

**DEPARTMENT OF SOCIAL WELFARE  
GOVT. OF NCT OF DELHI  
GLNS COMPLEX, DELHI GATE, NEW DELHI  
(ADMINISTRATION BRANCH)**

F.No.3(554)/DSW/Vig./2021/

Dated:

To,

The Director (NIELIT)  
National Institute of Electronics and  
Information Technology, 2nd Floor Parsvnath  
Metro Mall, Inderlok.

**Sub: Surrender of Smt. Sarla, Data Entry Operator (Outsourced).**

Sir/Madam,

Competent Authority (SW) has approved the termination of services of outsourced staff, Smt. Sarla, Data Entry Operator w.e.f.02.12.2021. This is for your kind information.

This is issue with the prior approval of the Competent Authority.

*Nehalax*  
23/12-21  
Dy. Director (Admn-II)

F.No.3(554)/DSW/Vig./2021/ 17636

Dated: 23 DEC 2021

Copy for information to:

1. PA to Director (SW), GLNS Complex, Delhi Gate, New Delhi
2. Spl. Director(SW), GLNS Complex, Delhi Gate, New Delhi
3. Sr. System Analyst, DSW(HQ) with the request to upload the order on website of the Department.
4. Concerned Official.
5. DSWO of concerned District of Social Welfare & compliance of Directions mentioned by JD(SW) & Director (SW) given in attached Note Sheet.
6. Guard file.

*Nehalax*  
23/12-21  
Dy. Director (Admn-II)

*675/CC  
24/12/21*

*[Signature]*  
24/12/21

*Abhishek*