



GOVT. OF NCT OF DELHI  
INDUSTRIAL TRAINING INSTITUTE, JAIL ROAD  
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No. F.3(2)/Admn./JR/2014/216

Date:- 8/6/21

**OFFICE ORDER**

On attaining the age of superannuation Shri Surender Pal, Craft Instructor, who is working in this institute shall stand retired from Government Service w.e.f. 30-11-2021(A/N). His date of birth as per service records is 28.11.1961.

(SHASHANK SONAL)  
PRINCIPAL/H.O.O

No. F.3(2)/Admn./JR/2014/

Date:-

Copy forwarded for information & necessary action to:-

1. The P.S. to Director, DTTE.
2. The Admn. Officer (Trg), DTTE
3. The Vigilance Officer, DTTE(HQ) with the request to forward the vigilance clearance in r/o Shri Surender Pal, Craft Instructor.
4. The Accounts Officer, DTTE HQ.
5. PAO-XX, Rajouri Garden, New Delhi.
- ✓ 6. The Computer Cell, DTTE HQ with the request to update the website accordingly.
7. The Principals, all ITIs under the Department of Trg. & Tech. Education.
8. The DDO, ITI Jail Road, New Delhi.
9. Shri Surender Pal, Craft Instructor, with the request to submit requisite pension papers.
10. Service Book of the official.
11. Guard file

*Shashank Sonal*  
(SHASHANK SONAL)  
PRINCIPAL/H.O.O