

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
REVENUE DEPARTMENT: DELHI
(GENERAL ADMINISTRATION BRANCH)
5, SHAM NATH MARG, DELHI-54.

F.7/3/GA/Estt./DC/06/Part-IV/ 1268

Dated 25/6/2021

To,

The District Magistrates,
All Districts of Revenue Department,
Govt. of NCT of Delhi, Delhi.

Sub: Engagement of contractual staff in the Revenue Department

Sir/Ma'am,

In continuation to this office letter no. F.7/3/GA/Estt./DC/06/Part-IV/1008 dated 20.04.2021, I am further directed to convey the approval/sanction of Pr. Secretary (Revenue)/Divisional Commissioner, GNCTD, in continuation of Finance Department, GNCTD, vide their U. O. No. 286/DS 6 dated 08.03.2016, and granting of NOC of Services Department, GNCTD vide Dy. Secretary (Services)'s letter no. F.4/2/2021/S-II/1216-17 dated 08.06.2021 (copy enclosed for compliance of instructions therein), towards extension/engagement of 14 (Two Hundred and Eighty) contractual staff through outsource against vacant posts of Senior Assistant, Junior Assistant and Stenographer Grade III, for the period from **01.03.2021 to 28.02.2022**, or till the vacancies are filled on regular basis, whichever is earlier, subject to observance of all codal formalities and availability of funds.

Sl. No.	District	No. DEOs Sanctioned for Engagement of contractual staff
1	North West	03
2	South West	02
3	South	01
4	East	01
5	North	01
6	North East	01
7	Central	01
8	New Delhi	01
9	South East	02
10	Shahdara	01
	Total	14

Further, approval/ sanction of the Competent Authority is also conveyed towards engagement/extension of 01 (One) contractual staff through outsource against vacant posts of Junior Assistant in district West for the period from **01.03.2021 to 30.04.2021**.

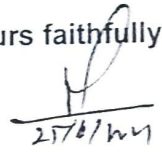
The District authorities would ensure that all the conditions are fulfilled and guidelines are followed regarding the mode of hiring and deployment of contractual staff, as Annexed.

The above outsourced staff, shall be paid against vacant posts only. In case in any Revenue District, vacant posts have been filled by regular staff, and the outsource staff who was drawing salary against these vacant posts during previous Financial Year may not be paid without prior approval of the Competent Authority in the absence of vacant posts.

The rates in r/o contractual staff detailed above will be revised as and when the minimum wages rates are revised by the Labour Department, Govt. of NCT of Delhi.

Encl: as above

Yours faithfully



(ANIL SIROHI)

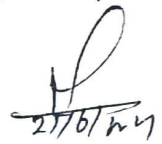
SUB-DIVISIONAL MAGISTRATE – III (HQ)

Dated 25/6/2021

F.7/3/GA/Estt./DC/06/Part-IV/ 1268

Copy forwarded for information and further necessary action to:

1. PA to Pr. Secretary (Revenue)/Divisional Commissioner, Revenue Department, GNCTD, Delhi.
2. PA to DC (HQ)-I/II/III/IV and DC (Census), Revenue Department, GNCTD, Delhi.
3. The Dy. Secretary (Services-III), Services Department, GNCTD, Delhi.
4. The Controller of Accounts/DCA (HQ), Revenue Department, GNCTD, Delhi.
5. PAO-VI through OIC (B&B)/DDO, OIC (B&B)/DDO, Revenue Department.
6. Sr. System Analyst, Revenue Department (HQ), GNCTD, with the request to upload this letter on the website of the Revenue Department.
7. PAOs concerned through the District Offices.
8. Guard file/office order file.



(ANIL SIROHI)

SUB-DIVISIONAL MAGISTRATE – III (HQ)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: BRANCH II
(Delhi Secretariat, 5th Level, A-Wing, I.P.Estate, New Delhi)
(<http://services.delhi.gov.in>)

No. F.4/2/2021/S-II/ 1216-17

Date: 08/06/2024

To
The DC-IV (HQ),
Office of the Divisional Commissioner,
Government of NCT of Delhi,
5, Sham Nath Marg, Delhi-54.

Sub: **Regarding proposal for extension of contractual engagement of Data Entry Operators in Revenue Department for a period of one year.**

This has reference to your proposal received in this office in File No. F.7/3/GA/Estt./DC/06/Part-IV (CD No. 087552785) regarding NOC for hiring of 28 Data Entry Operators against the vacant post of Junior Assistants.

In this regard, I am directed to convey that the Competent Authority has accorded approval for hiring **14 DEOs against the cancelled dossiers of Junior Assistants w.e.f. 01/03/2021 to 28/02/2022 & 01 DEO against the vacant post of Junior Assistant w.e.f. 01/03/21 to 30/04/21** or till the regular incumbents are posted by this Department, whichever is earlier subject to **fulfilment of all Codal formalities, financial rules and regulations, GFR, Circulars/OMs/directives etc., issued by CVC/Govt. of India & GNCTD in letter & spirit without fail.**

Further, the Department may also ensure that total number of Data Entry Operators hired against the vacant posts of Junior Assistants should not exceed total vacant posts of Junior Assistants at any stage.

As such, the concerned files F.7/3/GA/Estt./DC/06/Part-IV (CD No. 087552785) is returned herewith in original for further necessary action in the matter.

Yours faithfully,

(BHAIRAB DUTT)

DEPUTY SECRETARY SERVICES)

Encl.: 1 File in original containing
F.7/3/GA/Estt./DC/06/Part-IV
(CD No. 087552785)
containing pages
1/N to 27/N & 1/C to 136/C.

No. F.4/2/2021/S-II/

Date:

Copy to Section Officer (S-III), Services Department for information please.