



**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**HEADQUARTERS: DELHI FIRE SERVICE, NEW DELHI-110001**

No. F.6/DFS/MS/EH/2024/SZ/162

Dated: 14 / 03 / 2024

**FIRE SAFETY CERTIFICATE**

Certified that the **Civil Services Officers Institute** located at Vinay Marg, Chanakyapuri, New Delhi-110021, comprised of Basement, Ground & Two Upper Floors, owned/occupied by Civil Services Officers Institute has already been issued Fire Safety Certificate by this office vide letter No. F6/DFS/MS/EH/2021/SZ/161 dated 11/03/2021. The premises was re-inspected by the officer concerned of this department on 09/03/2024 in the presence of Sh. Brij Sharma (Technical Manager) and observed that the said building/premises have deemed complied with the fire prevention and fire safety requirements in accordance with rule 33 of the Delhi Fire Service Rules, 2010 and that the building/premises is fit for occupancy class "**Assembly**" (Group 'D') up to **31/03/2027** in accordance with rule 36 unless renewed under rule 37 or sooner cancelled under Rule 40 and subject to compliance of conditions under 38 of the Delhi Fire Service rules, 2010.

Issued on 14/03/2024 at New Delhi by

(ATUL GARG)  
DIRECTOR  
DELHI FIRE SERVICE

Copy to: -

1. The Joint Commissioner of Police, Licensing Unit, First Floor, Police Station Defence Colony, New Delhi-110049 (w.r.t. MHA ID No. 2024021201552 dated 23/02/2024)
2. Authorized Signatory, M/s Civil Services Officers Institute, Vinay Marg, Chanakyapuri, New Delhi-110021

**Conditions for the validity of Fire Safety Certificate:**

1. All the means of escape/entry/exit shall be kept free from any obstruction.
2. All the fire safety arrangement provided therein shall be maintained in good working conditions at all time as seen during inspection. Any loss of life property due to non-functional fire safety measures shall be at the responsibility of the management.
3. All the staff members must know the correct method of operation of firefighting system.
4. Basement shall be used as per Building Bye-Laws.
5. The owner/occupier shall submit a declaration every year in form "K" provided in the first schedule of Delhi Fire Service Rules 2010. The form is available on [www.dfs.delhigovt.nic.in](http://www.dfs.delhigovt.nic.in)
6. This fire safety certificate may not in any way be treated as regularization (Clause 2.8 of UBBL-2016) of unauthorized construction or alteration (Clause 1.4.3 of UBBL-2016), if any.
7. "The owner/occupier shall apply for renewal of this Fire Safety Certificate to the Director in Form 'J' [sub rule (1) of rule 37] along with a copy of this Certificate, six months prior to its expiry".



# INSPECTION REPORT

1.	Name & address of the building	M/s Civil Services Officers Institute, Vinay Marg, Chanakyapuri, New Delhi-110021		
2.	Type of Occupancy	Assembly Building (Club)		
3.	Building Comprised of	Basement, Ground & 2 Upper Floors		
4.	Type of Case	Renewal		
5.	Details of previous NOC No.	F6/DFS/MS/EH/2021/SZ/161 dated 11/03/2021		
6.	Fire Safety directives Letter No.	F6/DFS/MS/BP/2008/3312 dated 03/12/2008		
7.	Date of inspection	09/03/2024		
8.	Name of the Inspecting Officer	Santosh Kumar (ADO/SJ)		
9.	Name and designation of Officer from the building side	Sh. Brij Sharma (Technical Manager)		
10.	Year of Construction	2012		
11.	Applicant's letter No	MHA ID No.		
S. No.	Minimum standards on fire prevention and fire safety U/R 33	Requirements/ Existing Fire Protection System	Provided at site	Remarks MR/NMR
1.	Access of building			
	• Road width	Required	10 mtr	MR
	• Gate width	Required	5 mtr	MR
	• Width of internal road	NA	NA	NA
2.	Number, width, Type & Arrangements of exits			
	a. Number of staircases			
	• Upper floors	GF to FF= 7nos	GF to FF= 7nos	MR
	• Basements	FF to Terr.=3nos	FF to Terr.=3nos	
		7 & 2 ramp	7 & 2 ramp	MR
	b. Width of staircases			
	• Upper floors	1.50 mtr	1.50 mtr (each)	MR
	• Basements	1.50 mtr	1.50 mtr (each) & 4m each ramp	MR
	c. Protection of exits			
	• Fire check door	Required	Provided	MR
	• Pressurization	Required	Provided	MR
	d. No of continuous staircase to terrace	Required	Provided	MR
	e. Width of Corridor	NA	NA	NA
	f. Door Size (Classroom)	1m	Provided	MR
3.	Compartmentation			
	• Fire check door	Required	Provided	MR
	• Sealing of electrical shafts	Required	Provided	MR
	• Fire Rating of shaft door	Required	Provided	MR
	• Water Curtain	NA	NA	NA
	• Fire Dampers	Required	Provided	MR
4.	Smoke managements System			
	• Basements	30 ACPH	Provided	MR
	• Upper floors	12 ACPH	Natural Ventilation	MR
5.	Fire Extinguishers			
	• Total numbers	36 Nos	40 Nos	MR
	• Types	ABC/CO <sub>2</sub>	ABC & CO <sub>2</sub>	MR
	• ISI marking	ISI marked	Provided	MR
6.	First-Aid Hose Reels			
	• Total numbers on each floor	BF-6 & UF-4	Provided	MR
	• Length of hose reel hose	30m	Provided	MR
	• Nozzle diameter	5mm	Provided	MR

