

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54

No. F.1 (107)/GA/DC/HQ/2018/3011

Dated:- 12.07.2018

ORDER

In supersession of all previous orders, the following work allocation among the Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:-

S. No.	Name of the Officer with designation	Work Assigned
1.	Sh. Rajesh Chaudhary, Supdt.(Prisons) with additional charge of SDM-I(HQ)	<ul style="list-style-type: none">• Census & NPR 2020• Data Management on containment zones and other COVID related matters• Stamp and Registration (including PID Act & EoDB)• Licensing• Firm & Society Registration• Nazarat
2.	Smt. Mithlesh Gupta, SDM-II(HQ)	<ul style="list-style-type: none">• Relief Branch (Including Rajya Sainik Board)• R&I Cell• DUDA Branch(including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics)• CCS Branch
3.	Sh. Sharad Kumar, SDM-III(HQ)	<ul style="list-style-type: none">• DDMA, EOC & Control Room• Parliament Cell• Vigilance Branch
4.	Sh. Manvinder Singh, SDM-IV(HQ)	<ul style="list-style-type: none">• Marriage Cell• Socio Economic Caste Census Matters• Central Record Room• Elections• Treasury
5.	Sh. Arvind Kumar SDM-V(HQ)	<ul style="list-style-type: none">• Coordination Branch• RTI matters• Public Grievances Cell• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission)• Scholarship Cell
6.	Sh. Ram Rattan Singh, SDM-VI(HQ)	<ul style="list-style-type: none">• General Administration Branch• Care Taking Branch• Work related to COVID DATA Management• BDO(HQ)
7.	Sh. Sanjay Sondhi, SDM(HQ)/SDM(Karawal Nagar)	<ul style="list-style-type: none">• Legal & Judicial (including DSLSA matters)• NGT & Environment matters• Land Revenue & Land Acquisition matters

This issues with the prior approval of Pr. Secretary (Revenue)-cum-Divisional Commissioner.

(R.R. SINGH)
SDM-VI (HQ)

Copy for information and further necessary action for-

1. Special CFO, DDMA, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
2. All Deputy Commissioner (HQ), Revenue Department, 5 Sham Nath Marg, Delhi-110054.
3. All District Magistrates, Revenue Department, GNCTD.
4. ALL SDMs, Revenue Department, GNCTD.
5. All SDMs (HQ), Revenue Department, 5, Sham Nath Marg, Delhi-110054.
6. PA to Pr. Secretary(Revenue) cum Divisional Commissioner, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
7. All Branch-in-charges, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
8. DDO, Revenue(HQ), 5 Sham Nath Marg, Delhi-110054.
9. DCA, Revenue (HQ), 5 Sham Nath Marg, Delhi-110054.
10. Sr. System Analyst, Revenue (HQ), with a request to upload the above order on Department's website.
11. Officer Concerned.
12. Guard File.

7 BSM

28/12

Dec-18

(R.R. SINGH)
SDM-VI (HQ)