

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**REVENUE DEPARTMENT**  
**(GENERAL ADMINISTRATION BRANCH)**  
**5, SHAM NATH MARG, DELHI-54**

F. No. 1(214)/GA/DC/HQ/Gr.I/2019/ 262

Dated: 25/1/2021

**ORDER**

In pursuance of the decisions taken in the minutes of the meeting held on 07.01.2021, circulated vide F.43(5)/Minority/Div.Comm./2021/16-26 dated 08.01.2021 (copy enclosed), the following officer(s)/official(s) are hereby transferred/posted to the Scholarship Cell, Revenue Department (HQ), and stand relieved from their present places of posting, with immediate effect.

Sl No.	Name	Designation	Present place of posting	Remarks
1.	Sh. Harish Kumar	DASS Grade-I/Section Officer	North West District	Posted in Revenue Department (HQ) for all purposes.
2.	Sh. Gaurav Singh	Assistant Programmer/Data Processing Assistant	COVID Data Management Cell	Posted in Revenue Department (HQ) on diverted capacity from District Central.
3.	Sh. Jaideep Ruhil	DASS Grade-IV/Junior Assistant	Relief Branch	-

This issues with the approval of Pr. Secretary (Revenue)/Divisional Commissioner.

(ANIL SIROHI)

SUB-DIVISIONAL MAGISTRATE-III (HQ)

F. No. 1(214)/GA/DC/HQ/Gr.I/2019/ 262

Dated: 25/1/2021

Copy to:-

1. PA to Pr. Secretary (Revenue)/Divisional Commissioner, 5, Sham Nath Marg, Delhi.
2. Special CEO, DDMA, Revenue Department, 5 Sham Nath Marg, Delhi-110054.
3. PA to DC-III (HQ), Revenue Department, 5 Sham Nath Marg, Delhi-110054.
4. District Magistrate, North West and Central District.
5. DCA (HQ), Revenue Department, 5 Sham Nath Marg, Delhi-110054.
6. Sh. Manoj Tyagi, Deputy Director, Department for the Welfare of SC/ST/OBC, Govt. of NCT of Delhi, B-Block, 2<sup>nd</sup> Floor, Vikas Bhawan, I.P. Estate, New Delhi - 110002.
7. Sr. System Analyst (IT), Revenue Department, 5, Sham Nath Marg, Delhi.
8. SDM-IV (HQ), Revenue Department, 5 Sham Nath Marg, Delhi-110054.
9. Sh. Sandeep Jain, Technical Director, NIC, A Block, CGO Complex, Lodhi Rd, Delhi-003.
10. AD (Planning), Revenue Department, Tis Hazari, Delhi.
11. Officer(s)/official(s) concerned, with directions to immediately report to SDM-IV (HQ), Revenue Department, without waiting for formal relieving orders from their present postings.
12. Guard File.

(ANIL SIROHI)

SUB-DIVISIONAL MAGISTRATE-III (HQ)

31/c

**OFFICE OF THE PR. SECRETARY-CUM-DIVISIONAL COMMISSIONER**  
**DEPARTMENT OF REVENUE: GOVT. OF NCT OF DELHI**  
**(MINORITY AFFAIRS)**  
**5, SHAM NATH MARG, DELHI**

F.43(5)/Minority/Div.Comm./2021/16-24

Date: 08/01/2021

**MINUTES OF MEETING**

154/SDM-11(HQ)  
12/01/2021

A meeting was convened in the chamber of Special CEO, DDMA Revenue Department, 5 Sham Nath Marg, Delhi-54 at 03:00 PM on 07.01.2021 (Thursday), to discuss the issue related to transfer of scholarship schemes related to welfare of students of minority communities proposed from the Department for the Welfare of SC/ST/OBC to the Revenue Department. The following officers/officials were attended the meeting:-

- 211/2  
12/01/21  
DA
- (i) Sh. Narender Tyagi, DCA (HQ), Revenue Department, Tis Hazari, Delhi.
  - (ii) Sh. Manvinder Singh, SDM-IV(HQ), Revenue Department.
  - (iii) Dr. Arvind Kumar Tyagi, AD (Planning), Revenue Department, Tis Hazari, Delhi.
  - (iv) Sh. Sanjay Gautam, Sr. System Analyst, Revenue Department, 5 Sham Nath Marg, Delhi-54.
  - (v) Sh. Sudhir Kumar, System Analyst/DIO (NW), NIC, National Information Centre, A Block CGO, Complex Road, Lodhi Road, New Delhi-110003.
  - (vi) Sh. Ashish Jain, System Analyst, Revenue Department., 5 Sham Nath Marg, Delhi-54.
  - (vii) Sh. Vivek Bharti, Section Officer, Revenue Department., 5 Sham Nath Marg, Delhi-54.
  - (viii) Sh. Parvesh Kumar, Assistant Programmer, Department for the Welfare of SC/ST/OBC, Govt of NCT of Delhi, B-Block, 2<sup>nd</sup> floor, Vikas Bhawan, I.P Estate, New Delhi-110002.

