

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54

No. F.1 (136)/DC/HQ/2018/ 1162

Dated:- 17/6/2022

ORDER

Consequent upon transfer/relieving of Sh. Rajesh Choudhary, DANICS holding the charge of SDM-1 (HQ) vide Order No. F.No 1(82)/GA/DC/HQ/Gr-I/2021/1131 dated 15.06.2022, Sh. Balram Meena, DANICS, SDM (Karol Bagh) is hereby assigned the additional charge of SDM-I(HQ) in Revenue(HQ).

Accordingly, the following work allocation among the Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:-

S. No.	Name of the Officer with designation	Work Assigned
1.	Sh. Balram Meena, SDM(Karol Bagh) with additional charge of SDM-I(HQ)	<ul style="list-style-type: none">• Covid Branch• Stamp and Registration (including PID Act & EoDB)• Licensing• Firm & Society Registration• IT Branch
2.	Smt. Mithlesh Gupta, SDM-II(HQ)	<ul style="list-style-type: none">• Relief Branch (Including Rajya Sainik Board)• R&I Cell• DUDA Branch• BDO(HQ)/ Panchayat
3.	Sh. Sharad Kumar, SDM-III(HQ)	<ul style="list-style-type: none">• DDMA, EOC & Control Room• Parliament Cell• Vigilance Branch
4.	Sh. Manvinder Singh, SDM-IV(HQ)	<ul style="list-style-type: none">• CCS Branch and Marriage Cell• Census & NPR 2020, Socio Economic Caste Census Matters• Central Record Room• Elections• Treasury & Nazarat• Minority Affairs Branch with Scholarship Cell
5.	Sh. Arvind Kumar SDM-V(HQ)	<ul style="list-style-type: none">• Coordination Branch• RTI matters• Public Grievances Cell
6.	Sh. Ram Ratan Singh, SDM-VI(HQ)	<ul style="list-style-type: none">• General Administration Branch• Care Taking Branch• Head of Office Revenue(HQ)
7.	Sh. Sanjay Sondhi, SDM(HQ)/SDM(Karawal Nagar)	<ul style="list-style-type: none">• Legal & Judicial (including DSLSA matters)• NGT & Environment matters• Land Revenue & Land Acquisition matters

This issues with the prior approval of Pr. Secretary (Revenue)-cum-Divisional Commissioner.


(R.R. SINGH)
-SDM-VI (HQ) 6/22

1164/SSA
17/6/2022

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Copy for information and further necessary action to:-

1. Special CEO, DDMA, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
1. All Deputy Commissioner (HQ), Revenue Department, 5 Sham Nath Marg, Delhi-110054.
2. All District Magistrates, Revenue Department, GNCTD.
3. District Magistrate, District-Central, 16 Padam Chand Marg, New Delhi-110002.
4. ALL SDMs, Revenue Department, GNCTD.
5. All SDMs (HQ), Revenue Department, 5, Sham Nath Marg, Delhi-110054.
6. PA to Pr. Secretary(Revenue) cum Divisional Commissioner, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
7. All Branch-in-charges, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
8. DDO, Revenue(HQ), 5 Sham Nath Marg, Delhi-110054.
9. DCA, Revenue (HQ), 5 Sham Nath Marg, Delhi-110054.
10. Sr. System Analyst, Revenue (HQ), with a request to upload the above order on Department's website.
11. Officer Concerned.
12. Guard File.


(R.R. SINGH)
SDM-VI (HQ) 17/6/22