

22/c

**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
MAHARANA PRATAP I.S.B.T, KASHMERE GATE, NEW DELHI-110006  
(CARETAKING BRANCH)**

F.39(40)/DWCD/Veh./16-17

/ 4942-44

Dated:

30 JUN 2021

**Circular**

It has come to the notice that officers of the branches/offices/institutions with whom the vehicle (hired/government) has been attached are using the vehicle for travelling to and from their residence to office and also taking travelling allowance. Accordingly it is directed to all the officers using vehicle to submit an undertaking stating that they are not using the vehicle for travelling from residence to office and vice versa or travelling allowance from their salaries may be deducted as per rule. This undertaking is required to be submitted latest by 2.7.2021. If no undertaking is submitted by the stipulated date then it will be assumed that vehicles are being used for journeys from residence to office and accordingly TA will be deducted as per extent rules.

Navy  
29.6.21  
Dr. Navlendra Kumar Singh  
Joint Director (CTB)

All controlling officer of Vehicle/Br. Incharge of HQ./District Officer/Supdt. Of Homes/Institutions(As per list attached).

F.39(40)/DWCD/Veh./16-17

/ 4942-44

Dated:

30 JUN 2021

Copy for information:

1. OSD to Secretary for information of Secretary.
2. PS to Director.
3. Controller of Accounts, Accounts Branch DWCD for advance notice to initiate action.
4. Guard File.

o/c

Navy  
29.6.21  
Dr. Navlendra Kumar Singh  
Joint Director (CTB)