GOVT. OF NCT OF DELHI DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT (ADMINISTRATION BRANCH) 1ST FLOOR, MAHARANA PRATAP ISBT BUILDING KASHMERE GATE, DELHI - 110006

F.No.01(71)/Admn/WCD/Misc-I/2021/ 704 / - 57

Dated:

0 8 JUL 2027

Sub: Deployment of officials for Airport Duty at IGI Airport.

In compliance to the letter No. F.1/DM(WEST)/SDM(HQ)/Airport Duty/2022-23/3493 dated 28.06.2022, received from Revenue Department (SDM(HQ), District West), GNCTD, and vide letter no. F.4/8/2020/S-II/1779 dated: 16.06.2022 received from Deputy Secretary (Services) the following officials of the Department of Women & Child Development, GNCTD are hereby deputed for Airport Duty at IGI Airport West District, as per the schedule below:

S. No.	Name of the Official, Designation& Contact No.	Date of *Birth	Period of Duty	Remarks
1.	Sh. Kishan Singh Senior Assistant/Gr-III(DASS) Contact No 9315754651	01.06.1973	16/07/2022 to 31/07/2022	Deputed in place of Sh. Ram Naresh, Senior Assistant/Gr-III(DASS)
2.	Sh. Ajay Kumar Senior Assistant/Gr-III(DASS) Contact No 8510913436	30.07.1988	16/07/2022 to 31/07/2022	NA

The above mentioned officials are hereby directed to go through the instructions contained in the <u>letter No. F.1/DM(WEST)/SDM(HQ)/Airport Duty/2022-23/3493</u> dated 28.06.2022, copy of which is enclosed herewith. Further, the above mentioned officials are hereby directed to report to "SDM(HQ, District West, Revenue Department, Receipt & Issue Branch, at Room No. 406, 4th floor, O/o DM (West), Plot No. 3, Shivaji Place, Raja Garden, Delhi-110027 on <u>07.07.2022 at 10:00 AM along with a copy of their Aadhar Card and two coloured passport size photographs</u> for filling of the forms for Airport Duty as per the schedule mentioned above.

As per the instructions of SDM (HQ) – "The above mentioned officials shall be required to report to report on 13.07.2022 for further training and allotment of duty".

Non-compliance of the order will be viewed seriously. This issues with the prior approval of the Director, DWCD.

Encl: As above (03-Pages).

F.No.01(71)/Admn/WCD/Misc-I/2021/ 704-57

Section Officer (Admn)

Dated:

Copy to :-

1. SDM (HQ), District West, Revenue Department, Govt. of NCT of Delhi, Receipt & Issue Branch, Plot No. 3, Shivaji Place, Raja Garden, New Delhi- 110027.

 Section Officer (R&I), Revenue Department, Govt. of NCT of Delhi, Receipt & Issue Branch, Plot No. 3, Shivaji Place, Raja Garden, New Delhi- 110027.

3. Deputy Secretary (Services-II), Services Department, GNCTD, Delhi Secretariat, 5th Level, A-Wing, I.P. Estate, New Delhi-110002.

4. PS to Director, DWCD, GNCTD.

5. PA to Joint Director (Admn), DWCD, GNCTD.

6. Supdt. (Admn. Branch), DWCD, GNCTD, for information of Sh. Ram Naresh, Senior Assistant/Gr-III(DASS).

7. Supdt. (After Care Home), Jail Road, DWCD, GNCTD, for information of Sh. Kishan Singh, Senior Assistant/Gr-III(DASS).

8. CDPO/DDO/HOO, ICDS-Nihal Vihar and Jwalapuri Project, DWCD, GNCTD, for information of Sh. Ajay Kumar, Senior Assistant/Gr-III(DASS).

9. Concerned Officials.

10. Asstt. Programmer, WCD for uploading on website of the Department.

11. Guard File.

Section Officer (Admn)