GOVT. OF NCT OF DELHI

DEPARTMENT OF SOCIAL WELFARE

7TH FLOOR, MSO BUILDING, I.P. ESTATE, NEW DELHI-110002 (ADMINISTRATION BRANCH)

F.No.44 (12)/2022/DSW/Admn.-II/Estt./ 2 619-21634

Consequent upon their joining in the Department of Social Welfare, GNCT of Delhi in pursuance of Services Department transfer order No. 03 endorsed vide no. F.3 (4)/T.P/2023/S-III/84-90 dated 13.01.2023 and order No. 07 endorsed vide no. F.3(4)/T.P/2023/S-III/156-162 dated 25.01.2023, the following Personal Assistants are hereby taken on strength in the Department of Social Welfare, GNCTD with effect from the date mentioned against their names:-

Sl. No.	Name of the Official & DoB	Taken on Strength with effect From	Posting for salary Purpose
1.	Sh. Dharmendra Sisodiya, Personal Assistant (DoB:-12.04.1993)	20.01.2023 (F/N)	DDO, Department of Social Welfare (HQ) w.e.f. 20.01.2023 (F/N) against the vacant post of Gr-II/Steno, Personal Assistant. However, he will work in Tourism Department in Tourism Department as per Services Department order no. 03 dated 13.01.2023.
2.	Sh. Jogender, Personal Assistant (DoB:-05.01.1993)	30.01.2023 (F/N)	DDO, Department of Social Welfare (HQ) w.e.f. 30.01.2023 (F/N) against the vacant post of Gr-II/Steno, Personal Assistant.

This issues with the approval of the Director (SW).

SECTION OFFICER (ADMN.)

F.No.44 (12)/2022/DSW/Admn.-II/Estt./ 21619-21634

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Copy for information & further necessary action to:-

- 1. PS to Secretary (SW), DSW, 7th Floor, MSO Building, I.P. Estate, New Delhi-110002. 2. PA to Director (SW), DSW, 7th Floor, MSO Building, I.P. Estate, New Delhi-110002.
- 3. The Dy. Secretary (Services), Services Department-III, 5th Level, Delhi Secretariat, New Delhi-110002 w.r.t. your transfer orders no. 03 dated 13.01.2023 & order no. 07 dated 25.01.2023.
- 4. Dy. Director (Vigilance Branch), Department of Social Welfare, 7th Floor, MSO Building, I.P. Estate, New Delhi-
- 5. The Dy. Director / Supdt. (Admn.), Land & Building Department, B-Block, Vikas Bhawan, I.P. Estate, New Delhi-110002.
- 6. The Administrative Officer / DD/ Supdt. (Admn.), Department of Tourism, Vikas Bhawan-II, 2nd, Floor, C-Wing, Upper Bela Road, Delhi-110054.
- 7. The Dy. Secretary (Admn.), Urban Development, 9th Level, C-Wing, Delhi Secretariat, New Delhi-110002.
- 8. PAO concerned thorough DDO concerned.
- 9. The DDO, Department of Social Welfare (HQ), 7th Floor, MSO Building, I.P. Estate, New Delhi-110002.
- 10. DDO, Department of Social Welfare (HQ).
- 11. Assistant Programmer, Computer Cell, DSW with the request to upload the order on the website of the Department.
- 12. Official(s) concerned.
- 13. Bill clerk.
- 14. Guard file.

SECTION OFFICER (ADMN.)