



DELHI JAL BOARD:GOVT. OF N.C.T. OF DELHI  
OFFICE OF THE CHIEF ENGINEER (MAPPING CELL),  
3<sup>rd</sup> FLOOR, VARUNALAYA PHASE-II,  
KAROL BAGH, NEW DELHI-110005

आज की  
अमृत महोत्सव

No. DJB/CE (Mapping)/2023-24/ 109

Dated:26.12.2023

### INSTRUCTIONAL ORDERS

Mapping Cell is maintaining GIS Data of the water and Sewerage network of DJB. The updation of data can be done if complete information concerning water and sewerage works is sent to the Mapping Cell regularly. The following process shall be followed for smooth operations:

1. There is continuous demand for print of maps by different offices on urgent basis. It will take minimum 2-3 working days to get a print from M/s GSDL and Mapping Cell will issue the maps once these are delivered here. KML, KMZ, pdf & Shape File shall not be provided for any data/map.
2. Ward wise maps will be taken from M/s GSDL and issued to concerned EEs so that urgent needs may be addressed and there should be proper marking of work for updation with mapping cell. In case EEs is unable to receive the same he may send AEs/JEs with authority letter. EEs are advised to keep the maps in safe custody and ensure safety and security with Geo-Spatial drawings, maps and information to avoid legal issues.
3. All the cases which are sent to Mapping cell should be in hard copy only. No case shall be diarised in the absence of complete information and same shall be returned immediately.
4. In case of Project cases, Shape File alongwith CAD File must be submitted with Mapping Cell for updation. The concerned Official also need to visit mapping cell if any clarification is required and all such cases must be signed by concerned SEs.
5. Instructional Order No. DJB/Dir(F&A)/2015/39877 dated 13.04.2015 by Director (F&A)(attached for reference) shall remain in force and while releasing payments instruction therein should be followed. No Payment should be released without updation certificate from Mapping Cell.
6. Mapping Cell is primarily maintaining and getting updation GIS Data of the water and Sewerage network of DJB as core competency from M/s GSDL, any other work related to Geo-Spatial data shall be requested to M/s GSDL and the processing of same shall be at the sole discretion of M/s GSDL.

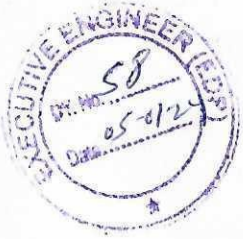
CE(Mapping)

All SEs, EEs

Copy to:

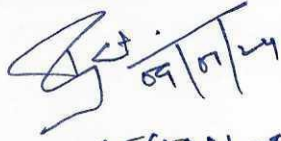
1. PS to CEO : for kind information please.
2. Member (A)/Member(F) -do-
3. Member(W)/Member(Dr.) -do-
4. Dir. (A&P) : -do-
5. All CEs : -do-
6. EE (Mapping) for compliance
7. EE(EDP) for uploading DJB website.

  
CE(Mapping)



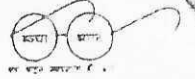
EE(EDP) - Vacant

Prog - I

  
09/01/24  
AE(EDP) - I



OFFICE OF THE DIR. (F&A)  
DELHI JAL BOARD: DELHI SARKAR  
VARUNALAYA PHASE-II, KAROL BAGH  
NEW DELHI-110005



No. DJB/Dir(F&A)/2015

39877

Dated -

INSTRUCTIONAL ORDER

13 APR 2015

Instructions were issued vide Letter No. DJB/Dir(F&A)/2006/7797 dated 18.1.2006 to strictly comply with the instructions contained in Instructional Order as circulated vide No. DJB/Dir(F&A)/2004 dated 02.06.2004 regarding sending information to Mapping Cell in respect of water & sewerage works completed in various divisions for updating the GIS data. The said Instructional Orders were followed by the Instruction Order bearing No. DJB/Dir(F&A)/2007 dated 19.2.2007 (copy enclosed).

It has come to notice that in certain cases, the above Instructional Orders are not being followed by the Executive Engineer concerned strictly. It is therefore, finally reiterated that after a work has been completed, the concerned Executive Engineer must send the information to the Mapping Cell and obtain necessary certificate. It is further instructed that a bill without such endorsement and certificate will not be entertained in Finance for payment.

Any lapse will be viewed seriously.

(H.V. TANDON)  
DIRECTOR(FINANCE & ACCOUNTS)

Encl. As above (reverse side)

**All Executive Engineers**

Copy to:

1. Member(Finance), Member(Water) & Member(Dr.) for kind information please.
2. All Chief Engineers.
3. All Sr. SAO/AOs for strict compliance
4. All AAOs for strict compliance.
5. Incharge, Mapping Cell

(H.V. TANDON)  
DIRECTOR(FINANCE & ACCOUNTS)

adit@123