



OFFICE OF THE DIRECTOR (FINANCE & ACCOUNTS)
DELHI JAL BOARD: DELHI SARKAR
VARUNALAYA-PH-II, KAROL BAGH
NEW DELHI-110005



**"STOP CORONA"
WEAR MASK, FOLLOW PHYSICAL DISTANCING, MAINTAIN HAND HYGIENE"**

No.DJB/Dir (F&A)/Bank Accounts/DOP/2021/970

Dated: 14.12.21

Instructional Order

In view of restructuring of Technical Wing of DJB, Bank Accounts of various Zones/Divisions/Plants etc including deployment of accounts functionaries also need streamlining. Considering the functional requirement, following is directed with immediate effect:

1. The deployment of Sr.AO/AO/AAO's will be as per annexure attached.
2. All records of Operational and Non-Operational Bank accounts of existing divisions shall be maintained by the concerned CE/ACE. Henceforth, there will be Two Main offices of i.e Chief Engineer and Addl. Chief Engineer except the offices of Administration etc at HQ.
3. TAN /TIN/ GST No. etc have to be immediately got amended by the concerned CE/ACE, if required within 15 days from the concerned GST/IncomeTax authorities and all concerned must apply within 7 days. Full details of Office address, telephone No. etc must be provided to the concerned Banks immediately. Concerned CEs/ACEs/Sr.AO/AO/AAO shall be personally responsible for ensuring the same.
4. Total 6 Bank accounts i.e. Two Bank Accounts with each CE/ACE for Capital (Plan) works, Two for Non-Plan works and Two for Establishments work for Civil & E&M works separately with each maintenance zone shall be maintained. For Project divisions, constructions as well as plants, the allocation of Bank account have been made in the Annexure as per functional requirement.
5. All Bank accounts shall be operated by the offices of CE/ACE concerned either by EE Or ACE Concerned (where no EE posted) with co-signatory of Sr.AO/AO.
6. For the cases of transfer of area of any Assembly Constituency from one ACE to another ACE, all relevant complete record must also be transferred and shall be maintained by the concerned ACEs where such area has been transferred.
7. For EMD accounts, it will remain same.

Note : a) Any help regarding updating of TAN/TIN/GST etc, if required may contact Sh. Gautam Garg, Chartered Accountant- Mobile No.9711130094. and Sr.AO(F&G) Ms Sunita Chugh, - Mobile No.9650299951. List of Bank A/c is as per annexure attached.
b) From all **Non-Operative Bank Accounts**, balance amount must be transferred to Bank A/c No.4115 (Main receipt account) within 15 days, as all these accounts (as shown in Annexure) are no more required.

This issues with the approval of the competent authority.

Bansh Raj
(Bansh Raj)
Director (F&A)

All Concerned CE/ACEs

Copy to :

- 1. Chairperson/CEO, DJB for information
- 2. Member(Admn)/(F)/(W)/(Dr) -do-
- 3. CVO, DJB -do-
- 4. Director (F&A) -do-
- 5. All Directors/All ACs -do-
- 6. All Jt. Directors/All DDs.
- 7. All Sr.Ao/AO/AOs

To recheck the bank account number also.

EE(EDP) Cell. (For uploading)
on DJB website.

Muz 14/12/2021
(Bansh Raj)
Director(F&A)

S. P. V.
15.12.2021
EE(EDP)

Prog-I(EDP)

Addl. Chief Engineer (Project)-I
EDP Cell, Delhi Jal Board, GNCTD
Dy. No. 2487 dt. 15/12/21

