

Department of Women and Child Development Govt. of NCT of Delhi

(1st Floor, ISBT Building Kashmere Gate, Delhi-110006)

F. No. 56(61)/RTE/WCD-2021/ 22 197 _98

2 5 MAR 2021

CIRCULAR

This is in continuation of letter dated 17/03/2021 (Annexure-I) wherein it is conveyed that Government has announced an important initiative for socio-economic empowerment of women through "Saheli Samanvay Kendra" (SSK). As discussed with concerned officers of ICDS, Poshan, RTE, WEC & other field level functionaries, 21 Anganwadi Hub Centres have been identified for setting up model SSKs as per list placed at Annexure-II. It is expected that these shall be made operational by 1st April, 2021. The following guidelines shall be adhered for effective functioning of the SSKs -:

- Working hours: Anganwadi Hubs with SSK centers will be open from 9.00a.mto 4.00p.m, with additional women centric activities, other than routine activities of anganwadis. The existing functionaries already posted in these centres are to be utilized fully with roaster based timings to ensure that centre is functioning till 4PM. Indicative staff roaster may be seen at Annexure -III.
- CDPO and Supervisors of respective Anganwadi hub centres will be responsible for day to day functioning of SSK along-with associated team of Anganwadi Workers, Helpers, POSHAN and PMMVY functionaries who must be mentored & supervised for optimum results.
- Following Women centric activities shall be started in all SSKs
- a) Saheli Samvad organize dialogue with women and adolescent girls on social themes such as health, nutrition, livelihoods, rights and entitlements; building awareness on matters concerning women/children/community and collectively find possible solutions through locally available resources.
- b) Samriddhi focus on mobilizing and strengthening Mahila Mandals/SHGs/women collectives, nurturing entrepreneurship, capacity building and generating sustainable livelihood opportunities.

- c) Mahila Sahayata Prakosht Women Help Desk will connect women through a single window information delivery system with various schemes/services/programmes and facilitate linkages to increase uptake of services to most needy.
- d) Creche-services To be provide for children of working women by either starting direct facility within the SSK by optimal use of SSK staff or getting such children enrolled in the nearby creche being run under the Department of WCD.

In this regard, the detailed note is enclosed as Annexure-IV

- 4. For bringing greater awareness and sensitization of community, AWWs will mobilize Mahila Mandals and SHGs for meetingsthrough home visits. The timing of the group meetings may be kept flexible on the basis of availability of women/girls in the community. Each AWW of the SSK/Hub Centre will hold:
 - i. At least One meeting of Mahila Mandals/SHGs in a week
 - ii. At least one meeting of Adolescent Girls in a week.
- Respective CDPOs should make efforts to involve CSOs already engaged with the department in different capacities/themes/domains/ activities to carry forward various activities under SSK with time table clearly drawn and displayed at the SSK
- Linkages must be strengthened with POSHAN/PMMVY/ProtectionOfficers working in community for nutrition, health, legal counselling and other services.
- Saheli Poshan Samvaad will be organised on last day of every month in every Anganwadi Centre.
- A sample banner is enclosed at Annexure V (colour scheme for the same can be obtained from the ICT Cell, H.Q.)
- Covid Protocol shall be followed strictly during all the activities.

The identified Model SSKs shall be used as pilot testing of the intiative. The learnings can help in finalizing the SOPs before scaling up the model in all projects. Guidelines can be further modified based on the practical experience of running these centres on ground which will be assessed in 10 days time.

Senior Officers at the HQ will also be taking a field visit next week to see how these guidelines are being rolled out on the ground and give a feedback on each such centre.

(Dr.Rashmi Singh) Director, WCD

- All JDs (WCD)
- All DDs(WCD)
- 3. All District Officers (WCD)
- 4. All CDPOs (WCD)
- S. ALL CONSULTANTS
- 6. C.O.A (WCD)

Copy to :-

1.OSD to Secretary WCD

DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT (GOVERNMENT OF NCT OF DELHI), RESEARCH, TRAINING & EVALUATION BRANCH (R.T.E), 2ND FLOOR, I.S.BT BUILDING, KASHMIRI GATE, NEW DELHI- 110006

F. No. 56(61)/RTE/WCD-2021/21294-21362 Dated: 17/03/2021

7 7 MAR 2021

In the Budget Speech 2021-22, socio-economic empowerment of women and their integration in the family and state has been emphasized. In this regard, an important initiative announced by the Government under its 'Social Security and Welfare measures is' the Saheli Samanvay Kendra. Under this scheme, it has been proposed to set up 500 Anganwadi hubs in various parts of Delhi. These hubs will act as Local Incubation Centres for incubating individual Start-ups and to promote the Self-Help Groups (SHGs).

