

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54

No. F.1 (62)/GA/DC/HQ/2020/284

Dated:- 14/2/2022

ORDER

In supersession of all previous orders, the following work allocation among the Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:-

S. No.	Name of the Officer with designation	Work Assigned
1.	Sh. Rajesh Chaudhary, DANICS with additional charge of SDM(HQ)	<ul style="list-style-type: none">• Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDT Act, NHRC matters)• Census & NPR 2020• Data Management on containment zones and other COVID related matters• Stamp and Registration (including PID Act & EoDB)• Licensing• Firms and Society Registration• Nazarat
2.	Smt. Mithlesh Gupta, SDM-II(HQ)	<ul style="list-style-type: none">• Relief Branch (Including Rajya Sainik Board)• R&I Cell• DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics)• Parliament Cell (including Parliament & Vidhan Sabha Questions/Matters)• DDMA, EOC & Control Room
3.	Sh. Manvinder Singh, SDM-IV(HQ)	<ul style="list-style-type: none">• Marriage Cell• Socio Economic Caste Census Matters• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission)• Central Record Room• Elections• Treasury
4.	Sh. Ram Rattan Singh, SDM-VI(HQ)	<ul style="list-style-type: none">• Work related to COVID DATA Management• Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG listening posts & different grievance portals etc.)• BDO(HQ)• Vigilance Branch• General Administration Branch• Care Taking Branch• CCS Branch
5.	Sh. Sanjay Sondhi, SDM(HQ)/SDM(Karawal Nagar), Distt. North East	<ul style="list-style-type: none">• Legal & Judicial (including DSLSA matters)• NGT & Environment matters• RTI matters• Land Revenue & Land Acquisition matters

Further, Sh. Ram Rattan Singh, SDM-VI (HQ) shall work as Head of Office in Revenue (HQ).
This issues with the prior approval of Pr. Secretary (Revenue)-cum-Divisional Commissioner.

(MANVINDER SINGH)
SDM-IV (HQ)/LINK OFFICER

Contd.

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Dated:- 14/02/2022

Copy for information and further necessary action to:-

1. Special CEO, DDMA, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
2. All Deputy Commissioner (HQ), Revenue Department, 5 Sham Nath Marg, Delhi-110054.
3. All District Magistrates, Revenue Department, GNCTD.
4. ALL SDMs, Revenue Department, GNCTD.
5. All SDMs (HQ), Revenue Department, 5, Sham Nath Marg, Delhi-110054.
6. PA to Pr. Secretary (Revenue) cum Divisional Commissioner, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
7. All Branch-in-charges, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
8. DDO, Revenue (HQ), 5 Sham Nath Marg, Delhi-110054.
9. DCA, Revenue (HQ), 5 Sham Nath Marg, Delhi-110054.
10. Sr. System Analyst, Revenue (HQ), with a request to upload the above order on Department's website.
11. Officer Concerned.
12. Guard File.


(MANVINDER SINGH)
SDM-IV (HQ)/LINK OFFICER