



DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
GOVERNMENT OF NCT OF DELHI

VIGILANCE BRANCH
06TH FLOOR : ISBT COMPLEX
KASHMERE GATE : DELHI - 06

F.13(16)/DWCD/Vig./ACRs&APARs/2018/12463-76

Dated:

20 SEP 2021

ORDER

WHEREAS, under the instructions of the Ld. Secretary (WCD), vide Memorandum No. F.13(16)/DWCD/Vig./APAR/2018/28264-68 dated 19.03.2020, all the officers/officials of the Department of Women & Child Development, GNCTD, were directed to adhere to the prescribed time schedule for processing/filing of ACRs/APARs.

AND WHEREAS, vide Office Order No. F.13(16)/DWCD/Vig./APAR/2018/89 dated 05.06.2020, all the DDOs/HOOs were made repository authorities for the officials/officials upto the level of Group – B (gazetted). It was directed that all the DDOs/HOOs shall collect the ACRs/APARs in respect of the officials whose salaries are under their control, from the Vigilance Branch, DWCD on/before 31st June, 2020. It was further directed that the DDOs/HOOs shall prepare and submit the data regarding the availability/non-availability of the ACRs/APARs in respect of the Ex-Cadre Officers/Officials under their control, to the Vigilance Branch.

AND WHEREAS, the above directions were again reiterated vide this Office Order No. F.13(16)/DWCD/Vig./APAR/2018/137-48 dated 22.09.2020.

AND WHEREAS, despite repeated instructions/directions, the above mentioned requirements have not been complied with by the concerned DDOs/HOOs.

AND WHEREAS, the Ld. Secretary (WCD) has taken a very serious view and has directed that the responsibility needs to be fixed for the delinquency & negligence in the matters related to filing/maintenance of ACRs/APARs.

IN VIEW OF THE ABOVE, all the DDOs/HOOs are hereby directed to prepare a data of Ex- Cadre officers/officials upto the level of Group- B (Gazetted) whose salaries are under their control clearly mentioning the availability and non-availability of the ACRs/APARs. It is further directed that in case of non-availability of ACRs/APARs, the DDOs/HOOs shall issue memorandum to the concerned officials/officers, to ensure that ACRs/APARs of all the officials/officers is complete upto the year 2020-2021. This process must be completed before 15th October, 2021.

Any further delay or non-compliance of any sort in this regard, shall invite disciplinary action against the concerned official/officer.

Dy. Director (Vig.)

"Satark Bharat, Samriddh Bharat – Vigilant India, Prosperous India"

- 1). All the DDOs/HOOs of the DWCD, GNCTD, for strict compliance, as per prescribed time limit.
- 2). The System Analyst, DWCD, GNCTD, with the direction to upload this order on the official website of the department.

For information to :-

- 1). OSD to the Secretary, DWCD, GNCTD.
- 2). SO to the Director, DWCD, GNCTD.
- 3). PA to the Joint Director (Vig.), DWCD, GNCTD.
- 4). PA to the Joint Director (ICDS), DWCD, GNCTD.
- 5). The Section Officer (Admn.), DWCD, GNCTD, with the direction to provide a list of all the DDOs/HOOs of DWCD to the Vigilance Branch, so as to enable direct coordination, if need arises.
- 6). All the District Officers/Dy. Directors, DWCD, GNCTD.



Dy. Director (Vig.)