

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT  
(GENERAL ADMINISTRATION BRANCH)  
5, SHAM NATH MARG, DELHI-54

No. F 1 (39)/GA/DC/HQ/Gr-1/2022/1347

Dated: 13/07/2022

ORDER

Consequent upon transfer of Sh. Ram Ratan Singh, SDM (HQ) from Revenue Department to DUSIB vide Services Department's Order No. 303 dated 12.07.2022 and joining of Ms. Shimray Asaiwo Bellrose & Sh. Dhole Aom Kashinathrao, DANICS Officers as SDM (HQ) in Revenue Department (HQ) vide Services Department Order No. 303 dated 12.07.2022, the following work allocation among the Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:-

S. No.	Name of the Officer with designation	Work Assigned
1.	Sh. Balram Meena, SDM(Karol Bagh) with additional charge of SDM-I(HQ)	<ul style="list-style-type: none"><li>Stamp and Registration (including PID Act &amp; EoDB)</li><li>Licensing</li><li>Firm &amp; Society Registration</li><li>IT Branch</li></ul>
2.	Smt. Mithlesh Gupta, SDM-II(HQ)	<ul style="list-style-type: none"><li>Relief Branch (Including Rajya Sainik Board)</li><li>R&amp;I Cell</li><li>DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics)</li><li>BDO(HQ)</li></ul>
3.	Sh. Sharad Kumar, SDM-III(HQ)	<ul style="list-style-type: none"><li>General Administration Branch</li><li>DDMA, EOC &amp; Control Room</li><li>Head of Office, Revenue (HQ)</li></ul>
4.	Sh. Manvinder Singh, SDM-IV(HQ)	<ul style="list-style-type: none"><li>CCS Branch and Marriage Cell</li><li>Census &amp; NPR 2020, Socio Economic Caste Census Matters</li><li>Central Record Room</li><li>Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission, Scholarship)</li></ul>
5.	Sh. Arvind Kumar, SDM-V(HQ)	<ul style="list-style-type: none"><li>RTI matters</li><li>Public Grievances Cell</li></ul>
6.	Sh. Dhole Aom Kashinathrao, SDM-VI (HQ)	<ul style="list-style-type: none"><li>Care Taking Branch</li><li>Parliament Cell</li><li>Vigilance Branch</li></ul>
7.	Sh. Sanjay Sondhi, SDM(HQ)/SDM(Karawal Nagar)	<ul style="list-style-type: none"><li>Legal &amp; Judicial (including DSLSA matters)</li><li>NGT &amp; Environment matters</li><li>Land Revenue &amp; Land Acquisition matters</li></ul>
8.	Ms. Shimray Asaiwo Bellrose, SDM(HQ)	<ul style="list-style-type: none"><li>Covid Branch</li><li>Elections</li><li>Treasury &amp; Nazarat</li><li>Coordination Branch</li></ul>

This issues with the prior approval of Pr. Secretary (Revenue)-cum-Divisional Commissioner.

SDM-VI(HQ)/H.O.O

1667/17  
14/07/2022

DPA  
DEO(JK)/DEO(AS)

14/7

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Dated:- 13/07/2022

Copy for information and further necessary action to:-

1. Special CEO, Disaster Management, Revenue Department.
2. All Deputy Commissioners (HQ), Revenue Department.
3. All District Magistrates, Revenue Department, GNCTD.
4. Controller of Accounts, Revenue (HQ).
5. All SDMs (HQ), Revenue Department (HQ).
6. PS to Pr. Secretary (Revenue)-cum-Divisional Commissioner.
7. DDO, Revenue Department (HQ).
8. All Branch-in-charges, Revenue Department (HQ).
- ~~9. Sr. System Analyst, Revenue (HQ), with a request to upload the above order on Department's website.~~
10. Officers concerned.
11. Guard File.

  
SDM-VI (HQ)/H.O.O