'Chairperson' means the Chairperson of the Delhi Commission for Safai Karamcharis appointed under section 3 of the Act;
- (c) 'Commission' means the Delhi Commission for Safai Karamcharis constituted under section 3 of the Act;
- (d) 'Delhi' means the National Capital Territory of Delhi;
- (e) 'Financial Year' means the year beginning on 1st April and ending on 31st March following;
- (f) 'Form' means form appended to these rules;
- (g) 'Government' means the Lieutenant Governor of National Capital Territory of Delhi as referred to clause (d) of section 2 of the Act;
- (h) 'Member' means Part-Time Member appointed under section 3 of the Act;

(2) The words and expressions used in these rules but not defined herein shall have the meanings respectively assigned to them in the Act.

3. **Status of the Chairperson.**- The Chairperson shall be entitled to the status equivalent to the Secretary of Government of National Capital Territory of Delhi.

4. **Salary allowances, other facilities etc of Chairperson of the Commission.**- (1) The salary of the Chairperson of the Commission shall be Rs. 25,000/- (Twenty five thousand) per month (consolidated). (2) The allowances, other facilities etc, of the Chairperson of the Commission shall be in accordance with guidelines issued by, Finance Department from time to time for Regulatory Authority/Commission/Committee etc.

5.- **Sitting fee of the part-time members.**- The part-time member shall be eligible for sitting fee @ of Rs. 1000/- (one thousand) per sitting only.

6. **Salaries and allowances of the Secretary of the Commission.**- Salary and allowances, leave, provident fund, age of superannuation, pension and retirements benefits, medical facilities and other conditions of service of the Secretary of the Commission shall be regulated in accordance with such rules and regulations as are for the time being applicable to an officer of the Government in his respective cadre.

7. **Staff of the Commission.**- (a) The staff of the Commission shall be entitled for such salary and allowances according to post/ranks as being drawn by the employees of the Government.

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- (b) The number of posts and the scales of pay of various categories of posts in the Commission shall be such as may be sanctioned by the Government from time to time.

The conditions of service of the officers and other employees working in the Commission in matter relating to pay, allowance, leave, provident fund, age of superannuation, pension and retirement benefits, medical facilities and other conditions of service shall be regulated in accordance with such existing rules as applicable to officers/officials of the respective cadres in the Government

8. Accounts and Audit.- (i) The accounts of the Commission for every financial year shall be prepared in Form 'A' to 'A-8' by the Secretary or such officer of the Commission authorized by the Secretary in this behalf.

- (ii) The Annual Statement of Accounts duly approved by the Commission shall be submitted by the Secretary to the Government by 30th September of the following year, to which the accounts relate.
- (iii) The Commission shall forward to the Government quarterly reviews of the progress of expenditure incurred and the expenditure likely to be incurred during the remaining part of the financial year as and when called for by the Government.
- (iv) The Commission shall furnish annual utilization certificate certifying that the funds have been utilized for the prescribed purposes.
- (v) The Secretary shall supervise the maintenance of the accounts of the Commission and the compilation of the final statements and returns and shall ensure that all accounts, books, connected vouchers and other documents and the papers of the Commission required by the Audit Officer for the purpose of auditing the accounts of the Commission are placed at the disposal of that Officer.
- (vi) The Annual Statement of Accounts shall be signed and authenticated by the Secretary.
- (vii) The Annual Statement of Accounts shall be submitted to the Audit Officer on or before 30th June, following the year to which the accounts relate and the Audit Officer shall audit the accounts of the Commission and report thereon.
- (viii) On receipt of the audit report, the Commission shall, within three months, remove the defects or irregularity pointed out in the audit report and report to the Government and to the Audit Officer about the action taken by it thereon.

9. Annual report of the Commission.—(1) The Secretary or any other officer of the Commission duly authorized by the Secretary in this behalf shall prepare in Form 'B' the Annual Report referred to in section 13 of the Act on or before 31st July following the financial year to which the report relates.

- (2) The Annual Report after the approval by the Commission shall be signed and authenticated by the Secretary.
- (3) Copies of the authenticated Annual Report shall be submitted by the Secretary or such officer of the Commission as may be authorized by the Secretary in this behalf, to the Government by 30th September, following the year to which the report relates to enable the Government to take suitable action thereon.

By order and in the name of Lt. Governor
of the National Capital Territory
of Delhi,


(Jaiyak Digal)
Pr. Secretary (SC/ST/OBC/Min.)

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Dated the 14/5/2012

1. Secretary (GAD), Govt. of NCT of Delhi (In duplicate) for favour of publication in the Delhi Gazette (Extra-ordinary) Part IV. 20 copies of the Gazette may kindly be supplied to this Deptt. for official use.
2. Secretary, Dte. for Information and Publicity, Govt. of NCT of Delhi, Old Secretariat, Delhi.
3. The Secretary, Ministry of Social Justice and Empowerment, Govt. of India, Shastri Bhawan, New Delhi.
4. Secretary, Ministry of Home Affairs, Govt. of India, North Block New Delhi.
5. The Member Secretary, National Commission for Safai Karamcharis, Govt. of India, Lok Nayak Bhawan, New, Delhi.
6. OSD to Lt. Governor, Raj Niwas, Delhi-110054.
7. The Secretary to the Hon'ble Speaker, Delhi Vidhan Sabha, Old Sectt. Delhi-110054.
8. Pr. Secretary to Chief Minister, Delhi.
9. Secretary to all the Ministers, Govt. of NCT of Delhi, Delhi Sectt., New Delhi.
10. OSD to Chief Secretary, Delhi.
11. The Secretary, Delhi Vidhan Sabha, Old Sectt., Delhi-110054.
12. Secretary, Delhi Commission for Safai Karamcharis, Govt. of NCT of Delhi, 5477/72, Kalyan Bhawan, Kikar wala chowk, Regarpura, Karol Bagh, New Delhi-110005.
13. Secretary (Law), Govt. of NCT of Delhi.
14. Secretary (Language), Govt. of NCT of Delhi.
15. All Pr. Secretaries/Secretaries/HODs, Govt. of NCT of Delhi.
16. All Heads of Autonomous Bodies functioning under Govt. of NCT of Delhi.
17. P.S. to Secretary SC/ST/OBC/Min.
18. Joint Director (SC/ST), Govt. of NCT of Delhi.
19. Deputy Director (SCP), Govt. of NCT of Delhi.
20. Guard File.

(Janak Dugal)
Pr. Secretary (SC/ST/OBC/Min.)