

GOVERNMENT OF NCT OF DELHI
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT
1st FLOOR, MAHARANA PRATAP ISBT BUILDING,
KASHMERE GATE, DELHI-110006

F.No.16(23)/WCD/Admn./Misc./2020 253

Dated: 14/7/21

CIRCULAR

Please find enclosed herewith following 02 (two) letters issued by Services Department, GNCTD regarding Extension of timelines for recording of PARs & submission of summary of the Medical Report in respect of AIS officers for the year 2020-21 and Delinking of submission of Summary of the Health Report from APAR for the year 2021-22 & waive-off Annual Health Check-up for the period 2021-22 in respect of all the serving employees of Govt. of NCT of Delhi aged 40 years and above, under Annual Health Check-up Scheme:-

S. No.	Letter No. and Date	Issued by	Subject
1.	F.1/7/2020/S.IV/CC/942 dated 25.06.2021	Deputy Secretary (Services)	Further Extension of timelines for recording of PARs & submission of summary of the Medical Report in respect of AIS officers for the year 2020-21
2.	F.4(1)/2017/Misc./S-IV/081452118/1394-1402	Deputy Secretary (Services)	Delinking of submission of Summary of the Health Report from APAR for the year 2021-22 & waive-off Annual Health Check-up for the period 2021-22 in respect of all the serving employees of Govt. of NCT of Delhi aged 40 years and above, under Annual Health Check-up Scheme

In this regard, all the concerned employees are requested to take necessary action as per the above mentioned letters.

Encl: As above

Ravindra
14/7/21
(Ravindra Kumar Meena)
Section Officer (Admn.)

F.No.16(23)/WCD/Admn./Misc./2020 253
Copy forwarded to: -

Dated: 14/7/21

1. Data Processing Assistant/Concerned Dealing Assistant, IT Cell (DWCD) for uploading the circular on the website of the Department.

Ravindra
14/07/21
(Ravindra Kumar Meena)
Section Officer (Admn.)

683
06/7/21
Director (WCD)

DELHI SECRETARIAT, 3 LEVEL, A WING
I.P. ESTATE, NEW DELHI-110002
([HTTP://SERVICES.DELHI.NIC.IN](http://services.delhi.nic.in))

Office of the Secretary
Dept. of Women and Child Development
Govt. of NCT of Delhi

67/06/2021

Dy. No. 440

Dated: 29/06/2021

F.No.4(1)/2017/Misc./S-IV/081452118/1394-1402

OFFICE MEMORANDUM

Subject: Delinking of submission of Summary of the Health Report from APAR for the Year 2021-22 & also to waive-off Annual Health Check-up for the period 2021-22 in respect of all the serving employees of Govt. of NCT Delhi aged 40 years and above, under Annual Health Check - up Scheme - reg.

1. The undersigned is directed to say that vide O.M. No F.No.4(1)/2017/Misc./S-IV/081452118/Supdt.Cood/6087-6093 dated 27.11.2019 read with circular of even no. dated 20.12.2019, a Scheme of Annual Health Check-up for all employees, aged 40 years and above serving in various departments of Govt. of NCT Delhi was introduced.

2. Vide this Department's O.M. No. F.No.4(1)/2017/Misc./S-IV/081452118/1194-1202 dated 18.03.2020, the last date for mandatory Annual Health Check-up was extended upto 30th June, 2020 for the year 2019-20. The Health Check-up report for such employees was to be treated valid for APAR period 2019-2020. Such employees were, however, required to undergo another Health Check-up after 6 to 9 months from the date of their first Health Check-up done under the scheme in their respective birth months between April to June, 2020, subsequent Health Check-up reports for such employees shall be valid for the APAR Period 2020-2021.

3. Subsequently, in view of the COVID-19 pandemic, the Hon'ble Lt. Governor approved the delinking of submission of Summary of Health Report from APAR for the period 2019-2020 and also to waive off Annual Health Check-up for the period 2019-2020, as one time measure, which was conveyed to all the departments vide this Department's O.M. No. F.No.4(1)/ 2017/Misc./S-IV/081452118/1988-98 dated 10.08.2020 and for the year 2020-2021 vide this Department's O.M. F.No.4(1)/ 2017/Misc./S-IV/ 081452118/67-75 dated 03.01.2021.

