

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
REVENUE DEPARTMENT  
(GENERAL ADMINISTRATION BRANCH)  
5, SHAM NATH MARG, DELHI-54


No. F.1(62)/GA/DC/HQ/2020/2006

Dated:- 7/10/21

ORDER

In supersession of all previous orders, the following work allocation among the Sub-Divisional Magistrates in Revenue HQ is hereby ordered with immediate effect:-

S. No.	Name of the Officer with designation	Work Assigned
1.	Sh. Rajesh Chaudhary, DANICS with additional charge of SDM(HQ)	<ul style="list-style-type: none"> <li>• Coordination Branch (including Aadhar, SLBC, BBBP, Sale of Acid, PNDDT Act, NHRC matters)</li> <li>• Census &amp; NPR 2020</li> <li>• Data Management on containment zones and other COVID related matters</li> <li>• Stamp and Registration (including PID Act &amp; EoDB)</li> </ul>
2.	Smt. Mithlesh Gupta, SDM-II(HQ)	<ul style="list-style-type: none"> <li>• Relief Branch (Including Rajya Sainik Board)</li> <li>• R&amp;I Cell</li> <li>• DUDA Branch (including MP/MLA-LAD, CLAD, Mohalla Sabha, Mohalla Clinics)</li> </ul>
3.	Sh. Anil Sirohi, SDM-III(HQ)	<ul style="list-style-type: none"> <li>• Vigilance Branch</li> <li>• General Administration Branch</li> <li>• Central Record Room</li> <li>• Elections</li> </ul>
4.	Sh. Manvinder Singh, SDM-IV(HQ)	<ul style="list-style-type: none"> <li>• Care Taking Branch</li> <li>• CCS Branch</li> <li>• Marriage Cell</li> <li>• Socio Economic Caste Census Matters</li> <li>• Minority Affairs (including Delhi Waqf Board, Delhi State Haj Committee, Delhi Minorities Commission)</li> </ul>
5.	Sh. Anuj Kumar Bharti, SDM-V(HQ)	<ul style="list-style-type: none"> <li>• Nazarat</li> <li>• Treasury</li> <li>• Parliament Cell (including Parliament &amp; Vidhan Sabha Questions/Matters)</li> <li>• Land Revenue &amp; Land Acquisition matters</li> <li>• DDMA, EOC &amp; Control Room</li> </ul>
6.	Sh. Ram Rattan Singh, SDM-VI(HQ)	<ul style="list-style-type: none"> <li>• Directorate of Civil Defence</li> <li>• IT Branch</li> <li>• Work related to COVID DATA Management</li> <li>• Firms and Society Registration</li> <li>• Public Grievances Cell (including PGC, PGMS, CM Janta Samwad, LG listening posts &amp; different grievance portals etc.)</li> <li>• RTI matters</li> <li>• BDO(HQ)</li> </ul>

  
7/10/21



7.	Sh. Sanjay Sondhi, SDM(Karawal Nagar), Distt. North East	<ul style="list-style-type: none"> <li>• Legal &amp; Judicial (including DSLSA matters)</li> <li>• NGT &amp; Environment matters</li> </ul>
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This issues with the prior approval of Pr. Secretary(Revenue)-cum-Divisional Commissioner.

(ANIL SIROHI)

SUB-DIVISIONAL MAGISTRATE-III (HQ)

No. F.1(62)/GA/DC/HQ/2020/2006

Dated:- 7/10/21

Copy for information and further necessary action to:-

1. Special CEO, DDMA, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
2. All Deputy Commissioner (HQ), Revenue Department, 5 Sham Nath Marg, Delhi-110054.
3. All District Magistrates, Revenue Department, GNCTD.
4. ALL SDMs, Revenue Department, GNCTD.
5. All SDMs (HQ), Revenue Department, 5, Sham Nath Marg, Delhi-110054.
6. PA to Pr. Secretary(Revenue) cum Divisional Commissioner, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
7. All Branch-in-charges, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
8. DDO, Revenue(HQ), 5 Sham Nath Marg, Delhi-110054.
9. DCA, Revenue (HQ), 5 Sham Nath Marg, Delhi-110054.
10. Sr. System Analyst, Revenue (HQ), with a request to upload the above order on Department's website.
11. Officer Concerned.
12. Guard File.

(ANIL SIROHI)

SUB-DIVISIONAL MAGISTRATE-III (HQ)