

**DEPARTMENT OF SOCIAL WELFARE
GOVT. OF NCT OF DELHI
GLNS COMPLEX, DELHI GATE, N. DELHI-02
(ADMINISTRATION-I BRANCH)**

F.No. 10(178)/2014/A-I/DSW/Estt/

Dated:

ORDER

Reference RTI Cell(SW) Circular No.F3/RTI Cell/Misc(1)/DSW/20-21/15337-15397 dated 30/11/2021, DD(CTB) is nominated as Record Officer and DD(Vig.) as Transparency Officer of this department with immediate effect in addition to their existing work.

Further, Sh. Harbir Singh, Sr. System Analyst(SW) is hereby directed to publish 17 manuals with the mandatory provisions under the Section 4(1)(a) of the RTI Act 2005 on the website of the Department and updated the same from time to time.

This issues with the approval of the Spl. Secretary cum Director(SW).

Dy. Director (Admn-I)


F.No. 10(178)/2014/A-I/DSW/Estt/15477-15488

Dated:

Copy to:

01 DEC 2021

1. PPS to Secretary (SW), GLNS Complex, Delhi Gate, New Delhi.
2. PA to Spl. Secretary cum Director (SW), GLNS Complex, Delhi Gate, New Delhi.
3. PA to Jt. Director(SW), Department of Social Welfare, GLNS Complex, Delhi Gate, N.D.
4. DCA(SW), Department of Social Welfare, GLNS Complex, Delhi Gate, New Delhi-2.
5. DD(Vigilance), Department of SW, GLNS Complex, Delhi Gate, New Delhi-110002 alongwith a copy of circular dated 30/11/2021.
6. DD(RTI), Department of SW, GLNS Complex, Delhi Gate, New Delhi-110002.
7. FAA(SW), Department of SW, GLNS Complex, Delhi Gate, New Delhi-110002.
8. DD(CTB), Department of SW, GLNS Complex, Delhi Gate, New Delhi-110002-alongwith a copy of circular dated 30/11/2021.
9. Sr. System Analyst(SW), Department of SW, GLNS Complex, Delhi Gate, New Delhi-110002 alongwith a copy of circular dated 30/11/2021 with the direction to process a complete task and submit the Action Taken Report directly to DD(RTI) within 07 days positively.
10. ~~Sr.~~ System Analyst(SW) with the direction to upload the Order on the website of the Department.
11. Nodal Officer(RTI), Department of SW, GLNS Complex, Delhi Gate, New Delhi-110002 for further necessary action.
12. Guard File.


Dy. Director (Admn-I)
01/12/21

G18/KC
21/12/21