4. Now, on the directions of Hon'ble Lt. Governor the situation has been reviewed and it is observed that in the present situation of COVID-19 pandemic, the health check-up may put an extra strain on the already stressed health system and the employees may face difficulties in getting health check up done in time. In view of prevailing situations, now the Hon'ble Lt. Governor, Delhi has therefore, approved the delinking of submission of Summary of Health Report from APAR for the period 2021-2022 and also to waive off Annual Health Check-up for the period 2021-2022.

min, all

5. It is further clarified that if any employee still undergoes the Annual Health Check up for the period 2021-22, reimbursement will be made as per the O.M. No F.No.4(1)/2017/Misc./S-IV/081452118/ Supdt.Cood/6087-6093 dated 27.11.2019.

6. For subsequent years, mandatory Annual Health Check-up of all eligible serving employees shall invariably be done in the months where the birth date of the officer/official falls, in accordance with the guidelines issued by Services Department vide OM dated 27/11/2019.

This issues with approval of Hon'ble Lt. Governor, Delhi.

Mingul

(AMITABH JOSHI)
DEPUTY SECRETARY (SERVICES)

F.No.4(1)/2017/Misc./S-IV/081452118/1394-1402

Dated: 29/06/2021

Copy for information and necessary action:

1. Principal Secretaries/ Secretaries/ All HoDs. Govt. of NCT of Delhi.
2. All PSU/ Corporation/ Council/ Board/ Autonomous Bodies/ Govt. NCT of Delhi.
3. PS to Secretary (Services) GNCT of Delhi.
4. PA to Spl. Secretary, Services Department, GNCT of Delhi.
5. Guard File.

Copy for kind information to the

1. PS to Pr. Secy. to Hon'ble Lt. Governor, Delhi.
2. Additional Secretary to Hon'ble Chief Minister, Delhi.
3. Secretary to Hon'ble Deputy Chief Minister, Delhi.
4. Secretary to all Hon'ble Ministers, Govt. of NCT of Delhi.
5. OSD to Chief Secretary, Delhi.

Mingul

(AMITABH JOSHI)
DEPUTY SECRETARY (SERVICES)

22/c

796/DD/A
05/7/27

610
Date 2-7-21
Director (WCO)

All Addl. Chief Secretaries / Pr. Secretaries / Secretaries/
Heads of Departments/ Local & Autonomous Bodies,
Govt. of NCT of Delhi
Delhi / New Delhi.

Sir/Madam,

As per above referred letter of DoP&T, in view of the continuance of the restrictions imposed due to spread of COVID-19, it would still be practically difficult for the AIS officers to either submit their self-appraisal or to record the PAR for the year 2020-21 as reporting / reviewing / accepting authority within extended timelines. To overcome this, it has now been decided to further revise the existing cut-off dates prescribed for self-appraisal, reporting, reviewing and acceptance of PAR in respect of AIS officers for the year 2020-21, as indicated below:

It is also informed that irrespective of their date of retirement/demitting office, the reporting / reviewing / accepting authorities, retiring/demitting office from 28.02.2021 to 31.10.2021 shall be allowed to record PAR for the year 2020-21 beyond the extended timeline of one month after their retirement/demitting office and as per the revised timeline mentioned above.

sup
 TP
 Director
 (WCD)

Encl: As above.

(Amr Mangla)
Secretary (Services)

Dated: 25th June, 2021

F.1/7/2020/S.IV/CC/ 942

Copy for information to:

1. Secretary to Lt. Gov
2. Secretary to Hon'ble
3. Staff Officer to Chief
4. Section Officer (Co

request to upload the

05/7/20

Govt. of

1. Secretary to Lt. Governor, Govt. of NCT of Delhi, Raj Niwas, Delhi-110054.
2. Secretary to Hon'ble Chief Minister, Govt. of NCT of Delhi, Delhi Sectt., New Delhi.
3. Staff Officer to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.
4. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi - with the request to upload this letter on the website of Services Department, GNCTD.

