
	DELHI JAL BOARD: GOVT OF NCT OF DELHI OFFICE OF THE DIRECTOR (FINANCE & ACCOUNTS) VARUNALAYA PHASE-II, KAROL BAGH, NEW DELHI	
	"STOP CORONA" : WEAR MASK, FOLLOW PHYSICAL DISTANCING, MAINTAIN HAND HYGIENE"	

No. DJB/Fin./Dir.(F&A)/DD-III/Sr. AO(F&G)/DFP/2022-23/1308

Dated:- 09.11.2022

ORDER


Subject:- Latest Delegation of Financial Powers to various authorities of DJB.

In exercise of its powers under Section 22 of the Delhi Water Board Act, the Board in its 163rd meeting held on 10th October, 2022 has considered the proposal vide Dir. (F&A) No.DJB/Dir(F&A)/2022/1259 dated 07.10.2022, to approve the latest delegation of powers in supersession of earlier orders issued vide No. DJB/Dir.(F&A)/ Delegation of Power/2021/ 775 dated 08.11.2021 & No. DJB/Dir(F&A)/ Delegation of Power/ 2021/865 dated 02.12.2021.

Thus after due deliberations, the Board vide Resolution No.1312 Item No. Admn.617 dated 07.10.2022 in the 163rd meeting held on 10.10.2022 resolved to approve the proposal. The approved Delegation of Power is enclosed as Annexure.

This issues with the prior approval of the Competent Authority.

Encl: - Annexure


 (RAHUL SAINI)
 DIRECTOR (FINANCE & ACCOUNTS)

Copy for kind information to:-

1. PS to Hon'ble Chairperson, DJB
2. Vice Chairman/Members of DJB
3. CEO, DJB
4. Member(Admn.)/Member(F)/Member(WS)/(DR.)/Addl. CEO/CVO
5. Secretary (DJB)/All CEs/SEs/ACEs/EEs/AEEs
6. All Director/Director(A&P)/All Jt. Dir.(Rev.)/Jt. Dir.(F&A)/DTQC
7. EE(EDP) :- with request to upload on DJB website pls.
8. O.O. Register.


 DIRECTOR (FINANCE & ACCOUNTS)

Addl. Chief Engineer (Project)-I
 EDP Cell, Delhi Jal Board, GNCTD
 Dy. No. 2190 dt. 09-11-2022

Prog-I

 09/11/2022
 RAHUL
 Assistant Engineer (EDP)

DELHI JAL BOARD
GOVT. OF NCT OF DELHI
VARUNALAYA, KAROL BAGH, NEW DELHI

(FIGURES IN LACS OF RS.)

Sub:- Revision of Delegation of Financial powers of various authorities of DJB.

S.No.	S.No. of the power of Annexure dated 08.11.2021	NATURE OF POWERS	AUTHORITY TO WHICH THE POWER IS DELEGATED	EXISTING	Approved by the Board	REMARKS
1	1A	2	3	5	5	6
1	1A	To accord Technical sanction	Chief Engineer	Full Powers	Full Powers	
1	2		ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)/ Director (BP) Ex. Engineer/ AEE /Jt. DOR/DD(H)/CWA	Full Powers 25	Full Powers 25	
2	2A		Member (Admin)/(WS)/(Dr)	Full Power	Full Power	
2	2A	To accord Approval of technical bid in two bid tender system	Chief Engineer	Full Power	Full Power	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)/ Director (BP) Ex. Engineer/ AEE / Jt. DOR/DD(H)/CWA	Full Power 25	Full Power 25	
3	3		Chairperson, Delhi Jal Board	5000	5000	
		To accord Administrative approval and expenditure sanction for Works	C.E.O., DJB	2500	2500	With the concurrence of Finance except Administrative Approval of Estimates
			Member (Admin)/(WS)/(Dr)	500	500	
			Addl. C.E.O./Secy.	100	100	
			Chief Engineer	100	100	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	50	50	
			Ex. Engineer/ AEE /Jt. DOR/DD(H)/CWA	25	25	

