

OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES,  
GOVT. OF NCT OF DELHI, OLD COURT BUILDING  
PARLIAMENT STREET, NEW DELHI-110001

No. F. 5/61/2022/Estt./Coop./Misc./RR 1569-68

Dated: 10/4/2023

**Sub:-Uploading of Draft RRs for the post of Bailiff in the Department of Registrar Cooperative Societies.**


The draft Recruitment Rules for the post of Bailiff as agreed by the Services Department vide their U.O. No.F.No.2 (21)/RR/2018/S-IV/548 dated 03/04/2023 is being uploaded on the website of the Department for inviting comments/suggestions of stakeholders, if any.

The comments/suggestions if any may be submitted within a period of 30 days to the department either by mail on [rcoop@nic.in](mailto:rcoop@nic.in) or through a letter at the address " Registrar, Office of the Registrar Cooperative Societies, Old Court Building, Parliament Street, New Delhi-110001:.

This issues with the prior approval of Competent Authority.

Encl:- As above


No. F. 5/61/2022/Estt./Coop./Misc./RR

  
10/04/23  
Assistant Registrar (Admin.)

Dated: 10/4/2023

**Copy for information to:-**

1. Dy. Secretary (Services), Services-IV, Govt. of NCT of Delhi.
2. PS to Pr. Secretary, Office of RCS.
3. PS to RCS
4. PA to Spl. RCS
5. AR (IT) with the request to upload on the website of the Department.
6. Notice Board, O/o RCS.
7. Guard file.

  
10/04/23  
Assistant Registrar (Admin.)



**DRAFT RECRUTMENT RULES FOR THE POST OF**  
**BAILIFF**  
**OFFICE OF REGISTRAR COOPERATIVE SOCIETIES, PARLIAMENT STREET,**  
**GOVT. OF NCT OF DELHI.**

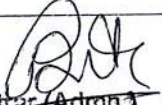
1.	Name of posts	Bailiff
2.	Number of Posts	17* (2023)  *Subject to variation Dependent on workload
3.	Classification	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial
4.	Level in the Pay Matrix	LEVEL 1 (Rs. 18000-Rs. 56900) of the pay matrix
5.	Whether selection post or non-selection post	Not Applicable
6.	Age limit for direct recruits	Between 18 and 27 years for direct recruits.  (The upper age-limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government). <b>Note:-</b> The crucial date for determining the age limit shall be as advertised by the Delhi Subordinate Services Selection Board/Competent Authority.
7.	Educational and other qualifications required for direct recruits	Matriculation or equivalent from a recognized Board/Institution with Urdu/Hindi as one the subject. <b>Note:</b> Qualification are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing, in the case of candidates otherwise well qualified.
8.	Whether age and educational qualification prescribed for the direct recruits will apply in the case of promotes	Not Applicable
9.	Period of probation, if any	02 years
10.	Method of Recruitment, whether by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods	100% by Direct Recruitment  <b>Note:</b> "Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officers of Central Government. (a) Holding analogous posts on regular basis (b) Possessing the qualifications prescribed for direct



  
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		recruits under Col.7". (The maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of application).
11.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer to be made	Not Applicable
12.	If a Departmental Promotion Committee exists, what is its composition	<p><b>Composition of DPC for considering confirmation:</b></p> <p>1. Principal Secretary/Secretary (PWD), GNCTD - <b>Chairperson</b></p> <p>2. HOD/Secy.-Cum-RCS, GNCTD - <b>Member</b></p> <p>3. Dy. Secretary (UD), GNCTD - <b>Member</b></p> <p><b>Note:-</b> Senior most member of the departmental confirmation committee shall act as Chairperson in case notified Chairperson happens to be junior to another member of the committee.</p>
13.	Circumstances which Union Public Service Commission is to be consulted in making recruitment	Consultation with Union Public Service Commission is not necessary.

  
 Asstt. Registrar (Admin.)  
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