

**GOVERNMENT OF NCT OF DELHI**  
**DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT**  
1<sup>st</sup> FLOOR, MAHARANA PRATAP ISBT BUILDING,  
KASHMERE GATE, DELHI-110006

F.17(42)/WCD/Admn/Attendance/2020/9914-19.

Dated:


15 OCT 2020

**Sub: Sending of live location via WhatsApp-regarding.**

In compliance of directions of Hon'ble Minister (WCD), District Officers were directed to send their daily attendance, in morning and evening through live location via WhatsApp in a group created specifically for this purpose since 05.10.2020. The status of live location sent by various District Officers has been analyzed and it has been observed that: -

- Some District Officers are still not complying with the said directions.
- Daily attendance report through live location group is not being sent or sent only on arrival in the office.
- Some District Officers are sending their live status via text only.
- Location of On Field Visit is not shared by District Officers.

Hence, all District Officers are directed to post their daily arrival and departure attendance through live location as well as field visit location, failing which it would be assumed that the Officer is not attending to his or her duty, and further action would be initiated against the erring officers as per rules.

  
(K. S. Sehrawat)  
Deputy Director (Admn.)

To,


All District Officers, DWCD

F.17(42)/WCD/Admn/Attendance/2020/9914-19.  
Copy to: -

Dated:

15 OCT 2020

1. OSD to Hon'ble Minister (DWCD).
2. OSD to Secretary, DWCD, GNCTD.
3. PS to Director, DWCD, GNCTD.
4. PA to Joint Director, DWCD, GNCTD.
- ✓ 5. Data Processing Assistant, DWCD, for uploading the letter on website of the department.
6. Guard file.

  
(K. S. Sehrawat)  
Deputy Director (Admn.)