

MOST URGENT / TIME BOUND

**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
MAHARANA PRATAP I.S.B.T, Kashmere Gate, Delhi-06
(CARETAKING BRANCH)**

F.No. 39(98)/Sanitation/CTB/2020-21/Pt-3 / 9848-51

Dated:
25/AUG/2021

Show Cause Notice

Whereas all Superintendents / DDOs / HOOs of Homes / Institutions were directed vide order no. F.39(171)/CTB/WCD/DGR/2019-20/13632-41 dated 08.12.2020 to submit the bills complete in all respect to Care Taking Branch (HQ) by 10th of every month. But it has been observed that the bills of past few months were not submitted timely in Care Taking Branch. Due to this payment for the month of April to June 2021 has been delayed.

Hence, all you are hereby directed to submit the reason within 07 days for non submission of bill in Care Taking Branch as per order dated 08.12.2020 through proper channel. In future, it is advised to submit the bill in timely manner to Care Taking Branch, failing which disciplinary action shall be taken.

Nary

Joint Director (CTB)

To

Superintendents / DDOs / HOOs of Homes / Institutions
Department of Women & Child Development
GNCT of Delhi

F F.No. 39(98)/Sanitation/CTB/2020-21/Pt-3

/ 9848-51

Dated:

Copy to:-

1. PA to Director, WCD
2. IT branch for uploading on website portal
3. M/s Eagle Eye Security & Housekeeping Services, 662/1, 1st Floor, Ghati Road, Nand Parbat, Delhi-110005 with direction to timely submission of bills to concerned offices.
4. Guard File

25 AUG 2021

Nary

Joint Director (CTB)