S.No.	S.No. of the power of Annexure dated	NATURE OF POWERS	AUTHORITY TO WHICH THE POWER IS DELEGATED	EXISTING	Approved by the Board	REMARKS
4	5	To Sanction of excess over awarded cost/Extra/ Substitute Items/ Deviation in quantities of agreement Items	C.E.O., DJB	Cases costing above 200 Lacs upto 20% of awarded cost beyond with revision of awarded amount so arrived will be approved by the next higher authority.	(i). In cases costing above 500 Lacs upto 20% of awarded cost. (ii). In cases costing upto 500 lacs, above 20% of awarded cost.	With the concurrence of Finance
			Member (Admin)/(WS)/(Dr)	Upto 10% in cases costing upto Rs. 200 lacs. Above 10% to 20% by next higher authority. Beyond 20% revised awarded amount so arrived will be approved by the next higher authority.	Upto 10% in cases costing upto Rs. 500 lacs. Above 10% to 20% by next higher authority.	
			Chief Engineer/Addl. C.E.O./Secy.	Upto 10% in cases costing upto Rs. 100 lacs. Above 10% to 20% by next higher authority. Beyond 20% revised estimate amount so arrived will be approved by the next higher authority.	Upto 10% in cases costing upto Rs. 100 lacs. Above 10% to 20% by next higher authority.	

S.No.	S.No. of the power of Annexure dated 08.11.2021	NATURE OF POWERS	AUTHORITY TO WHICH THE POWER IS DELEGATED	EXISTING	Approved by the Board	REMARKS
4	5	To Sanction of excess over awarded cost/Extra/ Substitute Items/ Deviation in quantities of agreement Items	ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/Dir(H)/SA(IT)	Upto 10% in cases costing upto Rs. 50 lacs. Above 10% to 20% by next higher authority. Beyond 20% revised awarded amount so arrived will be approved by the next higher authority.	Upto 10% in cases costing upto Rs. 50 lacs. Above 10% to 20% by next higher authority.	With the concurrence of Finance
			Ex. Engineer/ AEE/Jt. DOR/CWA/DD(H)	Upto 10% in cases costing upto Rs. 25 lacs. Above 10% to 20% by next higher authority. Beyond 20% revised awarded amount so arrived will be approved by the next higher authority.	Upto 10% in cases costing upto Rs. 25 lacs. Above 10% to 20% by next higher authority.	

S.No.	S.No. of the power of Annexure dated 08.11.2021	NATURE OF POWERS	AUTHORITY TO WHICH THE POWER IS DELEGATED	EXISTING	APPROVED BY THE BOARD	REMARKS
5	6	Sanction of Extension of Time	C.E.O., DJB	NA	Full Powers	With the concurrence of Finance
			Member (Admin)/(ws)/(Dr)	Full Power	Upto period equivalent to original project completion period.	
			Chief Engineer	Full Power. However, where such period exceeds 1/3rd of completion period by the next higher authority.	Upto period equivalent to 1/3rd of original project completion period.	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)			
Ex. Engineer/ AEE/ Jt. DOR/DD(H)/CWA	Full Power upto 25 lacs, however where such period exceed 1/3 of completion period by the next higher authority.	For cases costing upto 25 lacs upto period equivalent to 1/3 rd of original project completion period. Beyond 1/3 rd period by the next higher authority.				

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6	8	Refund of Security	Ex. Engineer/ AEE/ Jt. DOR/DD(H)/CWA	Full Power	Full Power	
7	9	Payment against delivery	CEO, DJB	Full Power in all cases	Full Power in all cases	With the concurrence of Finance
			Member (Admin)/(WS)/(Dr)	Upto 100 lacs	Upto 100 lacs	
			Addl. C.E.O./Secy.	Upto 50 lacs	Upto 50 lacs	
			Chief Engineer	Upto 10 lacs	Upto 10 lacs	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Upto 5 lacs	Upto 5 lacs	
			Ex. Engineer/ AEE /Jl. DOR/DD(H)/CWA	Upto 2 lacs	Upto 2 lacs	



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8	10	Payment of Road Restoration Charges	Member (Admin)/(WS)/(Dr)	Full Powers subject to provision in the estimate	Full Powers. Beyond sanctioned provision in estimate release would be subject to power at Sl. No. 4	
			Chief Engineer	Full Powers subject to provision in the estimate	Full Powers. Beyond sanctioned provision in estimate release would be subject to power at Sl. No. 4	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Full Powers in estimated cost upto 50 lakhs subject to provision in the estimate	Full Powers. Upto 50 lakhs subject to provision in the estimate . Beyond release would be subject to power at Sl. No. 4	
			Ex. Engineer/ AEE/ Jt. DOR/DD(H)/CWA	NA	Full Powers. Upto 25 lakhs subject to provision in the estimate . Beyond release would be subject to power at Sl. No. 4	

