

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI,
REVENUE DEPARTMENT, OFFICE OF THE DIVISIONAL COMMISSIONER,
B-BLOCK, ROOM NO. 204-205, STAMP & REGISTRATION BRANCH,
5, SHAM NATH MARG, CIVIL LINES, DELHI-110054.

F.1/2549/RB/Div.Comm/HQ/R/2018/5284

Dated: 20-1-2021

ORDER

In pursuance of this office order no. F.1/2549/RB/Div.Comm/HQ/R/2018/58 Dated: 16/05/2019 issued by Special Inspector General of Registration, regarding collection of rupees thousand under heading E-change of Name fee in respect of registered documents i.e. Sale Deeds, Conveyance Deeds, Release Deeds, Relinquishment deeds and partition deeds at the time of with the Sub-Registrar offices. Above said order covering only three Municipal Corporations namely South DMC, East DMC & North DMC.

After, registered of the documents which include change of title i.e. Sale Deed, Conveyance Deed, Release Deed, Relinquishment deed and partition deed at the time of registration process completed, an online auto trigger facility for the information/request of Name change/ Mutation sent to all Urban Local Bodies (ULB), L&DO, New Delhi Municipal Corporation, Delhi Cantonment Board, Electricity (BSES & NDPL) and Delhi Jal Board etc., so that necessary process at the level of ULBs shall be initiated automatically.

The process has been made online on DORIS Portal to ensure timely and hassle free service to the citizen of Delhi for e-Name change with respect to the relevant property records concerning to the ULBs, automatically and to eliminate the harassment attributed to manual process for name change. All Urban Local Bodies (ULB), L&DO, New Delhi Municipal Corporation, Delhi Cantonment Board, Electricity (BSES & NDPL) and Delhi Jal Board etc are requested to ensure to carry out the changes in the records accordingly subject to compliance of all the rules and regulations.

This issue with the approval of Pr. Secretary (Revenue)-cum-Divisional Commissioner, Delhi.


(A. GOPI KRISHNA)

Deputy Commissioner (HQ)

Copy to :

1. Commissioner, NDMC
2. Commissioner, SDMC
3. Commissioner, EDMC
4. Secretary, New Delhi Municipal Corporation
5. Secretary, Delhi Cantonment Board
6. Director L& DO
7. Registrars/ Deputy Commissioners, Revenue Department, GNCTD
8. Director, DJB
9. Director, BSES & NDPL

Copy to for kind information :

1. PS to Hon'ble Minister (Revenue), GNCTD
2. PS to Chief Secretary, GNCTD
3. PS to Pr. Secretary (Revenue), GNCTD

✓ SSA (IT) with the request to upload copy.