

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
1st FLOOR, MAHARANA PRATAP ISBT BUILDING,
KASHMERE GATE, DELHI-110006

F.No.16(25)/WCD/Admn./Sparrow/2020/

Dated:

ORDER

In supersession of this department previous order dated 26.07.2021 and in pursuance of Services Department letter no. F.2(4)/2020/S. IV/CC/216-220 dated 05.02.2021 (copy enclosed), the following officer is hereby nominated as “**Nodal Officer**” in the matter of “**SPARROW SYSTEM**” for co-ordination with Services Deptt., IT Deptt., NIC and all related matters in this regard: -

S. No.	Particulars	Details
1.	Name	Sh. Arvind Prakash
2.	Designation	Section Officer (Admn.)
3.	Mobile Number	9310139690
4.	E-mail ID	supdtadmnwcd@gmail.com

Further, it is mentioned that **Sh. A.K. Soni, System Analyst** will assist/support in the process of implementation of **SPARROW System** in the Department.

This issues with the prior approval of the Director, DWCD.

Encl: As above


Deputy Director (Admn.)

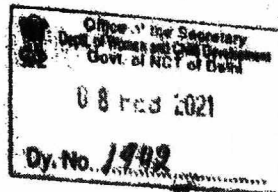
F.No.16(25)/WCD/Admn./Sparrow/2020/ *15618-25*
Copy forwarded to: -

Dated:

27 OCT 2021

1. Dy. Secretary, Services Department, GNCTD, Branch-IV/Confidential Cell, B-Wing, 7th Level, Delhi Secretariat, I.P. Estate, New Delhi-110002.
2. PS to Secretary, IT Department, Govt. of NCT of Delhi.
3. OSD to Secretary, DWCD, Govt. of NCT of Delhi, New Delhi.
4. PS to Director, DWCD, Govt. of NCT of Delhi, New Delhi.
5. P.A. to Joint Director, Govt. of NCT of Delhi, New Delhi.
6. Sh. A. K. Soni, DPA, DWCD, GNCTD.
7. Data Processing Assistant/Concerned dealing Assistant, IT Cell, DWCD, Govt. of NCT of Delhi for uploading the order on website of the Deptt.
8. Guard file.


Deputy Director (Admn.)



Copy No. 3357
Date 12/02/2021
Director (WCD)

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REMINDED
URGENT/TIME BOUND

SERVICES DEPARTMENT-BRANCH-IV/CONFIDENTIAL CELL
7TH LEVEL, "B WING", DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI 110002.

No. F.2 (4)/2020/S.I./CC/216-220

Dated: 05/02/2021

Sub: Development and implementation of SPARROW System for all employees of various services/cadres of Govt. of NCT of Delhi.

Kind attention of all Principal Secretaries/Secretaries/HoDs of departments under Govt. of NCT of Delhi is invited to the minutes of the meeting relating to development and implementation of SPARROW system for all employees of Govt. of NCT of Delhi held on 11.01.2021, issued on 22.01.2021.

The departments were conveyed the deficiencies in the information furnished by them and also that the requisite information is awaited from various departments. Accordingly, respective departments were asked to provide the complete information within seven days. Besides, it was also instructed to all the departments to nominate a nodal officer who shall coordinate with Services Department, ID department and NIC as and when required in connection with development and implementation of the SPARROW system.

However, information (format prescribed by NIC and respective APAR format for each category of employee) is still awaited from the following departments:-

1. Rural Development
2. Directorate of Employment
3. Directorate of Family Welfare

Besides, the requisite information in respect of following thirteen (13) departments is still incomplete. The deficiencies are mentioned against each as under :-

Sl. No.	Name of the Department	Deficiencies
1	DEPARTMENT FOR WELFARE OF SC/ST/OBC	Blank APAR format in respect of Posts namely Inspector (tech) and MTS not Provided
2	DIRECTORATE OF EDUCATION	Blank APAR format not Provided for all posts
3	SOCIAL WELFARE	Blank APAR format not Provided
4	DIRECTORATE OF HEALTH SERVICES	Information in the Format prescribed by NIC has not been provided
5	DEPARTMENT OF HEALTH & FAMILY WELFARE	Department has provided Information in three separate formats prescribed by NIC

		for GDMOs, Nursing Officers and Paramedical staff. In respect of Nursing staff the information given in the format is not clear to the extent as to whether the single APAR format enclosed by them is applicable for all post or otherwise. There are 12 categories of employees in nursing cadre but the format states for its applicability on three categories only.
6	ART, CULTURE AND LANGUAGE	Blank APAR format of Art, Culture and Language Department not provided.
7	DTE. OF TRAINING & TECHNICAL EDUCATION	Information provided in the format prescribed by NIC does not clarify the applicability of APAR format on the category of employees. Revised information in the format is required specifying therein clearly regarding applicable APAR format for the respective category of employee.
8	DEPARTMENT OF INDUSTRIES	Blank APAR format in respect of post Sl. No. 1 (Dy. Commissioner -Tech) not provided.
9	DELHI FIRE SERVICES	Blank APAR format in respect of post below the rank of ADO is not complete i.e. the reporting and reviewing part is missing.
10	FOOD SAFETY DEPARTMENT	Blank APAR format in respect of the following posts is not provided: 1. Dy. Commissioner (ex-cadre), 2. Dy. Legal Advisor (ex-cadre), 3. Addl. Public Prosecutor (prosecutor cadre) 4. Asst. Public Prosecutor (prosecutor cadre) Clarification is also required regarding format of APAR of Addl. PP of prosecutor cadre in Food Safety Department as Dte. of prosecution has already provided the APAR format of prosecutor cadre.
11	DRUGS CONTROL DEPARTMENT	APAR formats provided, but not legible.
12	TRANSPORT DEPARTMENT	It is still not clear from the APARs format provided by the Department that as to which APAR format is applicable for which category of officers/officials. Clarification regarding category of officers/officials and respective APAR applicable on them, is required.
13	WEIGHTS AND MEASURES	APAR format for the post of Deputy Director and Assistant Controller has not been provided.

Further, the details of Nodal officer viz. Name, Designation, Mobile No., Office contact No. and e-mail are still awaited from all departments except Labour Department, Development Department, Directorate of Agriculture Marketing and Transport Department. Non-furnishing of requisite information including details of nodal officer is causing delay in Development and Implementation of SPARROW System.


(Signature)

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Therefore, the Principal Secretaries/Secretaries/HoDs of all the departments concerned are requested to look into it personally and arrange to provide the requisite information in the prescribed format complete in all respect alongwith details of nodal officers (Name, Designation, Mobile No., Office contact No. and e-mail) to the Services Department immediately preferably within three (3) days. The details of nodal officers so nominated are also required to be conveyed to the IT Department under intimation to the Services Department.

Encl: As above

Yours faithfully,


(Anju Mangla)
Dy. Secretary (Services)


All Pr. Secretary/Secretary/HoDs
Govt. of NCT of Delhi

Dated: 05/02/2021

No. F.2(4)/2020/S.IV/CC/ 216-220

Copy for information to:

1. Pr. Secretary to Hon'ble Lt. Governor, Delhi.
2. S.O. to Chief Secretary, Delhi.
3. P.A. to Addl. Chief Secretary (Services), GNCT of Delhi..
4. P.A. to Spl. Secretary (Services), GNCT of Delhi.
5. Guard File.


(Anju Mangla)
Dy. Secretary (Services)