

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE COMMISSIONER OF EXCISE, ENTT&LUXURY TAX
L- BLOCK : VIKAS BHAWAN:I.P.ESTATE:NEW DELHI-110002
(ADMINISTRATION BRANCH)

No.F.6(4)/2018/Tr.Post/Excise/Admn/2771-78

Dated: 20/01/2023

ORDER

The Competent Authority is pleased to order branch allocation in respect of the following Home Guards/ Civil Defence with immediate effect:-

Sr. No.	Name of the Official with Designation	Present Posting	Posted/Transferred To Branch	Link	Contact No.
1.	Sh. Kismat, Home Guard PIS No. 3120002	Under Posting	Administration & LT	Sh. Rakesh Wadhwan, DHG	7982621654
2.	Sh. Sandeep, Home Guard PIS No. 1120580	Under Posting	EIB	Sh. Pushpender Kumar, DHG	9315945347
3.	Sh. Rakesh Wadhwan, Home Guard, PIS No. 20901361	Under Posting	Confiscation	Sh. Kismat, DHG	9811071351
4.	Sh. Pushpender Kumar, Home Guard, PIS No. 20901264	Under Posting	Administration	Sh. Sandeep, DHG	9873629246
5.	Sh. Prempal, Home Guard PIS No. 111120368	Under Posting	Attached with Ms. Neelam Venkatachalam, Assistant Commissioner (Excise)	Sh. Dalbir Singh, Civil Defence	9968485397
6.	Sh. Dharamraj, Home Guard PIS No. 11110092	Under Posting	Administration	Sh. Avatar Singh, DHG	9999697417
7.	Sh. Ranbir, Home Guard PIS NO. 11110495	Under Posting	Confiscation	Sh. Chetan, DHG	8287723375
8.	Sh. Chetan, Home Guard PIS No. 30900010	Under Posting	Care taking Branch	Sh. Ranbir, DHG	9211304861
9.	Sh. Neeraj, Home Guard PIS NO. 11110630	Under Posting	R&I	Sh. Bheem, DHG	9910290231
10.	Sh. Avatar Singh, Home Guard PIS NO. 3120012	Under Posting	Pr. Br. Of DC	Sh. Dharamraj, DHG	9560432258
11.	Sh. Bheem, Home Guard PIS NO. 20903441	R&I	HCR	Sh. Neeraj, DHG	9711924234
12.	Sh. Dalbir Singh, Civil Defence	Pr. Br. Of DC (Excise)	L-6 Branch & M&TP	Sh. Prempal, DHG	9813174470

All the Home Guards & CDV's staff shall mark biometric attendance. Salary shall be prepared on the basis of bio-metric attendance only.

All the link staff must note any leave proposed. Leave applications duly noted by link staff shall only be accepted. More than two incident of telephonic convey of leave in a month shall amount of deduction of one day salary.

This issues with the prior approval of Competent Authority.

Neelam Venkatachalam
20-1-23

(Neelam Venkatachalam)
ASSISTANT COMMISSIONER (ADMN.)

Dated: 20/01/2023

No.F.6(4)/2018/Tr.Post/Excise/Admn/2771-78

Copy forwarded to :-

1. PPS to Commissioner(Excise)
2. PA to Deputy Commissioner(Excise)
3. Nodal Officer(e-Office), Excise Department, GNCTD, Delhi.
4. All Assistant Commissioners, Excise Deptt
5. Sh. Rajesh Kumar Meena, ACP (EIB), Excise Deptt
6. The System Analyst (IT) with the direction to upload this order on the official website of this Deptt.
7. Official concerned.
8. Section Officer, CTB, Excise (To mark the Bio-metric attendance).

Neelam Venkatachalam
20-1-23

(Neelam Venkatachalam)
ASSISTANT COMMISSIONER (ADMN.)