

Government of National Capital Territory of Delhi  
REVENUE DEPARTMENT  
(General Administration Branch)  
5 Sham Nath Marg Delhi-54

No. F.1 (107)/GA/DC/HQ/2018/484

Dated: 17.03.2023

ORDER

Subsequent upon transfer/posting of Ms. Tapasya Raghav, IAS (AGMUT: 2013) vide Services Department's Order No. 79 dated 03.03.2023 as Deputy Commissioner (HQ), the following work allocation amongst Deputy Commissioners in Revenue HQ is hereby ordered with immediate effect superseding all previous orders:-

Sr. No.	Name of the Officer with designation	Work Assigned
1.	Ms. R. Menaka, IAS, DM (North), with the additional charge of DC-I (HQ)	<ul style="list-style-type: none"> <li>• Land Revenue &amp; Land Acquisition matters</li> <li>• Caretaking Branch</li> </ul>
2.	Ms. Sonika Singh, DANICS, DM (Central) with additional charge of DC-II (HQ)	<ul style="list-style-type: none"> <li>• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship)</li> <li>• CCS Branch and Marriage Cell</li> <li>• DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics)</li> <li>• Legal &amp; Judicial (including DSLSA matters)</li> </ul>
3.	Sh. Prince Dhawan, IAS, DM (West), with additional charge of DC - III (HQ)	<ul style="list-style-type: none"> <li>• IT Branch including E - District</li> </ul>
4.	Ms. Tapasya Raghav, IAS, DC-IV (HQ)	<ul style="list-style-type: none"> <li>• General Administration Branch</li> <li>• Vigilance Branch</li> <li>• Census &amp; NPR 2020 and Socio-Economic Caste Census Matters</li> <li>• Parliament Cell (including Parliament &amp; Vidhaan Sabha Question/ Matters)</li> <li>• NGT &amp; Environment matters</li> <li>• Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDT Act, NHRC matters)</li> <li>• Accounts &amp; Planning</li> <li>• Relief Branch (including Rajya Sainik Board)</li> <li>• Any other unassigned matters</li> </ul>
5.	Sh. Santosh Kumar Rai, IAS DM (New Delhi) with additional charge of DC - V (HQ)	<ul style="list-style-type: none"> <li>• COVID Branch</li> <li>• Licensing</li> <li>• Dte. of Civil Defence</li> <li>• Nazarat &amp; Treasury, Central Record Room</li> </ul>
6.	Ms. Isha Khosla, IAS, DM (South East) with additional charge of DC - VI (HQ)	<ul style="list-style-type: none"> <li>• Stamp &amp; Registration Branch (including PID Act &amp; EoDB)</li> <li>• Firms and Society Registration (including related I.T. Projects)</li> </ul>
7.	Sh. Sushil Singh, DANICS, Special CEO, Disaster Management	<ul style="list-style-type: none"> <li>• DDMA &amp; EOC</li> <li>• RTI &amp; Appeal Cases</li> <li>• Election</li> <li>• Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG listening posts &amp; different grievance portals etc.)</li> </ul>

This issue with the prior approval of Pr. Secretary (Revenue)-cum-Divisional Commissioner.

  
 (Sharad Kumar)  
 Sub Divisional Magistrate-III (HQ)