

GOVT. OF NCT OF DELHI: DELHI JAL BOARD
OFFICE OF THE DIRECTOR (F&A)
VARUNALAYA PHASE-II: KAROL BAGH
NEW DELHI

O.O. No. 01

Dated: 24/05/2022

Instructional Order

It is noticed that Instructional Order circulated vide no.DJB/Dy.Dir.(F&A)-IV/Cir./2021/223-249 dated 30.03.2021 regarding illegal recovery of Bank loans pertaining to Union Bank of India erstwhile Corporation Bank from the terminal dues of employees at the time of their retirement and dues payable to the families of the deceased employees on final settlement. It was also strongly directed/not to send 'No Dues/ No Demand Certificate' to Banks Sehkari Bank or Cooperative Societies to get details of any loan taken by the employee or even if information regarding Bank Society's dues received, no recovery be made from terminal dues of the employees.

Despite above instructions it seems offices of DDOs have not taken the issue seriously because most of the offices still continues with the old practice. As a result harassment to employees is continued in flagrant violations of instructions.

Therefore, all DDOS / Nodal Officers are directed to ensure while issuing 'No Dues Certificate' of retiring employees and in death cases its copies should not be sent to any of the Banks/ Sehkari Bank or Cooperative Societies to get loan details of employees. No any recovery be made from terminal dues of employees. Further, the format of No Demand Certificate should also be amended by removing the mention of Bank or the name of Sehkari Bank or Cooperative Societies while forwarding copies to various authorities of Delhi Jal Board for the purpose of seeking 'No Dues'. Henceforth any failure in compliance of above instructions will be viewed seriously.

All DDOs

Director (Finance & Accounts)

No.DJB/Dy.Dir.(F&A)IV/I.O/2022/503

Dated: 24/5/22

Copy to: for kind information please

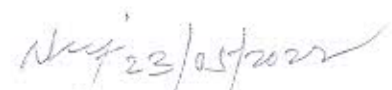
1. Secretary to Chairman DJB
2. PS to Vice Chairman, DJB
3. PS to CEO, DJB
4. Member(Finance)/(Dr.)/(A)/(WS)
5. Director(A&P)/DOR/Additional CEO/CVO
6. All ACs/Joint Director(F&A)-I

7. Dy.Dir(F&A)I/II/III/IV
8. Consultant (F)/Consultant(Audit)
9. All AAOs/AOs/Sr.AOs
10. AO(P) Sanction with the direction not to insist requirement of No Dues from Union
 - Bank/ Canara Bank while finalizing terminal dues and amend Check List accordingly.
- ✓ 11. EE(EDP)-for uploading on website/e-office for information of all DDOs

EDP (EDP) (EDP) (EDP) (EDP)
EDP (EDP) (EDP) (EDP) (EDP)
By No. 1619 dt. 24-05-2022
05/22/2022
25-05-2022

Prog-I


25-05-2022
Ashok Kumar
Executive Engineer (EDP)


Director (Finance & Accounts)