(Anju Mangla,
Deputy Secretary (Services))

Office of the Secretary
Dept. of Labor and Civil Development
Govt. of NCT of Delhi

Dy. No. 287

F.No. 11059/01/2014-AIS-III(Part)
Government of India
Ministry of Personnel, PG and Pensions
Department of Personnel & Training

North Block, New Delhi
Dated the, 16th June, 2021

To,

The Chief Secretaries of States / UTs

Subject: **Extension of timelines for recording of PAR for the year 2020-21 in respect of AIS officers – reg.**

Sir /Madam,

I am directed to refer to the relevant provisions for recording of PAR under the AIS(PAR)Rules, 2007 as amended including the provisions regarding the reporting / reviewing / accepting authorities to record PAR not after one month of their retirement / demitting office and also to this Department's letters of even number dated 17.03.2021 and 29.04.2021.

2. In view of the prevailing crisis caused by COVID 19 pandemic and consequent lockdown by various State Governments, AIS officers are engaged in COVID management activities at the field level, the timelines for the PAR year 2020-21 viz., submission of summary of medical report, generation of PAR, submission of self-appraisal and recording of PAR by reporting / reviewing / accepting authority etc. were extended vide this Department's letters dated 17.03.2021 & 29.04.2021 (copy enclosed).

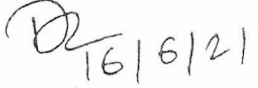
3. Considering the continuance of the COVID pandemic, it would still be practically difficult for the AIS officers to either submit their self- appraisal or to record the PAR for the year 2020-2021 as reporting / reviewing / accepting authority within extended timelines. To overcome this, it has now been decided with the approval of competent authority, to further revise the existing cut-off dates prescribed for self appraisal, reporting, reviewing and acceptance of PAR in respect of AIS officers for the year 2020-21, in relaxation of Rule 4 A (1), Rule 5(1) read with Schedule 2 of the AIS (PAR) Rules, 2007 as amended, so as to give sufficient time to each authority, as indicated below:-

Activity	Cut off dates		
	Existing	Already Revised	Revised
Self-appraisal for current year	31 st May	30 th June, 2021	31 st August 2021
Appraisal by Reporting Authority	31 st July	31 st August, 2021	30 th September, 2021
Appraisal by Reviewing Authority	30 th September	15 th October, 2021	15 th November, 2021
Appraisal by Accepting Authority	31 st December	31 st December, 2021	31 st December, 2021

16/6/21

Cont'd...

4. It has also been decided with the approval of Competent Authority, that irrespective of their date of retirement / demitting office, the reporting/reviewing/accepting authorities, retiring / demitting office from 28.02.2021 to 31.10.2021 shall be allowed to record PAR for the year 2020-21 beyond the extended time line of one month after their retirement / demitting office and as per the revised timeline mentioned in para 3 above in relaxation of Rule 7A of AIS (PAR) Rules, 2007 as amended.
5. Further, keeping in view of the continuing COVID pandemic, it may not be appropriate to cause a burden on the health care system as well as to risk the AIS officers to get their medical examination done and attach summary of medical report along with PAR for the year 2020-21. Therefore, with the approval of competent authority, it has also been decided to delink the submission of summary of Medical Report from recording and completion of PAR for the year 2020-21. The timeline for conduct of Annual Medical Examination and thereafter submitting the summary of Medical Report for the PAR year 2020-2021 is further extended up to 31.12.2021.
6. Notwithstanding anything contained herein, no remarks may be recorded after 31st December, 2021 in the PAR of AIS officers for the PAR year 2020-21, in accordance with the 2nd proviso of the AIS (PAR) Rules, 2007 as amended.
7. Furthermore, it has also been decided with the approval of Competent Authority that the provision of auto-forwarding of PAR from one level to next level of PAR be relaxed for the PAR year 2020-21.
8. The aforesaid relaxation is as one-time measure only.
- Encl: as stated.


(Devendra Kumar)
Under Secretary to the Government of India
Tele: 011-23093421

Copy for information and necessary action to:-

- (1) All the Ministries / Department of Government of India
- (2) The Ministry of Home Affairs, being cadre controlling authority for IPS, North Block, New Delhi.
- (3) The Ministry of Environment, Forest & CC, being cadre controlling authority for IFoS, Lodhi Road, Jor Bagh, New Delhi.
- (4) The Under Secretary (EO/PR), DoPT – w.r.t. ID Note dated 01.6.2021
- (5) NIC, DOPT – for uploading on the website of DOPT.

218/C

F.No. 11059/01/2014-AIS-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi-110001
Dated 29th April, 2021

To,

The Chief Secretaries of States / UTs

Subject: Extension of timelines for generation, recording of PAR for the year 2020-21 in respect of AIS officers by the reporting / reviewing / accepting authorities – reg.