S.No.	S.No. of the power of Annexure dated 08.11.2021	NATURE OF POWERS	AUTHORITY TO WHICH THE POWER IS DELEGATED	EXISTING	APPROVED BY THE BOARD	REMARKS
9	11	Purchase of Proprietary Articles	CEO, DJB	Full Powers in all cases	Full Powers	With the concurrence of Finance
			Member (Admin)/(WS)/(Dr)	Upto 100 lacs	Upto 100 lacs	
			Addl. C.E.O./Secy.	Upto 50 lacs	Upto 50 lacs	
			Chief Engineer	Upto 10 lacs	Upto 10 lacs	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Upto 5 lacs	Upto 5 lacs	
			Ex. Engineer/ AEE/ Jt. DOR/DD(H)/CWA	Upto 2 lacs	Upto 2 lacs	
10	12	Payment to Transco/Discoms except power bills	Member (Admin)/(WS)/(Dr)	Full Power	Full Power subject to provision in sanctioned estimate	
			Chief Engineer	Upto 200 lacs	Upto 200 lacs	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Upto 100 lacs	Upto 100 lacs	
			Ex. Engineer/ AEE/Jt. DOR/DD(H)/CWA	Upto 25 lacs	Upto 25 lacs	
10A	12A	Payment of Power Bills	Ex. Engineer/ Jt. DOR/DD(H)/CWA	Full Powers	Full Powers	
11	13	Acceptance of single tender	Chairperson, DJB	Upto 500 lakh	Deleted - Will be dealt as per DFP at S.No.3	
			C.E.O	Cases upto 200 lacs		
			Member (Admin)/(WS)/(Dr)	Cases upto 100 lacs		
			Addl. C.E.O./Secy.	Cases upto 50 lacs		
			Chief Engineer	Cases upto 50 lacs		
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Cases upto 25 lacs		
			EE/AEE/AE/ Jt. DOR/DD(H)/CWA	Cases upto 10lacs		

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12	14	Award of work without call of tenders / Spot Quotation	C.E.O., DJB	Cases Upto 200 lakhs	Cases Upto 200 lakhs	With the concurrence of Finance
			Member (Admin)/(WS)/(Dr)	Cases upto 50 lacs	Cases upto 25 lacs	
			Addl. C.E.O./Secy.	Cases upto 25 lacs	Deleted	
			Chief Engineer/ACE(M)	Cases upto 25 lacs	For ACE(M) cases upto 5 lakh (not exceeding 7 cases per month)	
			Director(A&P) /DOR/DTQC Director(Bottling)/ SA(IT)/Dir(H)/ Ex. Engineer/AEE	Cases upto 10 lacs	Cases upto 1 lacs (Not exceeding 4 cases per month)	
			Jt. DOR/CWA/DDH/AE	Cases upto 1 lacs	Deleted	
13	16	Conducting negotiation with the Lowest Tenderer	C.E.O	NA	Deleted	Separate orders to be issued
			Technical Committee	Above Rs. 200 Lacs		
			Member (Admin)/(WS)/(Dr)	Cases costing upto 200 lacs		
			Addl. C.E.O./Secy.	Cases costing upto 100 lacs		
			Chief Engineer	Cases costing upto 100 lacs		
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Cases costing upto 50 lacs		
			Ex. Engineer/ AEE/ Jt. DOR/DD(H)/CWA	Cases costing upto 25 lacs		



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14	18	To sanction contingent expenditure	CVO, DJB	upto 10 Lakh	Deleted	
			Addl. C.E.O./Secy.	Upto 2 lacs		
			Chief Engineer	Upto 2 lacs		
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Upto 1 lacs		
			Ex. Engineer/ AEE /AE/Jt. DOR/CWA/DD(H)	Upto 0.1 lacs		
14A	18A	To sanction contingent expenditure/advances other than mobilization advance/ arbitration award/court cases.	C.E.O	Full Powers	Full Powers	
			Member (Admin)	Upto 200 lacs	Upto 200 lacs	
15	19	Power to exempt Earnest money (EMD)	C.E.O	Full powers	Full powers	
			Member (Admin)/(WS)/(Dr)	Cases Upto 100 lacs	Cases Upto 100 lacs	
			Addl. C.E.O./Secy.	Cases Upto 25 lacs	Cases Upto 25 lacs	
			Chief Engineer	Cases Upto 25 lacs	Cases Upto 25 lacs	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Cases Upto 10 lacs	Cases Upto 10 lacs	
			Ex. Engineer/ AEE/Jt. DOR/CWA/DD(H)	NA	NA	
16	20	Repeat Orders	C.E.O	Cases Upto 200 lacs	Deleted	
			Member (Admin)/(WS)/(Dr)	Cases Upto 100lacs		
			Addl. C.E.O./Secy.	Cases Upto 50 lacs		
			Chief Engineer	Cases Upto 25 lacs		
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Cases Upto 10 lacs		
			Ex. Engineer/ AEE/AE/Jt. DOR/CWA/DD(H)	NA		

