

**DEPARTMENT OF WOMEN & DEVELOPMENT**  
**G.N.C.T OF DELHI**  
**1ST FLOOR, MAHARANA PRATAP, ISBT BUILDING KASMERE GATE**  
**NEW DELHI-110006**

NO.F.9(37)/DWCD/Admin./CWO/DSW/2012/

437-46

Dated: 09/04/21

**ORDER**

In continuation of this office order NO.F.9(37)/DWCD/Admin./CWO/DSW/2012/889-99 dated 22/04/2020 contractual engagement of following 08 incumbents to the post of welfare officer is hereby extended w.e.f. **05/04/2021 to 31/03/2022** or till regular incumbents join the posts whichever is earlier, on existing terms and conditions and on monthly consolidated remuneration as worked out on the basis of formula as prescribed vide O.M dated 20/01/2017 of Finance Department, i.e minimum of pay or the first level of the pay matrix (Level-6) applicable to the respective post +DA so as to ensure that the remuneration payable to the persons engaged on contract basis on uniform rate. This rate shall remain same till the expiry of the contract period as per details below:-

S.N.	Name	DOB	Present place of posting	present salary
1.	Dev Raj Singh	25-03-1972	RTI,WCD(HQ)	Counselling AND Guidance Bureau
2.	Kavita Gupta	19-03-1981	JJB-IV,Vishwas Nagar,Sahadara	WCD HQ
3.	Meera Pandey	25-12-1979	North West-1	Counselling AND Guidance Bureau
4.	Mohammad Tajuddin	01-03-1979	OHB-II,Kingsway comp	HHFCLP,Timarpur
5.	Pooja Mahrotra/Saigal	27-08-1983	SSH,Nirmal Chhaya	CHB(B),Alipur
6.	Ranjit Chudhary	06-08-1979	JJB-VI,Vishwas Nagar	Counselling AND Guidance Bureau
7.	Rashmi Sharma	19-01-1983	North West-1	ACHB,Alipur
8.	Seema Pathak	14-11-1985	SAG-Dilshad Garden	SAG-Dilshad Garden

The extension of engagement as above is subject to the condition that the incumbents have actually performed their duties in the Institution/Home/Branch of their respective physical posting, during the period upto the satisfaction of the branch in-charge. Attendance certificates as per biometric attendance system have been received and attached with the remuneration bill. All the DDOs shall ensure that the remuneration of above staff is released against the sanctioned vacant post of Welfare Officer of this respective Home/Institution. **Their services shall be discontinued as and when the regular nominated candidate given appointment to the post of Welfare Officers and appraisals performance.**

The issues with the approval of the Hon'ble Lt.Governor vide Raj Niwas, Delhi Diary no.37099 dated 18/03/2021.

  
9/4  
Dy. Director (Admin.)

NO.F.9(37)/DWCD/Admin./CWO/DSW/2012/437-446

Copy for information to:-

1. The O.S.D to Hon'ble L.G. Raj Niwas, Delhi
2. The Jt.Secretary (Finance) ,Finance Deptt.,GNCT,Delhi Secretariat,I.P.Estate,New Delhi
3. P.A to Director,WCD(HQ),Kahmere Gate,New Delhi
4. Dy.Director (CPU),WCD(HQ)
5. Account Officer (HQ),
6. Concerned Suptd./Branch In Charge
7. PAO Concerned Through DDO Concerned.
8. CONCERNED DDO
9. Concerned Contractual Welfare Officer Through Concerned Supdt/In-charge
- ✓ 10. Data Processing Assistant ,DWCD with request to Uploaded the same.
11. Guard File.

  
Dy. Director (Admin.)

09 APR 2021