

DEPARTMENT OF WOMEN & CHILD DEVELOPMENT
(Govt. of N.C.T. OF DELHI)
MAHARANAPRATAP ISBT BUILDING, KASHMERE GATE-
DELHI-110006

F.12(9)/PF/2019-20/16616-17

Dated:

22 JAN 2021

CIRCULAR

Sub: Process the Maternity Leave and Child Care Leave in advance or due course of time.

All the District Officer /Superintendent/CDPO/DDDO/HO are hereby directed to process the application of maternity leave and C.C.L well in advance or due course of time and get the approval of competent authority and issued the sanction order and ensure it entry in service book as per rule otherwise suitable action may be taken.


(K.P. Kori)

Section Officer(Admn.)

To,

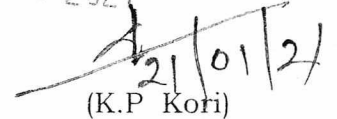
All the concerned DDOs/HOOs of the Headquarter/District Offices/Homes/Institutions/ICDS Project, DWCD

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Dated:

22 JAN 2021

1. System Analyst, WCD(HQ) for uploading on website.


(K.P. Kori)

Section Officer(Admn.)