

OFFICE OF THE ASSISTANT COMMISSIONER (L&E)  
DELHI JHAL BOARD: GOVT. OF N.C.T. OF DELHI  
VARUNALAYA PHASE-II, JHANDEWALAN DELHI  
Ph No. 011-23521266, E-Mail:acle309@gmail.com

NO. DJB/AC (L&E)/2022/38755  
Instructional Order

Dated: 30-6-2022

It has come to the notice that most of the Drawing and Disbursing officers are not sending the monthly deduction schedule of licence fee and water charges regularly in respect of the departmental accommodation allotted to the employees working in their respective divisions/ sections even after issue of instructional orders from this office time to time. This office has already circulated latest revised rate of licence fee vide office order no. 146 dated 29-07-2020, but it has been observed that DDOs concerned have recovered licence fee on previous rates.

As a result, it is difficult to find out that the licence fee of existing or newly allotted departmental accommodation is being deducted by the DDO concerned as Govt. Accommodation Rules or not. Further the entries of recovered licence fee are also lying incomplete in the ledger/ Demand & Collection registers. Due to this, this office faces difficulties in the matter of issuing of No Dues Certificate to the concerned officers/officials at the time of their retirement or at the time of vacation of departmental accommodation.

Further, after re-structuring of engineering wing, the maintenance divisions have been re-structured Assembly Constituency wise due to this the Land & Estate office is, unable to identify that in which division, the allottees are working and as such facing difficulties in issuing/ serving the notices for recovery of licence fee and water charges.

The matter has been put up before the Higher Authorities and it has been directed that all DDOs concerned shall strictly adhere to the provisions relating to licence fee under SR 317-B-12 of Govt Accommodation Rules, as per the followings:-

- 1 Licence fee shall be deducted from the monthly salary of those officials/ officers who're residing in Departmental Accommodation and shall also be forwarded to this office in the form of licence fee deduction schedule monthly, after checked and verified by the concerned A.A.O.

Where an allotment of accommodation or alternative accommodation has been accepted the liability for licence fee shall commence from the date of occupation or the eight day of the date of receipt of the allotment, whichever is earlier.

An officer who, after acceptance, fails to take possession of that accommodation within eight days from the date of receipt of the allotment letter shall be charged licence fee from such date up to a period of twelve days, provided that nothing contained herein shall apply where the concerned Estate Manager certifies that the accommodation within the period aforesaid.

Adl. Chief Engineer (Project)  
EDP Cell, Delhi Jal Board, GNCTD  
Dy. No. 2131 dt. 04-07-2022

P.T.O

KVS RJP

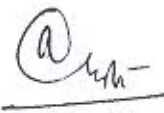
Prag-I 2

04-07-22

Asst. Chief Engineer (EDP)

- 3 Where an officer, who is in occupation of a residence, is allotted another residence and he occupies new residence, the allotment of former residence shall be deemed to be cancelled from the date of occupation of the new residence. After such date of occupation, he may, however, retain the former residence on payment of normal licence fee therefore, for a period of 15 days for shifting to the allotted accommodation in change.

All DDOs are directed to strictly comply to the above instructions in readiness manner. In the event of disregard, DDO concerned will be held responsible for such lapses of non-recovery/ non submission the recovery of license fee & water charge. Further action will be initiated against the concerned defaulting Officers/ Officials, as deemed fit by the Higher Authority.

  
(Amit Kumar Singh) 30/06/2022  
Assistant Commissioner (L&E)

All DDOs

Copy for information to:

- 1 Member (Admn)
- 2 All Directors
- 3 All Chief Engineers and Suptd. Eng.
- 4 All Dy. Directors/ All A.O./ A.A.O.

  
30/06/2022  
Assistant Commissioner (L&E)

OFFICE OF THE ASSISTANT COMMISSIONER (L&E)  
DELHI JHAL BOARD: GOVT. OF N.C.T. OF DELHI  
VARUNALAYA PHASE-II, JHANDEWALAN DELHI  
Ph No. 011-23521266, E-Mail:acle309@gmail.com

NO. DJB/AC (L&E)/2022/38756

Dated: 30-6-2022

Instructional Order

It has come to the notice that most of the Drawing and Disbursing officers are not sending the monthly deduction schedule of licence fee and water charges regularly in respect of the departmental accommodation allotted to the employees working in their respective divisions/ sections even after issue of instructional orders from this office time to time. This office has already circulated latest revised rate of licence fee vide office order no. 146 dated 29-07-2020, but it has been observed that DDOs concerned have recovered licence fee on previous rates.

As a result, it is difficult to find out that the licence fee of existing or newly allotted departmental accommodation is being deducted by the DDO concerned as Govt. Accommodation Rules or not. Further the entries of recovered licence fee are also lying incomplete in the ledger/ Demand & Collection registers. Due to this, this office faces difficulties in the matter of issuing of No Dues Certificate to the concerned officers/officials at the time of their retirement or at the time of vacation of departmental accommodation.

Further, after re-structuring of engineering wing, the maintenance divisions have been re-structured Assembly Constituency wise due to this the Land & Estate office is, unable to identify that in which division, the allottees are working and as such facing difficulties in issuing/ serving the notices for recovery of licence fee and water charges.

The matter has been put up before the Higher Authorities and it has been directed that all DDOs concerned shall strictly adhere to the provisions relating to licence fee under SR 317-B-12 of Govt Accommodation Rules, as per the followings:-

- 1 Licence fee shall be deducted from the monthly salary of those officials/ officers who're residing in Departmental Accommodation and shall also be forwarded to this office in the form of licence fee deduction schedule monthly, after checked and verified by the concerned A.A.O.
- 2 Where an allotment of accommodation or alternative accommodation has been accepted the liability for licence fee shall commence from the date of occupation or the eight day of the date of receipt of the allotment, whichever is earlier.  
An officer who, after acceptance, fails to take possession of that accommodation within eight days from the date of receipt of the allotment letter shall be charged licence fee from such date up to a period of twelve days, provided that nothing contained herein shall apply where the concerned Estate Manager certifies that the accommodation within the period aforesaid.


ES EAP

Add. Chief Engineer (Project)-I  
EDP Cell, Delhi Jal Board, GNCTD  
Dy. No. ....

P.T.O

- 3 Where an officer, who is in occupation of a residence, is allotted another residence and he occupies new residence, the allotment of former residence shall be deemed to be cancelled from the date of occupation of the new residence. After such date of occupation, he may, however, retain the former residence on payment of normal licence fee therefore, for a period of 15 days for shifting to the allotted accommodation in change.

All DDOs are directed to strictly comply to the above instructions in readiness manner. In the event of disregard, DDO concerned will be held responsible for such lapses of non-recovery/ non submission the recovery of license fee & water charge. Further action will be initiated against the concerned defaulting Officers/ Officials, as deemed fit by the Higher Authority.

  
(Amit Kumar Singh) 30/06/2022

Assistant Commissioner (L&E)

All DDOs

Copy for information to:

- 1 Member (Admn)
- 2 All Directors
- 3 All Chief Engineers and Suptd. Eng.
- 4 All Dy. Directors/ All A.O./ A.A.O.

  
30/06/2022  
Assistant Commissioner (L&E)