The issue related to the state funded three scholarship schemes for the welfare of minority students which is proposed to be transferred from the Department for the Welfare of SC/ST/OBC, GNCTD to the Revenue Department, GNCTD has been discussed in the meeting. Presently, the scholarship schemes which are being transferred are given below:-

1. Reimbursement of tuition fees category students studying in class 1<sup>st</sup> to 12<sup>th</sup>.
2. Merit Scholarship for College.
3. Dr. B. R. Ambedkar State Awards to Toppers.

It is decided that following actions shall be taken by the respective officer/branch/department:-

1. It is decided that Department for Welfare of SC/ST/OBC, GNCTD shall provide details/guidelines pertaining to the aforesaid three state funded schemes. They will also provide format of the online application that has been removed from the portal of Department for Welfare of SC/ST/OBC, GNCTD. A detailed SOP and user manual vis-à-vis operationalization of e-District Portal for the State Funded Scholarship Schemes, proposed to be implemented by the Department of Revenue, GNCTD, also to be provided by the Department for Welfare of SC/ST/OBC.  
(Action to be taken by: Department for welfare of SC/ST/OBC, GNCTD)
2. It is decided that NIC shall generate a new portal on the departmental website of the Revenue Department, which is needed for receiving the applications of the beneficiaries for the aforesaid state funded schemes, in line of the foregoing web portal of Department for the Welfare of SC/ST/OBC, GNCTD.  
(Action to be taken by: NIC, GNCTD)
3. It is decided that the AD Planning (Revenue) will obtain new head for the aforesaid three state funded schemes with budget allocations for the next financial year i.e. 2021-2022 in respect of Revenue Department, in consultation with DCA (HQ). Meanwhile, budget allocation requests for these schemes will be received in Revenue Department, however, the same will be forwarded to Department for Welfare of SC/ST/OBC, GNCTD for processing till the new heads assigned to Revenue Department.  
(Action to be taken by: DCA and AD Planning, Revenue Department, GNCTD)

Gen. Admin. Branch  
Diary No. 144  
Date 12/01/2021



4. It is decided that IT Branch shall monitor and execute the online shifting of present webportal from the Department for the Welfare of SC/ST/OBC to the Revenue Department, which is needed for receiving applications of beneficiaries of aforesaid schemes. They will also provide the user id/password for the login of revenue department on the said portal.

(Action to be taken by: IT Branch, Revenue Department, GNCTD)

5. It is decided that MA branch shall make efforts to advertise the aforesaid schemes that are being transferred from the Department for the Welfare of SC/ST/OBC to the Revenue Department, for wide publicity among the beneficiaries.

(Action to be taken by: Minority Affair Branch, Revenue Department, GNCTD)

6. It is decided that a separate cell by the name of **Scholarship Cell** will be created for implementing and monitoring of the aforesaid state funded scholarship schemes, which were earlier implemented by the Department for the Welfare of SC/ST/OBC, GNCTD. Therefore, following staff may be posted in the aforesaid cell :-

i.	SO	-01
ii.	ASO	-01
iii.	Asst. Programmer	-01
iv.	Jr.Asst	-01
v.	DEO	-01

(Action to be taken by: General Administration Branch, Revenue Department, GNCTD)

7. It is decided that proper seating arrangement and infrastructure alongwith computer peripherals shall be provided by the CTB Branch (HQ), for the newly created scholarship cell.

(Action to be taken by: CareTaking Branch, Revenue Department, GNCTD)

The meeting ended with vote of thanks to the Chair.

This issue with the approval of the Competent Authority.

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11/01/21  
Gd(hq)

MANVINDER SINGH  
SDM-IV(HQ)

Date: 08/01/2021

F.43(5)/Minority/Div.Comm./2021/16-26

To,

1. Sh. Manoj Tyagi, Deputy Director, Department for the Welfare of SC/ST/OBC, Govt of NCT of Delhi, B-Block, 2<sup>nd</sup> floor, Vikas Bhawan, I.P Estate, New Delhi-110002.
2. The DCA (HQ), Revenue Department, Tis Hazari, Delhi.
3. Sh. Sandeep Jain, Technical Director, NIC, National Information Centre, A Block CGO, Complex Road, Lodhi Road, New Delhi-110003.
4. SDM-III(HQ) (CTB Branch), GNCTD, Revenue Department, 5 Sham Nath Marg, Delhi-54.
5. SDM-III(HQ) (GA Branch), GNCTD, Revenue Department, 5 Sham Nath Marg, Delhi-54.
6. Sh. Sanjay Gautam, Sr. System Analyst, Revenue Department, 5 Sham Nath Marg, Delhi-54.
7. Sh. Ashish Jain, IT, Revenue Department, 5 Sham Nath Marg, Delhi-54.
8. The AD (Planning), Revenue Department, Tis Hazari, Delhi.

Copy to:-

1. PA to Div. Comm., Revenue Department, GNCTD, 5 Sham Nath Marg, Delhi.
2. PA to the Special CEO, DDMA Revenue Department, GNCTD, 5 Sham Nath Marg, Delhi.

MANVINDER SINGH  
SDM-IV(HQ)