Sl. No.	Name of HOD/ New Division	Requirement of Sr. AO/AO	Requirement of AAO	Name of Existing Division	Existing Bank A/c No. of Plan Works	Existing Bank A/c No. of Revenue Works	Existing Bank A/c No. of Establishment work	Operative/ Non Operative Accounts
1	ACE(M)-1	1	3	EE (East)-II (Now as EE (M)-62)	510101006069801	90231010000043/5	510101006105768	Non Operative
				EE (E&M) W&S-East (Now as EE(E&M) M-1)	510101006069907	90231010000024/3	510101006105881	Operative
				EE (East)-I	510101006069796	90231010000039/4	510101006105751	Operative
2	ACE(M)-2	1	3	EE (NE)-II (Now as EE(M)-66)	510101006069826	90231010000062/7	510101006105784	Non Operative
				EE (E&M) W&S-N/E (Now as EE(E&M) M-2)	510101006069893	90231010000010/2	510101006105873	Operative
				EE (NE)-I	510101006069818	90231010000058/6	510101006105776	Operative
				EE (NE)-III	510101006069648	902310100000319/32	510101006105792	Non Operative
3	ACE(M)-3	1	2	EE (NW)-II (Now as EE (T))	510101006069672	902310100000361/37	510101006105628	Operative
				EE (E&M) W&S-NW (Now as EE(E&M) M-3)	510101006069877	902310100000400/41	510101006105857	Operative
				EE (North)-I / II (Now as EE(M)-4)	510101006069656	902310100000323/33	510101006105601	Operative
4	ACE(M)-4	1	2	EE(E&M)M-4	510101006069699	902310100000380/39	510101006105644	Operative being a/c North II
				EE (NW)-IV/ North-II	510101006069699	902310100000380/39	510101006105644	Non Operative
				EE (Central)-I (Now as EE(M)-39)	510101006069621	902310100000338/34	510101006105581	Operative
				EE (E&M) W&S-C/N/ Now as EE(E&M) M-5)	510101006069869	902310100000395/40	510101006105849	Operative
5	ACE(M)-5	1	2	EE (Central)-II	510101006069631	902310100000342/35	510101006105598	Non Operative
				EE (West)-II	510101006069710	902310100000453/47	510101006105660	Non Operative

6	ACE(M)-6	1	2	EE (NW)-III (Now as EE (T)) EE(E&M) M-6	510101006069680 510101006069710	90231010000376/38 90231010000453/47	510101006105636 510101006105660	Operative Being a/c of West II. Now operate as EE&E&M)M-6
7	ACE(M)-7	1	2	EE (NW)-I (Now as EE(M)-10) EE(E&M) M-7	510101006069664 510101006069729	90231010000357/36 90231010000468/48	510101006105611 510101006105679	Operative Being a/c of West III, operate as EE(E&M)M-7
8	ACE(M)-8	1	3	EE (West)-I (Now as EE(M)-27) EE (E&M) W&S (West) (Now as EE(E&M) M-8) EE (West)-III	510101006069702 510101006069885 510101006069729	90231010000449/45 90231010000545/56 90231010000468/48	510101006105652 510101006105865 510101006105679	Operative Operative Non Operative
9	ACE(M)-9	1	3	EE (SW)-I Now as EE(M)-37 EE(E&M)WS-S/W (Now as EE(E&M) M-9) EE (SW)-II	510101006069737 510101006069850 510101006069745	90231010000472/49 90231010000530/55 90231010000487/50	510101006105687 510101006105830 510101006105695	Operative Operative Non Operative
10	ACE(M)-10	1	3	EE (South)-II Now as EE(M)-51 EE (E&M) W&S-South-I (Now as EE(E&M) M-10) EE (South)-I EE (SW)-III	510101006069771 510101006069834 510101006069761 510101006069753	90231010000420/43 90231010000511/53 90231010000415/42 90231010000491/51	510101006105725 510101006105806 510101006105717 510101006105709	Operative Operative Non Operative Non Operative
11	ACE(M)-11	1	3	EE (South)-IV (Now as EE(M)-53) EE (E&M) W&S-South-II (Now as EE(E&M) M-11) EE (South)-III EE (E&M) W&S-South-III	510101006069514 510101006069842 510101006069788 510101006069565	90231010000940/98 90231010000526/54 90231010000434/44 90231010001026/106	510101006105741 510101006105814 510101006105733 510101006105822	Operative Operative Non Operative Non Operative