44



7.	Automatic fire detection and alarming system			
	• Type of detector	Required	Smoke & Heat	MR
	• Location of Main Panel	Required	Ground Floor	MR
	• Location of Repeater Panel	NA	NA	NA
	• Alternate source of power	Required	Provided	MR
	• Hooters' Location	Required	Provided	MR
8.	MOEFA	Required	Provided	MR
9.	Public Address System	Required	Provided	MR
10.	Automatic Sprinkler System			
	• Basements	Required	Provided	MR
	• Upper Floor	NA	Provided	NA
	• Sprinkler above false ceiling	NA	NA	NA
11.	Internal Hydrants			
	• Size of riser/down- comer	Required	150 mm	MR
	• Number of hydrants per floor	Required	4 Nos	MR
	• Hose Box	Required	4 Nos	MR
12.	Yard Hydrants			
	• Total number of hydrants	NA	NA	NA
	• Hose Box	NA	NA	NA
13.	Pumping Arrangements			
	• Ground Level			
	➤ Discharge of main pump	2280 LPM	2280 LPM	MR
	➤ Head of main pump	70m	70m	MR
	➤ Number of main pumps	One	One	MR
	➤ Jockey pump out put	180 LPM	180 LPM	MR
	➤ Jockey pump head	70m	70m	MR
	➤ Standby Pump out put	2280 LPM	2280 LPM	MR
	➤ Standby Pump Head	70m	70m	MR
	➤ Auto Starting/Manual stopping	Required	Provided	MR
	➤ Pump House Access	Required	Provided	MR
	• Terrace level			
	➤ Discharge of pump	900 LPM	Provided	MR
	➤ Head of the pump	37m	Provided	MR
	➤ Power supply	Required	Provided	MR
	➤ Auto starting of pump	Required	Provided	MR
14.	Captive water Storage for fire fighting			
	• Underground tank capacity	75,000 Ltr	75,000 Ltr	MR
	➤ Draw of connection	Required	Provided	MR
	➤ Fire service inlet	Required	Provided	MR
	➤ Access to tank	Required	Provided	MR
	• Overhead Tank capacity	10,000 Ltr	10,000 Ltr	MR
15.	Exit Signage	Required	Provided	MR
16.	Provision of Lifts			
	➤ Pressurization of Lift Shaft	Required	Provided	MR
	➤ Pressurization of lift lobby	Required	Provided	MR
	➤ Communication in lift Car	Required	Provided	MR
	➤ Fireman's Grounding Switch	Required	Provided	MR
	➤ Lift Signage	Required	Provided	MR
17.	Standby power supply	Required	Provided	MR
18.	Refuge Area			
	➤ Total area	NA	NA	NA
	➤ Location	NA	NA	NA

82

19.	Fire control room			
	➤ Detector system panel	Required	Provided	MR
	➤ Flow Switch Panel	NA	NA	NA
	➤ PA System Panel	Required	Provided	MR
	➤ Battery backup	Required	Provided	MR
	➤ Building Floor Plans	NA	NA	NA
20.	Special Fire Protection Systems for Protection of special Risks, if any;	Required	CO <sub>2</sub> system provided in HT, LT Panels	MR

The fire protection systems provided in the building/premises were checked, tested at random and found functional at the time of inspection.

Keeping in view of the deemed compliance of the minimum standards on fire prevention and fire safety measures as required under the rules, the fire safety certificate issued vide letter no. F6/DFS/MS/EH/2021/SZ/161 dated 11/03/2021, renewal under rule 37 of Delhi Fire Service Rules, 2010 is recommended.

Accordingly, DFA is put up for approval and signature please.

*S Kumar*  
11.03.24  
Signature of the Inspecting Officer  
Name: Santosh Kumar  
Designation: ADO (SJ)

DO (SD)

*mull*  
12/3

*cfo*  
12/31/2024

*Director*

*ADP/SJ*

Sir, F.T letter is put up for your sing. pl.

*Director*  
12/02/24

*S Kumar*  
13.03.24

*Updated*  
14/03/24