

"Stop Corona" Wear Mask, Follow Physical Distancing, Maintain Hand Hygiene"

DELHI JAL BOARD, GOVERNMENT OF NCT OF DELHI  
OFFICE OF THE DEPUTY DIRECTOR (F&A)-IV  
"B" BUILDING, VARUNALAYA PHASE-I  
KAROL BAGH, NEW DELHI

No.DJB/DD-IV/Pension/2021/ 283

Dated: 10.05.2021

Instructional Order

In reference to Instructional Order bearing No.DJB/Addl. CEO/Compliance Burden/2021/35 dated 03.02.2021 issued by Addl. CEO, DJB to examine various Acts and Regulations in the NCT of Delhi with the objective of scrutinizing, reducing and simplifying the existing acts and their relevance and necessity of various compliances and processes and further in view of danger of spread of pandemic due to presence of Retiring officials at Pension Cells, Varunalaya Annexe Jhandewalan Complex, the following measures have been decided by the Competent Authority for compliance by all concerned Offices :

1. While processing files of Retiring officials/ Officers for payment of terminal dues by their DDOs to Pension Sanction Cell, they will, henceforth, also obtain a pre-receipt of terminal dues from retiring employees and place it in PF/SB of the individual in addition to completion of all other requirements. Now onwards no retiring employee will have to visit Pension Sanction or Disbursement Cell to complete this formality.
2. Similarly, the DDOs will also, henceforth verify and attest prescribed Application format to obtain ID Card for Pensioner on the basis of PF/SB and PPO. Pensioners are no more required to visit the office of Pension Disbursement for this purpose also.
3. As regards obtaining signature in the Pensioner's Ledger, the office of AO(Pension) Disbursement would avoid gathering of all retiring employees at one time in his office to obtain their signature in the Ledger because it is not necessary since their Pension would take effect from the following month. There is no urgency and Pension Disbursement Cell may call pensioners in the following month in small numbers as per convenience to avoid large gathering in the office of Pension Disbursement Cell.

This issues with the approval of Competent Authority.

All DDOs

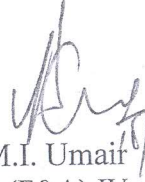
  
M. I. Umair  
Deputy Director (F&A)-IV

10/05/2021


Copy to : for kind information please:

1. Secretary to Chairman DJB
2. PS to Vice- Chairman, DJB
3. PS to CEO, DJB
4. Member (Finance)/(Dr)/(A)/(WS)
5. Director (F&A)/(A&P)/DOR/Additional CEO/CVO/All CEs
6. All ACs/Joint Director (F&A)-I
7. Dy. Director (F&A) I/II &III
8. Consultant (F)/Consultant(Audit)
9. All AAOs/.AOs/Sr. AOs
10. EE(EDP)- for uploading on website/e-office for information of all DDOs

For n.a to upload it on  
web site of DJB

  
M.I. Umair


Deputy Director (F&A)-IV

  
M. Khalid

EE

~~AE(EDP)~~

Boag-II

  
11-05-21

