



DELHI JAL BOARD
GOVT. OF N.C.T. OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (BULK)
Varunalaya Phase- II, Karol Bagh, New Delhi
Tele.23678380, 81, 82 Extn. 406, 407

OFFICE ORDER NO. /30

DATED: 26.05.2022

Consequent upon recommendation by AC(LW)'s O.O. No.03 dated 07.03.2022, Offer-of-Engagement letter dated 08.03.2022, Acceptance of terms & conditions by individual and further approval by the Competent Authority dated 24.05.2022, following candidate is hereby engaged to the post of "Field Assistant" on Muster Roll on Compassionate Ground in Bulk Side of Delhi Jal Board with immediate effect and also posted as mentioned hereunder:-

Sl. N O	ANXX. SR. NO. / CASE NO.	NAME OF APPLICANT/FATHER'S /HUSBAND'S /MOTHER'S NAME/RESIDENTIAL ADDRESS / MOBILE NO.	DATE OF BIRTH	QUALIFI CATION / CAT.	PLACE OF POSTING
1.	Annex-IV D-3 C-06/2022	Smt. Santosh Devi W/o Late Shri Ram Kumar R/o C-19/A, S/F, Plot No. 210/30, Near-Dharamjeet School, Amanpuri, Nagloi, Delhi-110041	24.04.1965	6 th Pass	EE(SDW)-VI Keshopur

The aforesaid candidate is directed to report to the office concerned for further duties within 03 days of receipt this letter under intimation to this office. If, he/she fails to respond within stipulated period, it will be presumed that he/she is not willing to join this department and his/her candidature will be treated as cancelled or necessary action as deemed to be fit in the matter shall be taken accordingly.

The above engagement is subject to the following terms & Conditions:-

1. That the individual will maintain the dependent/family members of the deceased employee, failing which his/her services will be terminated without assigning any reason.
2. That if the individual does not hold the minimum required education qualification of 10th class, he/she will have to acquire the same within 05 (Five) years of engagement on Muster Roll on Compassionate Ground.
3. That the engagement is subject to Medical Examination / Fitness from MOI, DJB, Verification of Character & Past Antecedents from the Police Authorities, Verification of Educational/Caste Certificates from the concerned School/ College/ Board/ Institution/University/Department/Authorities etc. In case individual is not found medically fit for the given post or the reports are not found correct /favorable, services of individual shall liable to be terminated without assigning any reason.

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by
20/5/22

4. DDO concerned, before taking the individual on duty will obtain the declaration from individual that he has never been convicted by any court of Law and presently, No Case/FIR/Any Judicial inquiry is contemplated or pending against him.
5. That the engagement carries within the liability to serve in any part of the area under the jurisdiction in Delhi Jal Board/Govt. of NCT of Delhi.
6. That the engagement may be terminated at any stage by giving one month's notice by either side viz. by the appointee or the appointing authority, without assigning any reason.
7. That if the individual remains absent continuously from his/her duty for more than **30 days without any written permission/intimation allowed by the DDO, then his service will be considered as disengaged automatically.** He will not be taken back on the duty until and unless specific approval from Competent Authority i.e. Member (Administration) DJB is obtained.
8. That the engagement is further subject to the satisfactory work and conduct during the period of service to the entire satisfaction of his/her Controlling Officer/Department.
9. That individual will be governed by the Rules, Regulations and guidelines as applicable to the other Muster Roll Workers of Delhi Jal Board.
10. That failure to comply with any of the above terms & conditions would lead to termination/disengagement from Muster Roll services without any notice.
11. That in case, individual is already employed, he/she should produce No Objection Certificate/ Relieving report from the previous employer to his/her DDO concerned.
12. That if at any stage, any of the declarations or particulars furnished by individual is found false or incorrect; his/her service is liable to be terminated without assigning any reason.

Note: - DDO is hereby directed to complete the following formalities:-

1. Check the original Educational, Caste & others certificates before taking them on duty. Thereafter, same may be got verified from the respective issuing authorities within a period of 03 months.
2. To appear before Medical officer/Incharge in DJB dispensary for medical examination within 10 days.

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3. In terms of AC(LW) O.O.No-02 dated 24.02.2022 individuals are required to submit a fresh affidavit regarding their family and source of income.
4. File of individual with the compliance report in the above matter is also required to be forwarded to this office within a period of 03 months.

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(R. K. BILYAN)

ASSISTANT COMMISSIONER (BULK)

No.062/DJB/AC(B)/C.G. Apptt./M.Roll/Field Asstt./2022/ 31781

Dated:- 26.05.2022

Copy to:-

- 1) P.S. to Chairman/Vice Chairman of DJB:- for kind information.
- 2) Secy. to CEO/Member (Admin.) :- for kind information
- 3) Director (A&P)/Vigilance/Finance:- for kind information
- 4) AC (LW)/PRO:- for information please.
- 5) DDO concerned – *With the request to ensure compliance of above within a period of 03 months and forward the file to Administration.*
- 6) EE (EDP) with the request to upload website of DJB.
- 7) AO/AAO concerned.
- 8) Individual concerned.
- 9) Office Order Register.

Addl. Chief Engineer (Project)-I
EDP Cell, Delhi Jal Board, GNCTD
Dy. No. 1657 dt. 27-05-2022

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ASSISTANT COMMISSIONER (BULK)

27-05-2022

Ashok Kumar
Executive Engineer (EDP)

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