12	ACE(P)-2	1	6	EE(E&M)I	510101006070050	603/62	510101006106039	Operative
				EE(E&M)III	510101006070069	618/63	510101006106047	Operative
				EE(E&M)III	510101006070077	622/64	510101006106055	Operative
				EE(E&M)BP	510101006070123	675	510101006106101	Non Operative
				EE(E&M) Sonia Vihar	510101006070131	694/71	510101006106111	Non Operative
				EE@Plant-WW	510101006070085	714/73	510101006106063	Non Operative
13	ACE(P)-3	1	6	EE(LD&I)	510101006070591	270/28		Non Operative
				EE(SDW)I	510101006070298	748/76	510101006106322	Operative
				EE(SDW)V	510101006070336	786/80	510101006106365	Operative
				EE(SDW>XI	510101006070395	830/86	510101006106411	Operative
				EE(SDW)II	510101006070301	752/77	510101006106330	Non Operative
				EE(SDW)III	510101006070311	767/78	510101006106349	Non Operative
				EE@Plant-SNP	70425878/90			Non Operative
				EE(SDW)IV	510101006070328	771/79	510101006106357	Non Operative
				EE(SDW)XIII	510101006070409	859/88	510101006106438	Non Operative
				EE(SDW)XIV	510101006069931	1011/105	510101006106446	Non Operative
14	CE(WW)/ ACE(E&M)-1	1	2	EE(E&M)HP-I	510101006070093	637/65	510101006106071	Operative
				EE(E&M)HP-II	510101006070107	641/66	510101006106081	Operative
				EE(E&M)WTP-N	510101006070115	660/68	510101006106098	Operative
				EE(SDW)VI	510101006070344	790/81	510101006106373	Operative
				EE(SDW)IX	510101006070379	825/84	510101006106403	Operative
				EE(SDW)XII	510101006070387	844/87	510101006106421	Operative
				EE(SDW)VII	510101006070352	806/82	510101006106381	Non Operative
				EE(SDW)VIII	510101006070360	810/83	510101006106391	Non Operative
				EE(W) Pr-VI	510101006069941	583/60	510101006105946	Non Operative
				16	CE(WW)/ ACE(E&M)-3	1	1	EE(E&M)WC-II Tyr
EE(E&M)WC-I	510101006070158	656/67	510101006106136					Operative
EE(Water Bodies)/II	1007254675	579/59	543					Operative
17	CE(GW)/ ACE(P)-4	1	1	Jt. Director(SDM)	510101006069923	1030/107	533	Operative
				EE(RP/C)/SP	70557/70573	974/101		Operative
18	ACE(P)-5 ACE(P)7,8 & 9	1	1					

