

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE DIVISIONAL COMMISSIONER
GENERAL ADMINISTRATION BRANCH
5, SIAM NATH MARG, DELHI

No.F.1(136)/GA/DC/IHQ/2018/1394

Dated:- 09/8/2024

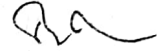
In supersession of all previous orders, the following work allocation amongst the Sub-Divisional Magistrate in Revenue HQ is hereby ordered with immediate effect:-

S. No.	Name of the Officer with designation	Work Assigned
1.	Sh. Balram Meena, ADM (South-West) with additional charge of ADM (IHQ)	<ul style="list-style-type: none">• Policy issues w.r.t. stamp & registration/EoDB/PID Act, including all Matters related to NGDRS.• Firm & Society Registration.
2.	Sh. Pramod Kumar, SDM-I (IHQ)	<ul style="list-style-type: none">• Land Revenue & Land Acquisition matters• IT Branch including E-District.• Care Taking Branch.• Stamp & Registration.
3.	Sh. Arvind Kumar, SDM-II (IHQ)	<ul style="list-style-type: none">• NGT & Environment matters.• CCS Branch and Marriage Cell• DUDA Branch (including MP/MIA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics etc.)• Coordination Branch (including any other matters not assigned to any officer)• Covid Branch.• Licensing Branch.• Nazarat & Treasury, Central Record Room.• Census & NPR 2020, Socio Economic Caste Census Matters
4.	Sh. Sharad Kumar, SDM-III (IHQ)	<ul style="list-style-type: none">• DDMA, EOC & Control Room.• RTI & Appeal cases.• Election Cell.• Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG Listening posts & different grievance portal etc.).
5.	Sh. Devender Singh, SDM-IV (IHQ)	<ul style="list-style-type: none">• General Administration Branch.• Head of Office Revenue (IHQ)• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship)• Legal & Judicial (including DSLSA matters)



6.	Sh. Bishamber Nath, SDM-V(HQ)	<ul style="list-style-type: none"> • Relief Branch (Including Rajya Sainik Board). • Vigilance Branch. • Dte. of Civil Defence • Parliament Cell (including all matters related to Parliament & Vidhaan Sabha Question/matters).
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This issues with the approval of Additional Chief Secretary (Revenue)-cum-Divisional Commissioner.



(Parmod Kumar)


Sub Divisional Magistrate-I(HQ)

No.F.1(136)/GA/DC/HQ/2018/ 1394

Dated:- 09/8/2024

Copy for information and necessary action to:-

1. All Deputy Commissioners (HQ), Revenue Department.
2. All District Magistrates, Revenue Department, GNCTD.
3. Special CEO, Disaster Management, Revenue Department.
4. Controller of Accounts, Revenue (HQ).
5. All SDMs (HQ), Revenue Department (HQ).
6. DDO, Revenue Department (HQ).
7. All Branch-in-Charge, Revenue Department (HQ).
8. System Analyst, Revenue HQ, with the request to upload the above order on Department's website.
9. PS to Additional Chief Secretary (Revenue)-cum-Divisional Commissioner.
10. Guard file.



(Parmod Kumar)

Sub Divisional Magistrate-I(HQ)