

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT (HQ)  
GENERAL ADMINISTRATION BRANCH,  
05-SHAM NATH MARG, DELHI -110054.

F.1 (129)/GA/DC/HQ/2022/1331

Dated: 31/07/2024

To,

The All D.M.,  
Revenue Department, GNCTD.


**Sub: Strengthening of administration periodical review under FR 56 (j) / (1) and Rule 43 of CCS (Pension) Rule, 2021 erstwhile known as Rule 48 of CCS (Pension) Rules, 1972-Formation of Review Committee.**

Sir/Madam,

Please find enclosed herewith the Planning Department's letter no. F.9(11) 2024/CC/PLG/5589-5694 dated 14-06-2024 (enclosed) regarding Strengthening of administration periodical review under FR 56 (j)/(1) and Rule 43 of CCS (Pension) Rule, 2021 erstwhile known as Rule 48 of CCS (Pension) Rules, 1972-Formation of Review Committee. I am directed to forward herewith the same for taking necessary action at your end.

Yours faithfully,

Encl:- as above.


  
(Parmod Kumar)  
S.D.M-I (HQ)

Dated: 31/07/2024

F.1 (129)/GA/DC/HQ/2022/1331

Copy for information and necessary action to:-

01. System Analyst (I.T. Branch), with the request to upload this letter on Department's website.

  
(Parmod Kumar)  
S.D.M-I (HQ)

8/2024

17  
08/2024

Minor-1 (HQ)  
03 JUL 2024  
Letter No. 569  
Sham Nath Marg, Dabri-54

Government of NCT of Delhi  
Planning Department  
(Cadre Controlling Unit)  
4<sup>th</sup> & 6<sup>th</sup> Level, 'B Wing', Delhi Secretariat,  
1<sup>st</sup> P Estate, New Delhi 110002  
Email: planning.ccu.delhi@gmail.com

26 JUN 2024  
6152

22 Dated 14/06/2024  
6952

19(11)/2024/CC/PLG/ 5589-5694

CIRCULAR

Sub Divisional Magistrate-1 (HQ)  
Diary No. 1086  
03-10-24

Sub. Strengthening of administration periodical review under FR 56(j) / (1) and Rule 43 of CCS (Pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules, 1972 Formation of Review Committees-reg.

I am directed to seek your kind attention towards the enclosed Office Memorandum of Service Department, Govt. of NCT of Delhi dated 17.05.2024 on the above captioned subject matter.

In this context, it is informed that Planning Department is the Cadre Controlling Authority of Planning and Statistical Cadre and manages the services of the officers of this cadre in various departments under GNCT of Delhi.

3. In pursuance of the above said OM, Planning Department, GNCTD has reconstituted Review Committee to assess the performance of the officers/officials of the cadre posted in the departments of Govt. of NCT of Delhi.

4. Further, in terms of para 5 of the said OM, Planning Department, the Cadre Controlling Authority has decided to carry out periodical review of the service records of Officers/Officials of Planning & Statistical Cadre posted in various departments of Government of NCT of Delhi in accordance with the guidelines issued by DOP&T from time to time for submitting before the Review Committee constituted for the purpose for its consideration and recommendations. The recommendations of the Committee will be submitted for further consideration by the Appropriate Authority concerned as per the provisions of FR 56(j), FR 56 (1) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules, 1972.

In view of the above, all HODs are requested to submit particulars of Officers/Officials of Planning & Statistical Cadre posted in their departments in the proforma attached with the circular, for further consideration by the Review Committee.

Dipen Kumar

Gen. Admn. Branch  
Diary No. 2278  
Date 09/07/24

SC-4

26.6

C-I (HQ)

SDM (HQ)

08/7

24/09/24

H. Circulate to all districts  
DA (HQ)

6. It is pertinent to mention that there may be cases where the officers/officials while drawing salary from one department are physically working in some other department or are working on deputation in Autonomous Bodies and other organizations.

7. In all such cases, the above said proforma has to be filled up by both departments i.e. where the officer/official is physically working as well as the department where he/she is posted for salary purpose. The information as sought at point no. 1 to 5 and 10 to 17 shall be provided by the department where the officer/official's service record is available i.e. the department where he/she is posted for salary purpose. The information as sought at point no. 6 to 10, 18 & 19 will be provided by the department where the officers/officials are physically working in diverted capacity or on deputation. It is highlighted here that information as sought at point no. 10 shall be provided by both the departments.

