

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NATIONAL CAPITAL TERRITORY
G.L.N.S. COMPLEX, DELHI GATE, NEW DELHI-110 002
[Research, Training and Evaluation (RTE)]
rtesw2021@gmail.com

F.No. 82/1327/Training/AD-III/DSW/2020-21/ 2011-2019

Dated: 29 APR 2022

REVISED ORDER

Finance Department has given its concurrence for "Financial Norms for conducting Training and capacity Building Programs in Department of Social Welfare, GNCTD e.g. Training, Consultation, Seminar, Workshop, Symposium on Social Welfare and related matters" and has directed to adhere to various orders and memorandums mentioned below:-

1. The Department of Social Welfare will adhere to the UTCS order F.No.3 (37)/UTCS/Trg/2002-03/17526-17541 dated 21/08/2010 regarding payment of remuneration/Honorarium to resource person for training purpose.

The details are as :

| S. No. | Categories of Faculty | Rate per session of 75 min duration (Subject to ceiling of 2 Sessions/ day) |
|--------|-------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| a. | Professors/Lecturers of colleges/universities having subject experience | Rs 2500/- |
| b. | Guest Faculty/Subject Experts | Rs. 2000/- |

2. The Department of SW will adhere to the Finance Department's OM No.F.8/3/2017-AC/Js Exp. /689-700 dated 28.03.2017 regarding enhancement of ceiling and other meetings/conferences.

| SN | Items | Rate |
|----|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| a. | Working Lunch during the meeting/training/seminar/workshop/Conference etc. which start in the forenoon and continue beyond lunch. | Rs. 500/ per head with the ceiling of Rs. 25000/- per occasion. |
| b. | Expenditure on refreshment served to guest during formal inter-departmental and other meeting/training/seminar/workshop/Conference etc. | Rs. 50/- per head. |

3. The Department of SW will adhere to Finance Department's OM No. F.8/3/2017-AC/JS Exp./687-700 dated 28.03.2017 regarding refreshment, working lunch during the meetings/ conference/seminar/workshops.

| SN | Items | Rate |
|----|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|
| a. | Working Lunch during the meeting/training/seminar/workshop/Conference etc. which start in the forenoon and continue beyond lunch. | Rs. 500/ per head with the ceiling of Rs. 25000/- per occasion. |
| b. | Expenditure on refreshment served to guest during formal inter-departmental and other meeting/training/seminar/workshop/Conference etc. | Rs. 50/- per head. |

SB/c
2/5/22

4. The Department of Social Welfare will adhere to the TA rules and existing guideline of DoPT/Ministry of Finance GNCTD.

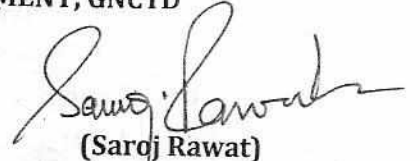
| SN | Distance from residence/office to the training venue and back | Proposed Transport Charges |
|----|---------------------------------------------------------------|----------------------------|
| a. | Up to 10 KM | Rs. 150. |
| b. | 11 to 20 KM | Rs. 300. |
| c. | 21 to 30 KM | Rs. 450 |
| d. | 31 to 40 KM | Rs. 600 |
| e. | Above 40 KM | Rs. 800 |

The payment of Transport Charges at the above rate will be subject to the following conditions: -

- No Transportation Charge would be payable to the faculty/resource person using official vehicle.
- Outstation faculty who comes to deliver lecture on his/her official tour will not be paid any transportation charges.
- Outstation faculty excluding NCR districts will be paid transportation charges on AC-II tier by train or economy class by Air or the actual expenditure on the class of journey chosen for travel, whichever is lower.

5. Further it has been directed to the Department of Social Welfare, GNCTD to adhere to all the Codal formalities under the GFR-2017, FRSR and all guidelines issued by the Govt. of India & GNCT of Delhi from time to time.

ISSUED WITH THE CONCURRENCE OF FINANCE DEPARTMENT, GNCTD



(Saroj Rawat)
Deputy Director

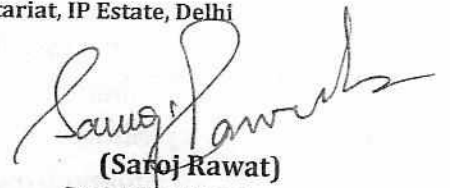
Research, Training & Evaluation Branch

F.No. 82/1327/Training/AD-III/DSW/2020-21/2011-2019

Dated:

29 APR 2022

1. DCA, DSW, DSW, GLNS Complex, Delhi Gate-02.
2. Deputy Director (Admn-I & II), DSW, GLNS Complex, Delhi-02.
3. Deputy Director (CTB), DSW, GLNS Complex, Delhi-02.
4. Deputy Director (Vigilance), DSW, GLNS Complex, Delhi-02.
- ✓ 5. Sr. System Analyst, DSW, GLNS Complex, Delhi-02 with a request to upload the document on the department's Website.
6. PPS to Spl. Secretary, Finance Department, 4th Level, A-Wing, Delhi Secretariat, IP Estate, Delhi
7. PPS to Pr. Secretary, DSW, GLNS Complex, Delhi Gate-02.
8. PA to Spl. Secretary cum Director, DSW, GLNS Complex, Delhi Gate-02.
9. PA to Jt. Director, DSW, GLNS Complex, Delhi Gate-02.



(Saroj Rawat)
Deputy Director

Research, Training & Evaluation Branch