



**GOVERNMENT OF NATIONAL TERRITORY OF DELHI,  
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
KASHMIRI GATE BUILDING, ISBT, DELHI-06**

F.NO. 13(16)/DWCD/Vig./ACRs&APARs/2018/ 264-265

Dated:- 19/01/2021

**CIRCULAR**

WHAREAS, vide office Circular No. 13(16)/DWCD/Vig./ACRs&APARs/2018/137-148 dated 22/09/2020, all the concerned DDOs/HOOs were made repository for the ACRs/APARs of officials/officers upto the level of Group-B (Gazetted).

AND WHEREAS, all the DDOs/HOOs were required to prepare a list of Ex Cadre officers/officials upto the level of Group B (Gazetted) whose salaries are under their control, and submit the same to the Vigilance Branch and mandated them to collect the available ACRs/APARs of the concerned officials/officers from the Vigilance Branch (HQ), DWCD, within a specified period.

AND WHEREAS, it has been noticed that despite above directions and regular follow up several DDOs/HOOs have still not collected the records from Vigilance Branch till date.

NOW, All the DDOs under Department of Women and Child Development, GNCTD are hereby directed to collect APAR/ACR from Vigilance Branch, DWCD (HQ), ISBT Building positively within 3 days of issuance of this circular, in person or through authorized representatives.

Non compliance of the above directions shall be viewed seriously and suitable disciplinary action for negligence, dereliction of duties of intentional in subordination shall be initiated without further notice in the matter.

*Simly*

Deputy Director  
(Vigilance Branch)

To

1) All District Officers/DDO/HOO/In Charges, DWCD GNCTD.

2) System Analyst, DWCD is requested to upload this circular on the official website on Urgent basis.

*Singh*  
19/1/21