Sir / Madam,

I am directed to refer to the relevant provisions for recording of PAR under AIS (PAR) Rules, 2007 as amended including also the provisions regarding the reporting / reviewing / accepting authorities to record PAR not after one month of their retirement.

2. In view of the pandemic caused by spread of COVID-19, AIS officers are involved in various activities relating to management and control of the pandemic, continuance of essential services and maintenance of law & order etc. Further, most of the government offices, except those involved in essential services and law order, are either closed or working with skeletal strength.

3. In light of the exigent situation, the timelines for online generation of PAR and subsequent reporting, reviewing and accepting of PAR is revised for the year 2020-21, in relaxation of rule 5(1) read with Schedule 2 of AIS (PAR) Rules so as to give sufficient time to each authority, as indicated below:-

Activity	Cut off dates	
	Existing	Revised
Blank PAR form to be given to the officer upon by the Administration Division/ Personnel Department specifying the reporting officer and reviewing Authority	1 st April, 2021	1 st June, 2021
Self Appraisal for current year	31 st May, 2021	30 th June, 2021
Appraisal by Reporting Authority	31 st July, 2021	31 st August, 2021
Appraisal by Reviewing Authority	30 th September, 2021	15 th October, 2021
Appraisal by Accepting Authority	31 st December, 2021	31 st December, 2021

4. Further, it has also been decided with the approval of competent authority that the extended timelines specified above shall also apply to the reporting, reviewing and accepting authorities, who have demitted office or retired from the service on or after 28.02.2021. They shall be allowed to record their remarks till the respective extended cut-off dates.

Contd...2/-.

Notwithstanding anything contained herein, no remarks may be recorded after December, 2021 in the PAR of AIS officers for the PAR year 2020-21, in accordance with the 2nd proviso of the AIS (PAR) rules, 2007, as amended.

6. The aforesaid relaxation is accorded as one-time measure only.
7. This issues with the approval of competent authority.

C. Puri
(Chintan Puri)
Section Officer (AIS.II)
Tel: 011-23040268

Copy for information and necessary action to:

1. All the Ministries / Department of Government of India
2. The Ministry of Home Affairs, being cadre controlling authority for IPS, North Block, New Delhi.
3. The Ministry of Environment, Forest & CC, being cadre controlling authority for IFoS, Lodhi Road, Jor Bagh, New Delhi.
4. Under Secretary (EO/PR), DoPT, North Block, New Delhi.
5. NIC, DoPT- for uploading on the website of DoPT.
6. ADG Media, Ministry of Home Affairs, New Delhi - for wide circulation.

216/c

F. No.11059/01/2014-AIS-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

North Block, New Delhi
Date: 17th March 2021

To,

The Chief Secretaries of States / UTs

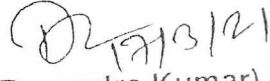
Subject:- Extension of timelines for submission of summary of the Medical Report in respect of AIS officers for the PAR period 2020-2021 -reg.

Sir / Madam,

I am directed to refer to the subject noted above and to say that the health check is mandatory for all AIS officers above the age of 40 years. The Annual health check is done in Form IV prescribed under AIS(PAR) Rules, 2007 as amended from time to time and copy of the Part C i.e. Summary of Medical Report is required to be attached along with PAR. As per the rules, the officer concerned is required to furnish summary of medical report along with self appraisal after getting health check up done.

2. In view of prevailing situation caused by COVID-19 pandemic, it has been decided with the approval of the competent authority to extend the last date for submission of the summary of Medical Report by AIS officers for the year 2020-2021, upto 30th June, 2021.

3. However, the timelines for generation, recording and completion of PAR as prescribed under AIS(PAR) Rules, 2007 as amended from time to time will remain unchanged.


(Devendra Kumar)

Under Secretary to the Government of India
Tel: 011-23093421

Copy to :-

- (1) All Ministries /Departments of Government of India
- (2) Ministry of Home Affairs, being Cadre Controlling Authority for IPS
- (3) Ministry of Environment, Forest & Climate Change, being Cadre Controlling Authority for IFoS
- (4) EO(PR) Section, DOPT - for information and necessary action
- (5) NIC, DOPT - for uploading on DOPT's website