19	CE(W)Pr-I /ACE(C)-1	001010	001010	001010	EE(W)Pr-I/II	510101006070549	993/103	510101006105911	Operative
		001010	001010	001010	EE(Pr)W-VII	510101006069982	250/26	5954	Operative
		001010	001010	001010	EE(Pr)W-III-C	510101006070611	9483	510101006105921	Operative
		001010	001010	001010	EE(Pr)W-IX	510101006069990	598/61	510101006105970	Operative
		001010	001010	001010	EE(Pr)W-IXa	510101006070034	265/27	510101006105903	Non Operative
20	CE(W)Pr-I /ACE(C)-2	001010	001010	001010	EE(Pr)W-V	510101006069958	550/57	510101006105938	Non Operative
		001010	001010	001010	EE(Pr)W-VIII	510101006069966	564/58	510101006105962	Non Operative
		001010	001010	001010	EE(WTP)Dwarka	510101006070182			Non Operative
		001010	001010	001010	EE(EAP)III/IV	510101007186976	16664		Operative
21	CE(W)Pr-II /ACE(C)-3	001010	001010	001010	EE(EAP)II/IV	510101006106748	16703	510101006105701	Operative
		001010	001010	001010	EE(P)SR-II/IV	510101006070174	116/12	510101006106209	Operative
		001010	001010	001010	EE@Dr-II	510101006070182	120/13	510101006106217	Operative
		001010	001010	001010	EE@Dr-XIV/V	510101006070204	154/16	510101006106233	Operative
22	CE(Dr)Pr-I /ACE(C)-4	001010	001010	001010	EE@Dr-VI/IV	510101006070271	140/15	510101006106292	Non Operative
		001010	001010	001010	EE@Dr-IX/VIII	510101006070239	212/22	510101006106251	Operative
		001010	001010	001010	EE@Dr-III/IV	510101006070190	135/14	510101006106225	Operative
		001010	001010	001010	EE@Dr-X/IV	510101006070247	77/8	510101006106268	Non Operative
23	CE(Dr)Pr-II /ACE(C)-5	001010	001010	001010	EE@Dr-XI/IV	510101006070255	81/9	510101006106276	Non Operative
		001010	001010	001010	EE@Dr-XII/IV	510101006070263	188/19	510101006106284	Operative
		001010	001010	001010	EE@Dr-VIII/IV	510101006070220	96/10	510101006106241	Operative
24	CE(Dr)Pr-III /ACE(C)-6	001010	001010	001010	EE@Dr-XV/IV	510101006070492	173/18	510101006106306	Operative
		001010	001010	001010	EE(P)SR-I/IV	510101006070166	101/11	510101006106195	Non Operative
		001010	001010	001010	EE(P)g/W-I/IV	510101006070001	227/23		Operative
		001010	001010	001010	EE(P)g)Dr/ Colony	510101006070042	192/20	510101006106020	Operative
25	CE(COR)-I&II /ACE@-7	001010	001010	001010	EE(P)g/W-II	510101006070018	231/24		Operative
		001010	001010	001010	EE(P)g/W-III	510101006070026	246/25	510101006106004	Non Operative
		001010	001010	001010	EE(P)g)Dr	510101006070417	208/21		Non Operative
26	CE(QC) /ACE(C)-8	001010	001010	001010	EE(RWH)	510101006070506	921/96		Operative

27	DOR/ Jt. Dir(Rev)HQ	1	3	DOR/Jt. Dir®HQ/DD®HQ	510101006071219	936/97		Operative
				Jt. Dir® C/NW		1007/104		Operative
				Jt. Dir® E/NE		955/99		Operative
				Jt. Dir® S/SW		960/100		Operative
28	Director(Hort)	1	5	DJB collection A/c	97668			Operative
				DD(Hort)East	510101006070451	700/72	510101006106144	Operative
				DD(Hort)South	510101006070468			Operative
				DD(Hort)North	510101006071596	14188	510101006105555	Operative
				DD(Hort)West	510101006071601	14208	510101006105563	Operative
				DD(H)SDW		863/89	510101006106462	Operative
				CWA(WZD)	510101006070433	729/74	510101006106160	Operative
				CWA(SDW)Okhla	510101006070603	989/102	510101006106187	Operative
				CWA(N)HP	510101006070484	733/75	510101006106179	Operative
				Director(BP)	510101006070476	902/93	510101006106152	Non Operative
29	Dir(DTQC)/ Dir(BP)	1	3	F&G with additional admin - Addl CEO/ Secy/ Dir(A&P)/ EDP/Vig/ AC(D/T/B/G/LW/L&E/PR Cell)				Operative
				AO(Pension Sanction)+NPS				Operative
30	AO(F&G) ACE(P)-1 & 6	1	2	AO(Pension Disbursement)				Non Operative
				AO(B&A)				Operative
				AO(PF)				Non Operative
				AO(Audit) I				Non Operative
				AO(Audit) II				Non Operative
				AO(Audit) III				Non Operative
				AO(Audit) III				Non Operative
31		1	1	AO(Pension Disbursement)				Non Operative
				AO(Pension Disbursement)				Non Operative
32	Dir. (F&A)	1	1	AO(B&A)				Non Operative
				AO(PF)				Non Operative
33	Dir. (F&A)	1	2	AO(B&A)				Non Operative
34	Dir. (F&A)	1	1	AO(PF)				Non Operative
35	Dir. (F&A)	1	1	AO(Audit) I				Non Operative
36	Dir. (F&A)	1	1	AO(Audit) II				Non Operative
37	Dir. (F&A)	1	1	AO(Audit) III				Non Operative
		37	90					


 Director (F&A)
 May 14/12/2021