These SSKs will be situated in Anganwadi Hubs and will be developed as social cohesion units for women and child centric development in Delhi, to serve as a convergence cum facilitation centre functioning as a vibrant space for women and children to engage, receive services and information, build capacities and get sensitized on various social issues.

In this context, you are required to identify three hub centres located in your district (in case hub centres is not available in the district, twin Anganwadis may be identified) within 3 days of receipt of the note. Details in this regard be submitted by 18.03.2021 on rtewed@gmail.com with subject caption on mail citing 'Saheli Samanvay Kendra: District (Name).

> Ringh (Dr. Rashmi Singh) Director, WCD

To-

1. All District Officers

Copy to -

- JD, RTE
- . 2. DD, RTE
 - 3. DD Poshan
 - 4. DD ICDS
 - 5. DD. WEC
 - Consultants (Livelihood & VAW)
 - OSD to Secretary, (WCD), Delhi Gate.
 - 8. P.S to Director

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| Karıjhawala Meer Vihar | | Shakurpur | Nawada | Hastsal | Uttam Nagar | |
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| Mr. Dinesh Kumar Singh | Mr. Dinesh Kumar Singh | Ms. Baby Rani | Ms. Pomilla Chibber | Ms. Lovely sharma | Ms. Lovely sharma | Ms. Pratima Sharma |
| Ms. Varsha | Ms. Babita | Ms. Ambika | Ms. Kavita | Ms. Suman Meena | Ms. Susheel Chawla | Ms. Pooja Jain |
| 1. Ms. Sanju 2. Ms. Santosh 3. Ms. Seema 4. Ms. Sudesh | 1. Ms. Iyoti 2. Ms. Monika 3. Ms. Sudesh 4. Ms. Romi | 1. Ms. Preeti Sharma 2. Ms. Sachi Gupta 3. Ms. Lalita 4. Ms. Geeta Devi 5. Ms. Krishna Chaudhary | 1. Ms. Vaishall 2. Ms. Nisha 3. Ms. Ruchika 4. Ms. Tanuna 5. Ms. Archana | 1. Ms. Shikha 2. Ms. Sakina 3. Ms. Vandana | 1. Ms. Radha 2. Ms. Aika 3. Ms. Nirmala | 1. Ms. Pinki, 2. Ms. Rashmi 3. Ms. Neelam |
| 1. Ms. Devkl Maithani 2. Ms. Savitri 4. Ms. Lalita 5. Ms. Kavita 5. Ms. Kavita 7. Ms. Beepa 7. Ms. Radha 8. Ms. Gayatri 4. Ms. Sanita 1. Ms. Urmila 7. Ms. Sangeeta 4. Ms. Sangeeta | | | 1. Ms. Babli 2. Ms. Ranjana 3. Ms. Pinki | 1.Ms. Rani 2. Ms. Asha 3.Ms. Sunita | 1. Ms. Anita 2. Ms. Krishna 3. Ms. Sunita | |
| Ms. Nisha Sharma (Block Coordinator) | Ms. Nisha Sharma (Block Coordinator) | Mr. Amit Sharma (Block Coordinator) | 1. Ms. Rekha 2. Ms. Aarti 3. Ms. Savitri 4. Ms. Mohajabi (DPA) Rajni 5. Ms. Kallash | Mr. Sudhakar Mishra (Block Coordinator) | Mr. Keshav Sharma (Block Coordinator) | Kishore Jha (Block Coordinator) |

