

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
G.N.C.T. OF DELHI
1st FLOOR, MAHARANA PRATAP ISBT BUILDING,
KASHMERE GATE , NEW DELHI-110006

Most Urgent

F.6(31)/Admn./Mis./2020/19351-53

Dated :

25 FEB 2021

CIRCULAR

Sub.: Regarding providing the list of Welfare Officers (Regular/Contractual) as on 01.01.2021 who have continued 05 years of tenure upon the same post at same place.

It is observed that many institutions/Homes are working with skeletal staff while some others are working with excess staff. In order to streamline the functioning of the department as a whole and optimum utilization of the manpower available, Worthy Director, DWCD has desired that the staff rationalization be undertaken for smooth functioning.

In this context, compliance of direction of the Worthy Director, DWCD the information regarding such regular/contractual Welfare officers who have completed tenure of 05 years or more on the same post at the same place is required to be furnished.

All the Branch-in- Charges are requested to provide requisite information in the prescribed format **by 26.02.2021** to the Admn. Branch positively in Hard / Soft copy.

This issues with the prior approval of the Worthy Director, DWCD.

R.S. Ruhil
25/2

(R.S.RUHIL)

Dy. Director (Admn.)

To

All District Officer / Home Superintendent/ All Branch-in -Charge /DDOs

Copy to :-

1. The PS to Director, DWCD, Maharana Pratap ISBT Building, Kashmere Gate, New Delhi-110006.
- ✓ 2. Data Processing Assistant for uploading the same order on the departmental website.