

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, NEW DELHI
(ADMINISTRATION BRANCH)**

F.No.3(554)/DSW/Vig./2021/

Dated:

To,

The Managing Director (ICSIL)
Administrative Building, 1st Floor,
Above Post Office, Okhla Industrial Estate,
Phase-III Okhla, New Delhi-110020

Sub: Surrender of Smt. Suman Prabha, Office Assistant (Outsourced).

Sir/Madam,

Competent Authority (SW) has approved the termination of services of outsourced staff, Smt. Suman Prabha, Office Assistant w.e.f. 02.12.2021. This is for your kind information.

This is issue with the prior approval of the Competent Authority.

Nehalax
23-12-21
Dy. Director (Admn-II)

F.No.3(554)/DSW/Vig./2021/ 17643

Dated:

Copy for information to:

23 DEC 2021

1. PA to Director (SW), GLNS Complex, Delhi Gate, New Delhi
2. Spl. Director(SW), GLNS Complex, Delhi Gate, New Delhi
3. Sr. System Analyst, DSW(HQ) with the request to upload the order on website of the Department.
4. Concerned Official.
5. DSWO of concerned District of Social Welfare & compliance of Directions mentioned by JD(SW) & Director (SW) given in attached Note Sheet.
6. Guard file.

Nehalax
23-12-21
Dy. Director (Admn-II)

676/CC
24/12/21

Abhishek
24/12/21

Abhishek