

**GOVERNMENT OF NCT OF DELHI  
DIRECTORATE OF EDUCATION  
ESTABLISHMENT-IV BRANCH: ROOM NO.-11-B  
OLD SECRETARIATE DELHI-54**

F. DE 4 (13)/(91)/DST/E-IV/2018/Vol.III/ 230-236

Date: 03-09-2024

To,

1. The Director (Primary Education)  
North Delhi Municipal Corporation,  
15<sup>th</sup> Floor, Dr. S.P. Mukherjee Civic Centre,  
Jawaharlal Lal Nehru Marg, New Delhi-110002.
2. The Dy. Director of Education (All Districts)  
Directorate of Education,  
Govt. of N.C.T of Delhi.

**Sub.: Promotion of Assistant Teacher (Primary) to the post of Domestic Science Teacher.**

Sir/Madam,

As per provision of the Recruitment Rules of Domestic Science Teacher in the Directorate of Education GNCTD, Assistant Teacher Primary from the Municipal Corporation of Delhi and Directorate of Education GNCTD with 5 years of regular service in the grade rendered after appointment therto on regular basis in PB-2, Rs. 9300-34800/- with grade pay of 4200/- (revised) are to be considered for promotion to the post of Domestic Science Teacher as per following the Vacancies:-

S.No	Name of the post	Group	Total Vacancy positions	UR	SC	ST
1	Domestic Science Teacher	B	11	05 (including 1 PWD Candidate)	04	02

The qualification required for the post of Domestic Science Teacher as per the RR is as under: -

**Essential:-**

- (I) Bachelor's degree in Domestic Science/Home Science from a recognized university/institute.
- (II) Bachelor's degree in Education with Domestic Science/Home Science as a teaching subject from recognized university/institute.

Desirable: -

Must have passed Hindi as a subject as secondary level.

It is therefore, requested that the particulars of eligible Assistant Teachers (Primary) having 5 years regular service as on 01.01.2024 & who fulfill the prescribed qualifications mentioned above may be forwarded to this office in prescribed Proforma (copy enclosed) latest by **01.10.2024**. The names may be forwarded as per latest instructions/guidelines of DoP&T.

Cont...2..

The application may be accepted in the enclosed Proforma. Single application form may be filed.

The educational qualification proof, Vigilance Clearance Report (VCR), Integrity Certificates, Annual Confidential Report (ACR)/Annual Performance Appraisal Report (APAR) for the last 5 years should be attached. Only attested photocopies of all graduation qualifications, & B.Ed. qualifications, their mark sheets of graduation for all years/ parts and certificates/degree may be enclosed alongwith the application duly signed by the applicant and verified by the HOS and certified by the DDE of the concerned District. Incomplete application will be not be entertained.

Please note that the applications/dossiers of eligible candidates are not received by the stipulated dated i.e. **01.10.2024** then the concerned HOS/DDE (District) will be responsible for the lapse and it would be presumed that there is no further eligible Assistant Teachers(Primary) in the schools. It is the responsibility of the HOS to bring this to the notice of all the eligible teachers of the school.


This issue with the prior approval of the Competent Authority.

This may please be given "**TOP PRIORITY**".

The copy of Recruitment Rules are enclosed herewith for reference.

Encl : As above.

Yours faithfully,



(D.S. PUNDIR)

DEPUTY DIRECTOR OF EDUCATION (E-IV)

F. DE 4 (13)/(91)/DST/E-IV/2018 230-236

Date: 03/09/2024

Copy for information to:

1. S.O to the Chief Secretary, GNCT of Delhi.
2. P.P.S. to the Secretary, Directorate of Education, GNCT of Delhi.
3. P.S. to the Director, Directorate of Education, GNCT of Delhi.
4. P.S. to the Addl. Director(Admin.), Directorate of Education,GNCT of Delhi.
5. SO (IT), Directorate of Education with the request to upload on the website of the department.



(D.S. PUNDIR)

DEPUTY DIRECTOR OF EDUCATION (E-IV)



**APPLICATION FORM FOR CONSIDERATION PROMOTION TO THE POST  
OF DOMESTIC SCIENCE TEACHER  
(FOR ASSISTANT TEACHER)**

12/2/18

Paste attested  
passport size  
photograph duly  
attested by the  
HOS.

1. Name of the Teacher : \_\_\_\_\_  
(In capital letters)
2. Designation : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Seniority Number : \_\_\_\_\_
5. Employee I.D : \_\_\_\_\_
6. Father's/ Husband's Name : \_\_\_\_\_
7. Residential Address : \_\_\_\_\_  
\_\_\_\_\_ Tel. \_\_\_\_\_
8. School Name, Address : \_\_\_\_\_  
\_\_\_\_\_ School ID: \_\_\_\_\_ Tel.No.: \_\_\_\_\_
9. Date of Appointment as Assistant Teacher: \_\_\_\_\_
10. Category: Gen. /S.C./S.T
10. Date of Joining as Asstt. Teacher : \_\_\_\_\_
11. Educational qualifications as on cut-off date i.e. 01.01.2021:-

Examination Passed	Bachelor Degree from	B. Ed
Name of the Board/University:		
Year of Passing:		
Subject Studied:		

12. Subject Studied at:-

At Graduation Level		
1 <sup>st</sup> Year Part	2 <sup>nd</sup> Year Part	3 <sup>rd</sup> Year Part

Continue...

7/10  
19/12

13. Highest qualification:

Teaching Subject:-

[Empty box for Teaching Subject]

14. Whether promotion refused or not accepted earlier. (If yes, mention Order No., Date & Subject)

Yes/No

Undertaking:- I hereby, undertake that the information given by me is correct and in the case of its being found incorrect at any stage, I shall be liable to be disqualified for promotion in the Directorate of Education, GNCT of Delhi. I also undertake to join any school situated in rural resettlement colony area or anywhere in Delhi. I further undertake that in case I am recommended for promotion to the post of Domestic Science Teacher out of options offered by me, I will not refuse promotion at later stage in any circumstances.

(SIGNATURES OF APPLICANT)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Dated: \_\_\_\_\_

Certified that the particulars furnished by the candidate are correct as per service records of the official:- maintained in the School.

Prepared By: \_\_\_\_\_

Checked by: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Encl:-

1. Attested copies of marks sheets & certificates of 10<sup>th</sup>, 12<sup>th</sup>, Graduation, B.Ed. SAA
2. Attested copy of Caste certificate (wherever applicable).
3. Vigilance-Clearance Report (HQ/District/Zone level).
4. Work Conduct and Integrity Certificate.
5. Grading of ACRs/APARs for last five years etc.
6. NOC obtained for getting higher qualification while in service.