

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OFFICE OF THE SECY-CUM-COMMISSIONER (LABOUR): ADMINISTRATION BRANCH
5 SHAM NATH MARG, DELHI-110054

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PF/1776/AN/LC/Estt./2016/710

Date: 9/2/2021

ORDER

Smt. Anita Rana, Dy. Labour Commissioner (Admn.) is hereby sanctioned leave with the permission to leave the station as under:-

S.No.	Nature of Leave	Period		Total No. Of Days	Purpose/Reason
		From	To		
1.	Earned Leave	15.02.2021	19.02.2021	05	To attend marriage function in Rajasthan.
Prefix : 13.02.2021 & 14.02.2021 (being Saturday & Sunday) Suffix : 20.02.2021 & 21.02.2021 (being Saturday & Sunday)					

Further, during the leave period of Smt. Anita Rana, DLC the charge of Head of Office is assigned to Sh. Som Datt Sharma, ALC in addition to his own duties/work and Sh. Som Datt Sharma, ALC will also look after the work of following Branches of Headquarter:-

- i. Administration Branch,
- ii. Care Taking Branch,
- iii. Vigilance Branch.

He is not entitled to any extra remuneration for this work.

This issues with the prior approval of Secy-cum-Commissioner (Labour).

(USHA KAPOOR)
SECTION OFFICER (ADMN.)

PF/1776/AN/LC/Estt./2016

Date:

Copy forwarded for information and necessary action to:-

1. PS to Secy-cum-Commissioner (Labour), Labour Department, GNCTD.
2. PPS to Spl. Labour Commissioner, Labour Department
3. PA to Addl. LC, Labour Department, GNCTD.
4. DCA, Accounts Branch, Labour Department, GNCTD.
5. All District In-Charges./ Branch In-Charges, Labour Department, GNCTD
6. System Analyst , EDP Cell for uploading this order on website of Labour Department.
7. Sh. Som Datt Sharma, ALC, District East/North-East is hereby directed to report his duties at HQ, Labour Departmet w.e.f 15.02.2021(F/N).
8. Smt. Anita Rana, Dy. Labour Commissioner (Admn.).
9. Guard file

SECTION OFFICER (ADMN.)