GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI DEPARTMENT OF FOOD SAFETY, 8TH MAYUR BHAWAN, CONNAUGHT PLACE, NEW DELHI-110001.

No. F.10(7)/DoFS/Admn/2021/

7046-49

Dated: - 4-3-22

ORDER

In continuation to this office order dated 25.02.2022, the newly appointed Food Safety Officer are hereby directed to undergo On-Job Training as per schedule below:-

Induction Training Programme: Session Plan for 'On-Job-Training'

Day	Name of Food Safety Officer	Name of Designated Officer	Subject	Session
	Task-1 At	tachment to any F	ood Business O	perator
Day 1 14.03.2022	1. Ms. Poonam 2. Sh. Sanjay	Sh. Satish kr. Gupta	Understand food business operator and their	Visit to any Food Business and understanding its processes
Day 2 15.03.2022	1. Puneet Kumar	Sh. Hukam Singh	functions	Develop GHP-GMP Plan for the FBO and discussion on the Understand Food Business same with FBO
Day 3 16.03.2022	2. Sunny Rao 3.Manjoor Ali			Implementation of GHP-GMP plan
Day 4 17.03.2022				Verification of the plan in presence of Designated Officer.
	Ta	sk-2 Visit to Food	Business Sector	- Var
Day 5 21.03.2022 Day 6 22.03.2022	 Ms. Poonam Manjoor Ali Sh. Sanjay 	Sh. S.P Singh Sh. R.K Bhaskar	Understandin g High risk flow risk food businesses	Detailed discussion on Schedule IV Visit to low risk food business
Day 7 23.03.2022 Day 8 24.03.2022				Visit to high risk food business such as meat or milk Day processing unit Preparation and understanding of Food Safety Management Plan for low of high food businesses
	1.Puneet Kumar 2.Sunny Rao	Sh. Saurabh Sharma		low of high food businesses
		Task-3 Insp	ection	
Day 9 25.03.2022 Day 10 28.03.2022	1.Ms. Poonam 2. Sh. Sanjay 3.Puneet Kumar 4. Sunny Rao 5.Manjoor Ali	Sh. Ranjeet Singh Sh. R.K Bhaskar	Inspection	Detailed discussion on following types of Inspection (under guidance of Designated Officer). • Food premises inspection (Schedule IV) • Food Standards inspection Discussion on related documentation