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| South East | North | North | North | North | North | North East | North East |
| Ms. Anita Gaur | Ms. Manju Varshney | Ms. Manju Varshney | Ms. Manju Varshney | Ms. Manju Varshney | Ms. Manju Varshney | Mr. M.K. Chandra | Mr. M.K. Chandra Karawai Nagar |
| Okhla | Timarpur | Alipur | Tikri Khurd | Budhpur | Bawana | Wazirabsd | Karawai Nagar |
| N-19, Batla House | Galt No. 4 & 6, Sani Mandir, Wazirabad | H.No. 623, Village Mukhmelpur | Bachpan Hub Centro, H.No. 236, Sultan Pur Dabas | H.No. 56,Village Singhola | H.No.101, Ishwar Colony, Bawana | D-5/70, Galī No. 3, Brijpuri, Shahdara | E-131, Gali no. 6, Subhash Vihar, Bhajanpura |
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| Ms. Anita Ahlawaat | Ms. Sarita | Ms. Sukhversha Sharma | Ms. Sukhversha Sharma | Nr.Dholan Ram | Mr.Dholan Ram | Ms. Asha Saxena | Ms. Asha Saxena |
| Ms. Nasreen | Ms. Manisha Yadav | Ms. Bhagwati | Ms-Sehanaz Malik | Ms. Nirmla Khatri | MS. Monika Sehrawat | Ms. Anjana | Ms, Karuna Chaudhary |
| L.Ms. Ishrat Jha, 2. Ms. Rehana Khatoon 3. Ms. Kamlesh 4. AWW vactant | | N. | 1. Ms. Sushila Devi 2. Ms. Suhila 3. Ms. Bimla 4. Ms. Munni Devi 5. Ms. Suman | 1. Ms. Usha 2. Ms. Monika 3. Ms. Anita | 1. Ms. Promila 2. Ms. Suman 3. Ms. Preeti | 1. Ms. lyoti Verma 2. Ms. Rajni 3. Ms. Podja | 1. Deepa Mehra 2. Ms. Prabha Rani 3. Ms. Anima |
| 1. Ms. Kusma, 2. Ms. Shaloo 3. Ms. Kiran 4. Ms. Shecla | 1. Ms. Kenthan 2. Ms. Kanchan 3. Ms. Gyanwati | - | 1.Ms. Geeta 2. Ms. Sanju 3. Ms. Kavita 4. Ms. Renu 5. Ms. Rajni | 1. Ms. Nanhi Devi 2. Ms. Sudesh 3. Ms. Savita | 1. Ms. Sunita 2. Ms. Suman 3. Ms. Raajni | 1, Ms. Nageena 2, Ms. Lajja 3. Ms. Sangeeta | 1.Ms. Preeti Devi 2. Ms. Shakuntla 3. MS. Anjali |
| Mr. Mohammed Yaqeen (Block Coordinator) | Anand Dubey (DPC) | Ms. Shivanshu (District Coordinator) | Ms. Shivanshu (bistrict Coordinator) Mr. Satish Kumar (Block Coordinator) | Mukesh (DPA) | Mr. Himanshu Block Coordinator Ms. Vaarsha Block Project Assistant | Mr. Amit Rai (Block Coordinator) | Vashisht (Block Coordinator) |

Indicative Staff Roaster for ensuring that the Anganwadi Hub/SaheliSamanvay Kendra functions from 9:00 AM to 4:00 PM.

I.) In case of 3 AWCs:-

| Timings | No. of AWW | No. of AWH |
|----------------------|------------|------------|
| 09:00 AM to 02:00 PM | 01 | 01 |
| 10:00 AM to 03:00 PM | 01 | 01 |
| 11:00 AM to 04:00 PM | 01 | 01 |

II.) In case of 4 AWCs:-

| Timings | No. of AWW | No. of AWH | |
|----------------------|------------|------------|--|
| 09:00 AM to 02:00 PM | 02 | 02 | |
| 10:00 AM to 03:00 PM | 01 | 01 | |
| 11:00 AM to 04:00 PM | 01 | 01 | |

III.) In case of 5 AWCs:-

| Timings | No. of AWW | No. of AWH | |
|----------------------|------------|------------|--|
| 09:00 AM to 02:00 PM | 02 | 02 | |
| 10:00 AM to 03:00 PM | 02 | 02 | |
| 11:00 AM to 04:00 PM | 01 | 01 | |

AN INTRODUCTION TO SAHELI SAMANVAY KENDRA

(A Programme for Socio-Economic Empowerment of Women)

In the Delhi Government Budget Speech 2021-22, socio-economic empowerment of women and their integration in the family and state has been emphasized. In this regard, an important initiative announced by the Government under its 'Social Security and Welfare measures is' the Saheli Samanvay Kendra. Under this scheme, 500 Anganwadi hubs shall be set up in various parts of Delhi. These Kendras/ Hubs/Centres will act as Local Incubation Centres for incubating individual Start-ups and to promote the Self-Help Groups (SHGs).

