

ORDER

**Subject: Expenditure Management and Rationalization of Expenditure – COVID-19 outbreaks.**

This is in continuation to Office Orders of even number dated 04.01.2021 on the subject cited above, vide which, the Orders dated 8.9.2020, 15.9.2020, 30.9.2020 and 6.11.2020 issued by Finance Department were extended till further orders.

2. The matter has been further examined in the light of the outbreak of COVID – 19 and its impact on the economic conditions, **and in partial modification of the Para 5** of the Order dated 08.09.2020, the following modifications to streamline the processing of expenditure proposal is hereby made:

Sl. No	Type of Expenditure Proposals which:	Amt. Involved in Expenditure Proposal	Procedure to be followed
a	are within delegated powers of HoDs /Secretaries	Upto Rs. 1 crore	a) HoD / Administrative Secretary of Department is authorised to incur expenditure upto Rs.1 crore instead of seeking relaxation from FD as required under Para 5 of the Order issued on 08/09/2020.
b	are within delegated powers of HoDs /Secretaries	More than Rs. 1 crore	a) The competent Authority of the Department i.e. HoD /Secretary may first take a view on the approval of the proposal and thereafter, place a Cabinet Note directly before the Council of Minister. through concerned Minister for relaxation. b) Such Cabinet Note need not be sent to Finance Department, Planning Department and Law Department to seek their view as per practice prevailing now.
c	are not within the delegated powers of HoDs /Secretaries, and within the power of Finance Department	Upto Rs. 1 crore	Secretary / HoDs will continue to send the proposal for concurrence of FD as usual. Finance Department, after examination of the proposal, may accord expenditure sanction in case of proposals upto Rs. 1 crore and allow relaxation.
d	are not within delegated powers of HoDs /Secretaries and within the power of Finance	More than Rs. 1crore	a)Department may obtain the approval of Finance Department on file and thereafter prepare a Cabinet Note for placing the matter before the Council of Minister for

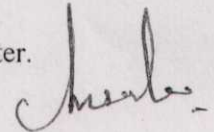


	Department		obtaining relaxation. b) Such Cabinet Note need not be sent to Finance Department, Planning Department and Law Department to seek their view as per practice prevailing now.
e	require approval of Council of Ministers	Any amount involved	a) Department to follow usual procedure of preparing a draft Cabinet Note with the approval of concerned Minister b) seek comments from Finance, Planning and Law Department c) Place the matter before the Council of Minister for approval as well as relaxation of the expenditure proposed to be incurred as per existing procedure.

3. In view of Para 2(a) and (b) above, expenditure proposals, which are within the delegated powers of HoD/ Administrative Secretary, are not required to be sent to Finance Department. Other expenditure proposals may be dealt as indicated above in Para 2 (c) to (e).

4. Other contents of the Order dated 08-09-2020 shall remain unchanged.

5. This issues with the approval of Hon'ble Deputy Chief Minister/Finance Minister.



(Manju Sahoo)

Joint Director (Budget)

Dated: 09/07/2021

No. F. 1/1/2020-21/Fin(B)/Part-II/309-318

Copy forwarded for information and necessary action to:

1. All Additional Chief Secretaries/Pr. Secretaries/ Secretaries/ Head of Departments, Govt. of NCT of Delhi.
2. The Secretary to Hon'ble Deputy Chief Minister/Finance Minister, Govt. of NCT of Delhi.
3. The Secretary to all Hon'ble Ministers, GNCTD
3. The O.S.D. to Chief Secretary, Govt. of NCT of Delhi.
4. The Special Secretary (Finance), Govt. of NCT of Delhi
5. The Director, Planning Department, GNCTD
6. The Controller of Accounts, Pr. Accounts Office, Govt of NCT of Delhi.
7. The Joint Secretary (Accounts), Govt. of NCT of Delhi
8. The Deputy Secretaries Finance (I / II / III / IV), Govt. of NCT of Delhi.
9. Website of FD/ Guard file.