## Government of National Capital Territory of Delhi REVENUE DEPARTMENT (General Administration Branch) 5, Sham Nath Marg, Delhi-54

No. F.1 (136)/GA/DC/HQ/2018/ 2 194

Dated:- 30-11-1012

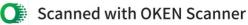
## ORDER

In supersession of all previous orders, the following work allocation among the Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:-

S. No.	Name of the Officer with designation	Work Assigned
. 1.		<ul> <li>Stamp and Registration (including PID Act &amp; EoDB)</li> <li>Licensing</li> <li>Firm &amp; Society Registration</li> <li>IT Branch</li> </ul>
2.	Ms. Mithlesh Gupta, SDM-II (HQ)	<ul> <li>Relief Branch (Including Rajya Sainik Board)</li> <li>DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics)</li> <li>Legal &amp; Judicial (including DSLSA matters)</li> <li>Land Revenue &amp; Land Acquisition matters</li> <li>R&amp;I Cell</li> </ul>
3.	III (HQ)	<ul> <li>General Administration Branch</li> <li>Head of Office Revenue(HQ)</li> <li>DDMA, EOC &amp; Control Room</li> <li>Care Taking Branch</li> </ul>
4.	Sh. Manvinder Singh, SDM-IV(HQ)	<ul> <li>CCS Branch and Marriage Cell</li> <li>Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities, Commission, Scholarship)</li> <li>Parliament Cell</li> </ul>
5.	Sh.Arvind Kumar SDM-V (HQ)	<ul> <li>RTI, Public Grievances Cell, Covid Cell &amp; Elections Cell</li> <li>NGT &amp; Environment matters</li> <li>Coordination Branch(including any other matter not assigned to any officer)</li> <li>Census &amp; NPR 2020, Socio Economic Caste Census Matters</li> </ul>
6.	Ms. Meena Tyagi, SDM-VI (HQ)	Treasury & Nazarat, Central Record Room
7.	Sh. Pramod Kumar, SDM, Revenue (HQ) distt. New Delhi with additional charge of SDM(HQ)	Vigilance Branch     .

This issue with the prior approval of Pr. Secretary (Revenue)-cum-Divisional Commissioner.

(Sharad Kumar) Sub Divisional Magistrate-III (HQ)



## No. F.1 (136)/GA/DC/HQ/2018/ 2\94

Copy for information and further necessary action to:-

- 1. Special CEO, Disaster Management, Revenue Department.
- 2. All Deputy Commissioners (HQ), Revenue Department.
- 3. All District Magistrates, Revenue Department, GNCTD.
- 4. Controller of Accounts, Revenue (HQ).
- 5. All SDMs (HQ), Revenue Department (HQ).
- 6. PS to Pr. Secretary (Revenue)-cum-Divisional Commissioner.
- 7. DDO, Revenue Department (HQ).
- 8. All Branch-in-charges, Revenue Department (HQ).
- 9. Sr. System Analyst, Revenue (HQ), with a request to upload the above order on Department's website.
- 10. Officers concerned.
- 11. Guard File.

(Sharad Kumar)

Sub Divisional Magistrate-III (HQ)