8. The departments may forward the inputs on officers who in the opinion of the department should be considered under provisions of FR 56(j), FR 56 (1) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS (Pension) Rules, 1972. The following may be kept in view while furnishing the Reports:

(i) The inputs/information over and above what is available in APARs may also be provided

(ii) Documents, if any, in support of the inputs provided may be furnished.

(iii) No column in the format should be left blank.

(iv) The Report in prescribed format may be furnished under the signature and stamp of an officer of Head of Office or an equivalent rank and the same may be issued with the approval of Principal Secretary/Secretary of concerned department.

9. All HODs are accordingly requested to arrange to forward the particulars in prescribed Proforma keeping in view the instructions at point 8 (iv) above, in r/o Officers/Officials of Planning & Statistical Cadre posted in their departments including those who are working in diverted capacity, and are covered under FR 56(j)/Fr 56 (1) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules, 1972, to the Cadre Controlling Unit, Planning Department, GNCTD.

*Jyoti Kumar*

This may be treated as Most Urgent and the information as sought above may be provided at the earliest, for placing the same before the Review Committee constituted for further consideration.

11 Copy of DOP T OMs dated 21.03.2014 and 11.09.2015 on the subject is enclosed herewith for further reference. Further, any recommendation in respect of the Officers/Officials of Planning & Statistical Cadre may be corroborated in accordance with the guidelines issued by DOP&T from time to time in this regard.

12 This issues with the approval of Competent Authority

**Encl: As above**

  
(DEEPAK KUMAR)  
JOINT DIRECTOR (CADRE)

To,  
The Additional Chief Secretaries/Pr. Secretaries/Secretaries/Head of Departments and Autonomous Bodies of Govt. of NCT of Delhi (As per list attached)

**F.9 (11)/2024/CC/PLG/**

**Dated:-**

Copy to

1. The Assistant Director, Monitoring Unit, Planning Department, GNCTD with the request to upload this order on the website of Planning Department, GNCTD.
2. Guard file

Copy forwarded for information to:-

1. PPS to Pr. Secretary, Planning Department, 4th & 6th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
2. PS to Secretary, Planning Department, 4th & 6th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002

The Divisional Commissioner, (HQ), 5, Sham Nath Marg, Civil Lines, Delhi -110054.



Government of NCT of Delhi  
Planning Department  
(Cadre Controlling Unit)  
4<sup>th</sup> & 6<sup>th</sup> Level, 'B-Wing', Delhi Secretariat,  
I. P. Estate, New Delhi-110002  
Email: planning.ccu.delhi@gmail.com

F.9(11)/2024/CC/Plg/5583-5588

Dated:- 14/06/24

OFFICE ORDER

The approval of reconstitution of Review Committee for Planning & Statistical Cadre officers to assess the performance of the officers/officials of the cadre posted in various departments of Govt. of NCT of Delhi under FR 56(J), FR 56(1) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) is hereby conveyed as under:-

Composition of the Review Committee for Planning & Statistical Cadre officers

1	Principal Secretary/ Secretary of Planning Department, GNCTD	Chairperson
2	Special Secretary, Planning Department, GNCTD	Member
3	Special Secretary, Services Department, GNCTD	Member
4	Special Secretary, Vigilance Department, GNCTD	Member
5	Additional Secretary/Joint Secretary/Deputy Secretary rank officer of Govt. of NCT Delhi representing SC/ST Community to be co-opted by the department concerned	Member

*Deepak Kumar*  
(DEEPAK KUMAR)  
JOINT DIRECTOR (CADRE)

Copy to:-

1. The Pr. Secretary, Planning Department, 4th & 6th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
2. The Secretary, Planning Department, 4th & 6th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
3. The Spl. Secretary, Services Department, 5th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
4. The Spl. Secretary, Vigilance Department, 5th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
5. The Spl. Secretary, Planning Department, 4th & 6th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002
6. PA to Director (PES), Planning Department, 4th & 6th Level, 'B' -Wing, Delhi Secretariat, I.P. Estate, New Delhi-110002

*Deepak Kumar*  
(DEEPAK KUMAR)  
JOINT DIRECTOR (CADRE)