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17	21	Exemption to execute Contract Agreement	C.E.O	Upto 200 Lakh	Upto 200 Lakh	
			Member (Admin)/(WS)/(Dr)	Cases upto 50 Lakhs	Cases upto 50 Lakhs	
			Addl. C.E.O./Secy.	Cases upto 10 Lakh	Cases upto 10 Lakh	
			Chief Engineer	Cases upto 10 Lakh	Cases upto 10 Lakh	
			ACE/S.E./Director(A&P)/DOR/DTQC Director(Bottling)/SA(IT)/Dir(H)	Cases Upto 10 lacs	Cases Upto 10 lacs	
			Ex. Engineer/ AEE/ Jt. DOR/CWA/DD(H)	Cases Upto 0.5 lacs	Cases Upto 0.5 lacs	
17A	21A	Execution of Contract Agreement	Ex. Engineer/ Jt. DOR/CWA/DD(H)	Full Power	Full Power	
18	22	Financial Concurrence	Member (Finance)	Full Power	Full Power	
			Director (F&A)	Cases Upto 1500 lacs	Cases Upto 500 lacs	
			Jt. Dir(F&A)/Dy. Dir(F&A)	Cases Upto 200 lacs in Projects and Rs.51 lacs to 200 lacs in Maintenance	Cases Upto 100 lacs	
			Sr. Account Officer/ Account Officer	Cases Upto 50 lacs in Maintenance and Upto Rs.100 lacs in Projects	Cases Upto 50 lacs	
			Asstt. Account Officer / AAO	Cases Upto 25 lacs	Deleted	

S.No.	S.No. of the power of Annexure dated	NATURE OF POWERS	AUTHORITY TO WHICH THE POWER IS DELEGATED	EXISTING	APPROVED BY THE BOARD	REMARKS
19	23	Signing of Cheques/On-line Fund Transfer	Director (F&A) & Jt. Dir.(F&A)/Dy.Dir.(F&A) as co-signatory	Full Power in case of Treasury	Deleted	Separate orders to be issued
			Jt. Dir (R)/DD (H)/AC/EE/CWA alongwith Sr. Account Officer/ Account Officer as co-signatories	Full Power		
20	24	Approval of NIT	Member (Admin)/(WS)/(Dr)	Full Power	Full Power	
			Chief Engineer	Full Power	Full Power	
			Addl. CE / SE	upto 50 lakh	Full Power to ACE(M) and ACE/SE with independent charge who is reporting to Member(WS/ DR.) directly.	
			Executive Engineer/ AEE	upto 25 lakh	upto 25 lakh	
21	25	Medical Reimbursement	Member (Admin)	Full Power	Full Power	Member (WS)/ (DR) has been deleted in New DFP
			Chief Engineer/Addl. C.E.O./Secy.	Full Power	Full Power	
			Dir (F&A)/ACE/S.E./Director(A&P) /DOR/ DTQC Director(Bottling) /SA(IT) / Dir(H)	Upto 5 lakh	Upto 5 lakh	
			Ex. Engineer/ Jt. DOR/CWA/ DD(H)/ DDO	Upto Rs. 100000 or One month emoluments whichever is higher for progressive & individual bills	Upto Rs. 1,00,000/- or One month emoluments whichever is higher for progressive & individual bills	
22	26	Medical Advance	Member (Admin)	Full Power	Full Power	Member (WS)/ (DR) has been deleted in New DFP
			Chief Engineer/Addl. C.E.O./Secy.	upto 10 lakh	upto 10 lakh	
			Dir (F&A)/ACE/S.E./Director(A&P) /DOR/ DTQC Director(Bottling) /SA(IT) / Dir(H)	upto 5 lakh	upto 5 lakh	


 DIRECTOR (F&A)