

OFFICE OF THE REGISTRAR COOPERATIVE SOCIETIES,
GOVT. OF NCT OF DELHI, OLD COURT BUILDING
PARLIAMENT STREET, NEW DELHI-110001

No. F. 5/62/2022/Estt./Coop./Misc./RR/540-46

Dated: 06/04/23

Sub:-Uploading of Draft RRs for the post of Staff Car Driver (Ordinary Grade), in the Department of Registrar Cooperative Societies.

The draft Recruitment Rules approved by the Services Department vide their U.O. No.F.No.2(8)/RR/2022/S-IV/380 dated 01/03/2023 is being uploaded on the website of the Department for inviting comments/suggestions of stakeholders, if any.

The comments/suggestions if any may be submitted within a period of 30 days to this department either by mail on rcoop@nic.in or through a letter at the address " Registrar, Office of the Registrar Cooperative Societies, Old Court Building, Parliament Street, New Delhi-110001:.

This issues with the prior approval of Competent Authority.

Encl:- As above

No. F. 5/62/2022/Estt./Coop./Misc./RR/540-46


06/04/23
Assistant Registrar (Admin.)

Dated: 06/04/23


Copy for information to:-

1. Dy. Secretary (Services), Services-IV, Govt. of NCT of Delhi.
2. PS to Pr. Secretary, Office of RCS.
3. PS to RCS
4. PA to Spl. RCS
5. AR (IT) with the request to upload on the website of the Department.
6. Notice Board, O/o RCS.
7. Guard file.



06/04/23
Assistant Registrar (Admin.)

DRAFT RECRUTMENT RULES FOR THE POST OF
STAFF CAR DRIVER (ORDINARY GRADE),
OFFICE OF REGISTRAR COOPERATIVE SOCIETIES, PARLIAMENT STREET,
GOVT. OF NCT OF DELHI.

1.	Name of the post	Staff Car Driver- (Ordinary Grade)
2.	Number of Post	02* (2023) *Subject to variation Dependent on work load
3.	Classification	General Central Service Group 'C' Non-Gazetted, Non-Ministerial
4.	Pay Level in the Pay Matrix	LEVEL 2 (Rs. 19900-Rs. 63200) of the Pay Matrix
5.	Whether Selection or Non-Selection Post	Not Applicable
6.	Age Limit for Direct Recruits	18-25 years* (Relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government) Note- The crucial date for determining the age limit shall be as advertised by Delhi Subordinate Services Selection Board/Competent Authority. *In case of post being filled up by all-India Open Competition, the age limit would be between 18 years and 27 years.
7.	Educational and other qualifications required for direct recruits	Essential:- i) Pass in 10 th standard. ii) Possession of a Valid Driving License for Motor Cars. iii) Knowledge of motor mechanism (the candidate should be able to remove minor defects in Vehicle. iv) Experience of Driving a Motor Car for at least three years. Desirable: Three year's service as Home Guard/Civil Volunteers. Note 1: Qualifications are relaxable at the discretion of the Competent Authority in the case of candidates otherwise well qualified.


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		Note 2: The qualification(s) regarding experience is relaxable at the discretion of the Competent Authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.
8.	Whether age and educational qualification prescribed for the direct recruits will apply in the case of promotes	Not Applicable
9.	Period of probation, if any	Two Years for Direct Recruits.
10	Method of Recruitment, whether by direct rectt. Or by promotion or by Deputation /absorption and percentage of the vacancies to be filled by various methods.	Deputation/absorption failing which by Direct Recruitment.
11.	In caes of rectt. By Promotion/Deputation/absorption grades from which promotion/deputation/absorption to be made	<p>Deputation /Absorption:</p> <p>(a) (i) Holding analogous post on a regular basis in the parent cadre or department.</p> <p>Or</p> <p>(ii) From amongst Group "C" employees in Level-1 (18000-56900) in Pay Matrix with three years of regular service in the office where vacancy arises failing which from Group C employees in Level-1 (18000-56900) in Pay Matrix with three years of regular service in Central Government/State Government/UT and on the basis of a driving test to assess the competence to drive motor cars.</p> <p>And</p> <p>(b) possessing the following qualification and experience as prescribed in Column No. 7.</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately</p>


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		<p>preceding this appointment in the same or some other organisation /Department of the Central Government/State Government/UT territories shall ordinarily not exceed three years.</p> <p>Note 2: The maximum age limit for appointment by deputation/absorption shall be Not Exceeding 56 years as on the closing date of receipt of applications.</p>
12.	If a Departmental Promotion Committee exists, what is its composition	<p>Group 'C' DPC (for considering confirmation):</p> <ol style="list-style-type: none"> 1. Principal Secretary/Secretary (PWD) - Chairman 2. Head of Department Concerned - Member 3. Dy. Secretary (UD) - Member <p>Note: Senior most member of the Departmental Promotion Committee/Departmental Confirmation Committee shall act as Chairperson in case the notified Chairperson of the Departmental Promotion Committee/Departmental Confirmation Committee happens to be junior to another member of the Departmental Promotion Committee.</p>
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment	Not Applicable


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