

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI
(ADMINISTRATION BRANCH)**

F.44(12)/2022/DSW/Admn-II/Estt/ 9153-9165

Dated:

ORDER


05 AUG 2022

In pursuance of Services Department order No. 85 endorsed vide no. F.3(7)/2022/S-III/1645-1651 dated 26/07/2022 and consequent upon her joining on 27.07.2022 (F/N) in the Department of Social Welfare, the following Personal Assistant is hereby taken on strength & posted with effect from the date and at the place mentioned against her name:-

S.No.	Name of the Official & DOB	Present place of physical posting	New Place of physical posting	Taken on Strength with effect from	Posting for salary purpose
1.	Ms. Sita Tiwari, Personal Assistant (DOB: 10.10.1983)	Under Posting	DD (FAS)/Disability, DSW (HQ)	27.07.2022 (F/N)	DDO, DSW (HQ) against the vacant post of Gr-II, Personal Assistant w.e.f. 27.07.2022 (F/N)

Non-compliance of the order shall be viewed seriously.

This issues with the approval of the Director (SW).



Dy. Director (Admn-I)

F.44(12)/2022/DSW/Admn-II/Estt/ 9153-9165
Copy for information & further necessary action to:-

Dated:

05 AUG 2022

1. PPS to Secretary (SW), GLNS Complex, Delhi Gate, New Delhi.
2. PA to Director (SW), GLNS Complex, Delhi Gate, New Delhi.
3. PA to Joint Director (SW), GLNS Complex, Delhi Gate, New Delhi.
4. Dy. Secretary (Services), Services Department-II, 5th Level, Delhi Secretariat, New Delhi-110002 w.r.t. your office order no. 85 dated 26/07/2022.
5. DD (Vigilance), GLNS Complex, Delhi Gate, New Delhi.
6. DD (FAS/Disability), GLNS Complex, Delhi Gate, New Delhi.
7. DDO (SW), GLNS Complex, Delhi Gate, New Delhi.
8. PAO concerned through DDO/HOO concerned.
9. The Administrative Officer, Divisional Commissioner Office, GNCTD, 5-Sham Nath Marg, Delhi with the request to forward the service book & personal files (completed in all respect) in respect of Ms. Sita Tiwari, Personal Assistant to the Section Officer (Admn-II), DSW.
- ✓ 10. Sr. System Analyst, DSW (HQ) with the request to upload the order on the website of the Department.
11. Official(s) concerned.
12. Bill Clerk.
13. Guard File.


Dy. Director (Admn-I)