

DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI
(ADMINISTRATION BRANCH)

F.No.1(51)/2018/Estt./Pt. File-II/

Dated:

To,

The Managing Director (ICSIL)
Administrative Building, 1st Floor,
Above Post Office, Okhla Industrial Estate,
Phase-III Okhla, New Delhi-110020

Sub: Surrender of Sh. Jai Kumar, Data Entry Operator (Outsourced).

Sir/Madam,

Sh. Jai Kumar, Data Entry Operator engaged through M/s ICSIL has resigned
w.e.f. 31.01.2022.

You are requested to provide his suitable replacement in the Department of
Social Welfare immediately.

This issues with the prior approval of the Competent Authority.

Encl: As above.

F.No.1(51)/2018/Estt./Pt. File-II/

20796

Mons
Dy. Director
Section Officer (Admn-II)

Dated:

08 FEB 2022

Copy for information to:

1. PA to Spl. Cum Director (SW), GLNS Complex, Delhi Gate, New Delhi
2. Dy. Director (Admn-II), DSW(HQ), Delhi Gate, Delhi.
3. Sr. System Analyst, DSW(HQ) with the request to upload the order on website of the Department.
4. Concerned District Social Welfare Officer (East), DSW.
5. Concerned Official.
6. Guard file.

Admn
Dy. Director
Section Officer (Admn-II)

782cc
2/2/22