

REMINDER-I

DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT,
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,
1st Floor, MAHARANA PRATAP ISBT BUILDING,
KASHMERE GATE, NEW DELHI-110006

F.No. 16(25)/WCD/Admn./Sparrow/2020 | 1706-09

Date:- 27/12/22

OFFICE ORDER

In pursuance of Order No. F.No. 02/DWCD/Secy.Pr.Br./Note/2021-22/1022 dated 30.08.2022 issued by Secretary, DWCD, in this regard an office order F.No. 16(25)/WCD/Admn./Sparrow/2020/18210-16 dated 22-12-2022 was issued. It is directed to provide the details of sanctioned posts, organization/ branch data, employee information, Employee (Regular, Contractual & Outsourced) working (Posting and Salary) within 02 days in the Excel Sheet. There is no need to send the hard copy, excel sheet will sufficient.

Link of the Google Sheet (Excel sheet) is given below: -

<https://docs.google.com/spreadsheets/d/1M2t7QJVdZOrYHGvh1E2BiJ-H-f22F-XZreYmWr5ohbA/edit?usp=sharing>

You are again requested to provide/fill the details at the earliest and please ignore if already filled/provided through above link. Query regarding this please contact Admin Branch.

This may be treated as MOST URGENT.

Section Officer (Admin.)

To,

1. DDO/HOO, (HQ), WCD, GNCTD
2. All DDO/HOO/Supdtt. Homes/Institutions/CDPO/JJ Boards
3. All District Officers

✓ 4. System Analyst to upload the order on the website.