The Saheli Samanvay Kendras (SSKs) will be situated in Anganwadi Hubs and will serve as Convergence cum Facilitation centre; function as a vibrant space for women and children to engage, receive services and information, build capacities and get sensitized on various social issues.

The Approach and Methodology for SSK is to serve as convergence platform for women and children at the district and sub district levels to improve access to government schemes and programmes spread across different departments and also build greater awareness on various social issues. The programme aims at empowering the community to address matters concerning their women and children through collective and informed actions. These will be the focal point of action on ground through which various services to women & children at grassroots level will be facilitated. The supervisors and the AWWs at these Kendras will reach out to the women & children with the motto APNO KI BAAT APNO KE SAATH!

The SSKs would address all dimensions of women empowerment through following components:

1. Saheli Samanvay: This component will provide a platform for women to come together and discuss their social issues, generate awareness about matters concerning them, their children and family; and collectively find possible solutions through locally available resources. The objective is to generate awareness on social issues as also matters concerning socio economic empowerment of women, development of children and to enable local solutions to emerging issues. The SSK will create an enabling environment in which women realize their full potential and use this platform for knowledge, information and communication. Services of local partners/experts who are already working with the ICDS Project indifferent capacities/themes/domains/activities will be taken in an organized manner. The activities under Samvaad shall be undertaken in a focused manner with monthly calendar reflected in advance with Topics/Timings etc.

Activities to be undertaken under Saheli Samanvay Kendra

- Facilitate convergent action by involving various front line functionaries of different departments.
- Mobilize women, adolescent girls and their collectives from the vicinity of Aanganwadi hubs/SamanvayKendras.
- iii. Hold discussions during the Samvaad about government programmes/schemes/services for women & Children on issues related to health, hygiene, sanitation, nutrition, education, livelihoods and safe and secure spaces for women and children.
- Use existing networks of Mahila Mandals/SHGs to engage with community as leaders/mentors.
- Mobilize women and adolescent girls to form collectives to ignite their interest in skill development and livelihood training.
- vi. Empower community through periodic camps for quality care for health, stimulation and well-being of the whole family including children and adolescents;
- Establish linkages with various schemes/programmes/services such as PMMVY, Poshan/ICDS etc for increased uptake.
- viii. Facilitate in arriving at local solutions to their issues through convergence of local resources and address them through native and prevailing solutions
 - ix. Address social issues of women's economic empowerment, decreasing participation of women in the workforce.
 - x. Address converging issues like water, sanitation, health and hygiene, juvenile crime.
- xi. Gender sensitization on issues of violence against women/girls, discrimination, gender stereotypes, declining child sex ratio, safety and security and other related laws and legislations.
- xii. Developing women's leadership skills, participation in public and political life and decision-making abilities.
- xiii. To enhance awareness amongst women about their legal rights and entitlements

The sensitization sessions will first focus on building the understanding of women and girls on social issues impacting them and would strengthen their voice and agency to take decisions. This will also enable some women to be the "Agents of change" who can influence their own community for generating local solutions. These training sessions will also allow them to become confident and raise their aspirations to undergo vocational training and skilling programmes to widen their choices and be self-reliant. In this process of upgrading their skills, the individual/group who shows inclination and potential to start up a microenterprise will be supported and hand-holded through the Samriddhi initiative being discussed in Section II below.

II. Samriddhi will focus on strengthening collectives of women and adolescent girls, nurturing entrepreneurship, strengthening linkages with nutrition and other services, capacity

building and generating sustainable livelihood opportunities. Women collectives called 'Mahila Shakti Samoohs' will be strengthened and drawn from amongst women and adolescent girls from Anganwadi Hubs/SSKs and their vicinity.

