

STOP CORONAVIUS: Wash your Hands, Wear Mask, Maintain Social Distance



Office Order No. 09

Dated: 17/5/2021

In pursuance to directions dated 08.02.2015 received from Department of Women & Child Development (Women Empowerment Cell), GNCT of Delhi, the competent authority of DJB is pleased to re-constitute the existing "Internal Complaint Committee" consisting following members for prevention of sexual harassment of working women of Delhi Jal Board and providing Redressal mechanism to the complaints of sexual harassment.

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|----------------------|---|--|
| 1. Presiding officer | : | Dr. Sushila Gambhir, C/o MOI Kondli |
| 2. Member | : | Ms. Vandana, Head Draughtsman
C/o SE (Dr.) Project-II |
| 3. Member | : | Ms. Manisha Joshi, C/o AO (RTI) |
| 4. Member Secretary: | | Sh. Anirudh Dubey, AE (E&M)
C/o EE (SDW) IV |

The functions to be discharged by the committee as circulated vide Office Order No. 01 dated 24.01.200 shall remain the same which are reproduced as under:-

1. To inquiry into the complaints of sexual harassment within the department and report the same to the State Complaint Committee within a specific time frame. For this purpose sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:
 - a) Physical contact and advances.
 - b) A demand or request for sexual favours.
 - c) Sexually coloured remarks
 - d) Showing pornography.

- e) Any other unwelcome physical verbal or non-verbal conduct of sexual nature.
- f) To recommend the action to be initiated in each case.
- g) To ensure that the victims or witnesses are not victimised or discriminated against. They shall also examine whether the victim should have the option to seek transfer of the perpetrator or their own.
- h) The Committee shall submit a detailed quarterly report of the complaints received and the action taken thereof, to the State Complaints Committee, with it's headquarter at I.P.Estate, New Delhi.
- i) Presiding Officer and Members shall hold office for **not** more than 3 years w.e.f. issue of this order.
- j) The Committee is vested with powers of civil Court under Code of Civil Procedure, 1908.
- k) The inquiry may be completed within 90 days.


 17.5.2021
 (NEELAM KAPOOR)
 ASSISTANT COMMISSIONER (WATER)

ALL DDO's/Controlling Officer

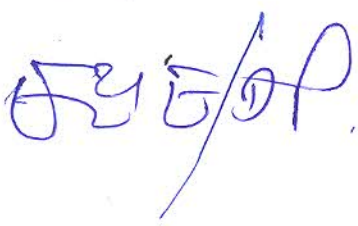
No. F.No. 111 (11)/DJB/AC (W)/2021/ 21324

Dated: 17/5/2021

Copy for kind information to:-

1. Chairman/Vice Chairman, D.J.B
2. C.E.O, D.J.B
3. Member (Admn.)/Finance/Water Supply/Drainage
4. Ms. Deepmala, EE (Plg.) Water-III: former Presiding Officer of complaint committee.
5. Sh. Kuldeep Yadav, AE (E&M) C/o Director of Vigilance: former Member Secy. of complaint committee for information and necessary action.
6. Dr. Madhu Yadav, MOI (Najafgarh): former Member of complaint committee.
7. Asstt. Secretary, Delhi Commission for Women, Govt. of NCT of Delhi, C-Block, 2nd Floor, Vikas Bhawan, I.P.Estate, New Delhi-110002.
8. Director, Department of Women & Child Development (Women Empowerment Cell), GNCTD of Delhi, Pt. Ravi Shanker Shukla Lane, K.G.Marg, New Delhi-110001.
9. Office Order Register.
10. Individuals/All Members of the above referred Internal Complaint Committee.


 17.5.2021
 ASSISTANT COMMISSIONER (WATER)


 For publicity
 To be placed in
 AE
 21/5/21
 Mot. Khali
 EE

Prog I


 21-05-21