1		Task-4 Surve	illance	December and
) 11 T	1 Ma Daaram	Sh. Hukam Singh	Surveillance	Data collection and
Day 11	1.Ms. Poonam	J.I. 11		development of surveillance
9.03.2022	2 Ch Conjey			plan as prescribed by FSSAI
12	2. Sh. Sanjay	· 10 ·	1.5	
Day 12	3.Puneet Kumar			
0.03.2022	3.Puneet Kumai			Discussion on previously
	4. Sunny Rao			conducted surveillance
	4. Sunny Rao			plans e.g National Milk
	5 Marriage Ali		· · · · · · · · · · · · · · · · · · ·	Safety and Quality Survey,
	5.Manjoor Ali			2018
		Task-5 Food S	ampling	<i>1</i> 0 ° ° ° ° ° ° ° ° ° ° ° ° ° ° ° ° ° ° °
Day 12	1.Ms. Poonam	1.Sh. A.K Singh	Sampling	- Campling
Day 13 31.03.2022	1.1915. 1 00114111			Demonstration of sampling
	2, Sh. Sanjay	2.Sh. Ranjeet		by Designated Officer
&	2. Sn. Sanjay	Singh		
Day 14	3.Puneet Kumar	3.Sh. Satish Kr,		
01.04.2022	3.Puneet Kumar	Gupta		Practicing sampling in any
		Gupta		food processing unit
Day 15	4 C D	4.Sh. Bal Mukund		
04.04.2022	4. Sunny Rao	4.511. Dai Wukulu		
		5.Sh. Sompal		
	5) (Singh		
	5.ManjoorAli	Siligh	Sai	
		Task-6 Food	Analysis	
	I.M. Program	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		Submission of food sampl
Day 16	1.Ms. Poonam	Food Analyst	Attachment to	
Day 16 05.04.2022		Food Analyst Food Laboratory		Submission of food sampl to laboratory
05.04.2022	1.Ms. Poonam 2. Sh. Sanjay	Food Analyst Food Laboratory Lawrence Road,	Attachment to	to laboratory
05.04.2022 Day 17	2. Sh. Sanjay	Food Analyst Food Laboratory	Attachment to	to laboratory Observe food product
05.04.2022		Food Analyst Food Laboratory Lawrence Road,	Attachment to	to laboratory
05.04.2022 Day 17	2. Sh. Sanjay	Food Analyst Food Laboratory Lawrence Road,	Attachment to	to laboratory Observe food product analysis
05.04.2022 Day 17	2. Sh. Sanjay 3.Puneet Kumar	Food Analyst Food Laboratory Lawrence Road,	Attachment to	to laboratory Observe food product analysis Preparation of food analysis
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05.04.2022 Day 17	2. Sh. Sanjay3.Puneet Kumar4. Sunny Rao	Food Analyst Food Laboratory Lawrence Road,	Attachment to	to laboratory Observe food product analysis Preparation of food analysis report Interpretation of food
05.04.2022 Day 17	2. Sh. Sanjay 3.Puneet Kumar	Food Analyst Food Laboratory Lawrence Road,	Attachment to	to laboratory Observe food product analysis Preparation of food analysis
05.04.2022 Day 17	2. Sh. Sanjay3.Puneet Kumar4. Sunny Rao	Food Analyst Food Laboratory Lawrence Road, Industrial Area Task-7 Adj	Attachment to Lab	to laboratory Observe food product analysis Preparation of food analys report Interpretation of food analysis report
05.04.2022 Day 17	2. Sh. Sanjay3.Puneet Kumar4. Sunny Rao	Food Analyst Food Laboratory Lawrence Road, Industrial Area	Attachment to Lab	Observe food product analysis Preparation of food analysis report Interpretation of food analysis report Discussion with Designat
05.04.2022 Day 17 06.04.2022	2. Sh. Sanjay3.Puneet Kumar4. Sunny Rao5.Manjoor Ali	Food Analyst Food Laboratory Lawrence Road, Industrial Area Task-7 Adj	Attachment to Lab	Observe food product analysis Preparation of food analysis report Interpretation of food analysis report Discussion with Designar Officer regarding
05.04.2022 Day 17 06.04.2022	2. Sh. Sanjay 3.Puneet Kumar 4. Sunny Rao 5.Manjoor Ali 1.Ms. Poonam	Food Analyst Food Laboratory Lawrence Road, Industrial Area Task-7 Adj	Attachment to Lab udication Adjudication	Observe food product analysis Preparation of food analysis report Interpretation of food analysis report Discussion with Designar
Day 17 06.04.2022 Day 17 06.04.2022	2. Sh. Sanjay3.Puneet Kumar4. Sunny Rao5.Manjoor Ali	Food Analyst Food Laboratory Lawrence Road, Industrial Area Task-7 Adj Sh. A.K Singh	Attachment to Lab udication Adjudication	Observe food product analysis Preparation of food analysis report Interpretation of food analysis report Discussion with Designar Officer regarding
Day 18 07.04.2022 Day 19	2. Sh. Sanjay 3.Puneet Kumar 4. Sunny Rao 5.Manjoor Ali 1.Ms. Poonam 2. Sh. Sanjay	Food Analyst Food Laboratory Lawrence Road, Industrial Area Task-7 Adj Sh. A.K Singh	Attachment to Lab udication Adjudication	Observe food product analysis Preparation of food analysis report Interpretation of food analysis report Discussion with Designar Officer regarding adjudication and related
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Preparation and Submission of report							
Day 20	1.Ms. Poonam	Sh. Adeshwar		Preparation of report in			
11.04.2022		Kant (Deputy	1-21d-7	respect of above tasks and			
&	2. Sh. Sanjay	Director, Food		its further submission to			
Day 21		Safety)		respective Joint &			
12.04.2022	3.Puneet Kumar			Commissioner (Food			
		Sh. A.K Singh,	4-24.7	Safety) or Deputy			
		DO		Commissioner (Food			
	4. Sunny Rno			Safety) in case of FSO or			
		Sh. Ranjeet	Difference	Director / Joint Director			
		Singh, DO		(Regional Office, FSSAI) in			
	5.Manjoor Ali			case of CFSOs			
Day 22	1.Ms. Poonam	Sh. Adeshwar		Debriefing, Submission of			
13.04.2022		Kant (Deputy	0, n. 54,	feedback and Valediction			
	2. Sh. Sanjay	Director, Food					
		Safety)					
	3.Puneet Kumar						
	14	Sh. A.K Singh,					
		DO	72				
	4. Sunny Rao						
		Sh. Ranjeet					
		Singh, DO					
	5.Manjoor Ali						
	\$ ×						

(Adeshwar kant)
Deputy Director (FS)/HOO

No. F.10(7)/DoFS/Admn/2021/ 7046-49

Dated: 14-3.22

Copy for information and necessary action:-

- 1. System Analyst with request to upload the order on the website of the department.
- 2. All Designated Officers, Department of Food Safety
- 3. Food Safety Officers concerned.
- 4. Guard file.

(Adeshwar kant) Deputy Director (FS)/HOO

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