Activities to be undertaken under Samriddhi

- Each of the anganwadi centers from the Anganwadi Hubs will undertake enrollment from their catchment area to which ground level contract programs will be initiated. New Mahila Samooh will be created with help of CSO partner/NPO under ICDS in their respective areas.
- 2. Through the discussions held under Saheli Samvaad, a need and aspirational mapping will be done to identify potential women and adolescent girls, educational status, present level of skills and capacity, preference of work, ability to travel outside the community for livelihood trainings, availability of time, stability of residence for continuity in the samooh etc. This work shall be facilitated by credible agencies/CSO partners/NPOs/SHGs under ICDS.
- Women aged 18 years and above and adolescent girls aged between 14-18 years will be eligible to become member of the group.
- 4. A committee of Experts will be constituted to assess the current capacity of the existing Mahila Samooh and subsequently, these Mahila Samooh will be graded based on their knowledge, attitude and skills.
- The existing women collectives and new Mahila Samoohs will be given mentoring support such that they would gradually turn into sustainable business units.
- Creating a data base through resource mapping of traditional knowledge, local resources
 etc based on Delhi specific context.
- Partnering with SULM, DTTE and other training partners as resource agencies for predesired training in soft skills, entrepreneurial and livelihood skills.
- Establish linkages with concerned institutions for marketing of goods produced by Mahila Samoohs.
- 9. Once the community structures are nurtured in the form of women collectives, these can be further strengthened to form federations. Clusters/Mahila Samoohs need to be formed in all 95 projects of Delhi ICDS. These can then be consolidated as district level federations and finally as a State level federation.
- III. Mahila Sahayata Prakostha (Women Helpdesk): To provide Single WindowDesk for information & facilitation for access to various Govt. schemes and services. 33 Women

helpdesks will be setup in (SSKs/ Sakhi OSCs/District Magistrate office/ Offices of DWCD in 11 districts of Delhi).

Activities to be undertaken under Mahila Sahayata Prakoshtha (Women Helpdesk)

- Creating Digital Record/Database:- Digital record/Database of widows and destitute women will be maintained at the level of Help Desks so that effective follow up can be done in case based approach.
- Facilitating women to join SHGs: Women who are vulnerable such as widows/destitutes
 will be organized in SHGs and linked with capacity building and Micro Enterprise
 Development. Providing backward and forward linkage for enterprise promotion of widow
 and destitute women will be a simultaneous effort for their economic empowerment.
- Referral to Shelter Homes: Shelter Homes under Swadhar Greh programme and those given certificate of license would be used for providing shelter to the widows and destitute women.
- 4. Facilitating linkages with Legal Aid/Support; Legal support for widow and destitute would be undertaken by State and District Legal Service Authority mechanisms such as legal Counselling at One Stop Centres, DLSA, legal Helpline 1516 besides181 run by Delhi Commission for Women.
- Facilitating Police Support: Police support for widow and destitute would be undertaken
 with the intervention of One Stop Centres through local Police Stations, Women Cells,
 Special Cells/Mahila Help Desk at Police Station and Mahila Thanas etc.
- Facilitating Health Support: District wise mapping of all the available Government and private hospitals for creating a network of referral linkage for specialty and emergency services shall be undertaken.
- 7. Linkage with Social Security Schemes and Financial Assistance Schemes: Schemes related to widows/destitute women under the department of WCD and Social Welfare GNCTD and other relevant Schemes would be facilitated. Facilitation in documentation would be provided at the helpdesk.

सहला समन्वय केंद्र (SSK) 🗆 पूरक पोषण प्रीस्कूल (गैर औपचारिक) शिक्षा 🗆 टीकाकरण पोषण एवं स्वास्थ्य शिक्षा □ स्वास्थ्य जाव 🛘 सहायक सेवाओं से जोड़ना सक्षम आगनवाड़ी के तहत 소이기 🛘 महिला सहायता प्रकोष्ठ- महिलाओं के 🛘 क्रेंच सेवाएं एवं प्रशिक्षण कार्यक्रम से जोडना। सेवाओं से जोडना । हेतु स्वयं सहायता सम्हा मडल से निरंतर संवाद। क्रय सवाएं - कामकाजी महिलाओं के बच्चों के लिए क्रेच सुविधा का प्रबंध । संचालित कल्याणकारी योजनाओं / सवाद- महिला के कौशल विकास America -X